

# Radwinter Parish Council

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The Clerk, Herkstead Green Bungalow, Cornish Hall End  
Braintree, Essex CM7 4HH

Minutes of the Radwinter Parish Council meeting held on Monday 29<sup>th</sup> July 2019,

Present Cllr Duck (Clerk)  
Cllr Richardson  
Cllr Fitch  
Cllr Rains  
Cllr Halls  
Cllr Boyden

2 members of the public  
DC Storah  
Cathryn Carlisle (Clerk)

19/147 Apologies for Absence

Cllr Davidson

19/148 Members of the public are welcome to attend the Parish Council meeting. Those wishing to speak or raise any issue are requested to do so at.

A member of public came and asked about the 30 mph flashing sign which has stopped working. The Clerk said she would chase it up.

19/149 Members' Declarations of interest

Recreation Ground Cllr Halls, Cllr Fitch, Cllr Duck  
Village Hall Cllr Duck

19/150 Minutes of Parish Council Meeting held on 24<sup>th</sup> June 2019, were approved and signed as a true record of the meeting. Proposed Cllr Fitch, Seconded Cllr Duck

19/151 Clerks Report

The Clerk has reported footpath 85 and the school footpath to Gillon Way for being overgrown.

19/152 District Councils Report

DC report was sent out previously to Cllrs  
DC spoke about the changes to the planning committee. These are:

1. Extension of maximum period of time allowed for town / parish council representatives to five minutes (to match that for district councillors).  
Still only 1 parish council representative.

2. Extension of maximum period of time allowed for public speakers to 4 minutes whilst still allowing a little leeway to finish.
3. Retain limit of 10 on number of public speakers.  
Current limit of 5 for and 5 against to be removed.

For those people who are unable to attend, written representations can be submitted and will be read out. The maximum time for applicants/ agents/developers will be 15 minutes. Major applications or controversial ones will be considered on an individual basis.

4. Town/parish council representatives will be allowed to comment on statements made by applicants / agents through the chair inviting any factual clarification (not statements) before committee goes into discussion.
5. Allowing up to 2 town / parish council representatives to attend, and participate in, site visits.
6. Major applications in the Dunmow area could be taken to committee in Great Dunmow.

The DC asked for views about Bus Services in the village; Cllrs undertook to look at the Bus Timetable.

19/153 County Councillors  
Report sent out to Cllrs previously

19/154 Recreation Ground Update  
The Clerk to speak to Julie Haines about any hedge cutting that needs doing on the Recreation Ground.

Cllr Halls will install the water fountain at the new Pavillion.

#### 19/154.1 Hedge at Hylas

While the Clerk was sorting some old papers out in the office, she found a letter from David Smith (the previous owner of Hylas Cottage) from 2003 with regards to putting the concrete bollard on the corner of the Recreation Ground to stop vehicles hitting his fence. The diagram attached to the letter shows that the bollard is 30cm from his fence post and 30cm from the kerb. Cllrs noted that at the present time the post can't be seen as the leylandii hedge has become very overgrown. Cllr Richardson to draft a letter to the current owner of Hylas Cottage, asking them to cut the hedge back until the bollard is again visible.

## 19/155 Finance:

To agree the following payments:

19/155.1	Cathryn Carlisle –	salary July	210
19/155.2 £117.67	SEE	Electricity	d/d
19/155.3 £25.00	Cathryn Carlisle	Clerk Expenses	211
19/155.4 £48.38	A & J Lighting	Maintenance	D/D
19/155.5 £41.40	BT	Telephone	D/D
19/155.6 £72.00	CW Low	Verge Cutting	212
19/155.7 £52.80	RCCE	Subs	213
19/155.8 £ 163.72	C Taylor	Men’s Shed	214
19/155.9 £150.00	St Mary Church	Donation for grass cutting	215
19/155.10 £39.00	SLCC	Subs	218
19/155.11 £22677.96	Sutcliffe Play	Play Equipment	216
19/155.12 £9721.29	Sutcliffe Play	Play Equipment	500374
19155.13 £323.73	C Taylor	Men’s Shed	217

Payments were approved by all members of the council present. Cllr Fitch checked the invoices prior to the meeting starting.

### 19/155.11 Monthly Budget and Bank Reconciliation

The Clerk had sent out the Budget and Bank Reconciliation prior to the meeting.

### 19/155.12 To update the Risk Review

Next month

### 19/155.13 Grant for Recreation Ground Swing

The Council voted on giving a grant of £1,500 for a new swing to the Recreation Ground - all Councillors present voted to give the grant.

### 19/155.14 Bank Account

The Clerk has investigated implementing online banking with NatWest Bank. As we need someone to authorise this, it would cost the Parish Council £20 per month. The Council agreed that the Clerk should instead look at changing the bank account to Barclays Bank as this facility is free with them.

## 19/159 Recent Planning Applications:

UTT/19/1778/HHF Erection of a single storey timber granny annexe for ancillary use to the main dwelling Jenkinhogs Farm Roman Road Supported the application

UTT/19/1625/FUL Demolition of outbuilding and erection of 1 no. detached dwelling | Land At Old Hill Sampford Road Radwinter CB10 2TL Supported the application

UTT/19/1693/FUL PROPOSAL: Proposed barn conversion to dwelling including change of use of land to residential and new access Barn Opposite Applecroft Roman Road. Supported the application

### 19/159.1 Planning Results

UTT/19/1112/OP Land At Plough Ridge Walden Road Radwinter Essex Outline application with all matters reserved except access and layout for the erection of 3 no. detached dwellings with new access **Refused**

Appeal Land Adj Thakes Cottage Radwinter End Description of development: Demolition of building and erection of 1 no. dwelling with detached garage and new access Application reference: UTT/18/1762/FUL

UTT/18/2733/HHF Demolition of existing barn and erection of replacement cart Lodge and external gardening equipment store  
October Cottage Maple Lane Radwinter **Approved with Conditions**

### 19/160 Highways:

The 40 mph sign on the Sampford road still hasn't been replaced – Clerk to chase.  
Cllrs wondered whether there is any chance of getting a 30mph limit instead?

### 19/161 Stocking Green update

No Report

### 19/162 Reports from Councillors with matters affecting the village

Cllr Boyden asked about 'Speed Watch' for the village. The Clerk look into organising a speed watch training session.

### 19/163 Village Furniture Update

Cllr Rains has taken the old benches away and he will put the 2 of the new benches up in the village as soon as possible.

The Clerk to contact Jonathan Parker about renewing the one in church meadow.

### 19/164 Neighbourhood Plan Update

Cllr Richardson reported that the Steering Group met last week, when they looked at what they want to include in the up-coming survey. Cllr Richardson now needs to draft the questionnaire ready to go out in September. Once the surveys are done, the NP Steering Group will be able to start drafting the policies and look at what supporting studies they need to do.

19/165 Community Right to buy

Cllr Richardson asked if the Clerk could find out if we need to let the owners of the buildings know that we are registering them as a Community Asset – Clerk to investigate.

19/166 Footpath Map

The Clerk to get an up to date Footpath Map, as there have been a lot of changes to the definitive map. This will then be used as the basis for the new Footpath Leaflet.

19/167 Welcome Pack

Cllr Fitch to see if he can find the Welcome Pack on the website and send the link to the Clerk.

19/168 Consultations

Local Council Tax Support scheme 2020-2021 end of August with a closing date of 30 September 2019.

19/169 Village Improvement

No improvements were suggested this month.

19/170 Website

The Council noted the ending of support for the Essex Info webhosting, effective March 2020. The Clerk is to contact CC Walsh to see if there's anything he can do, as this action will affect a lot of councils and community groups.

19/171 The Hedge between East View Close and Gillon Way

The Clerk had visited No. 55 Eastview Close regarding accessing the rear of the property to cut the hedge - the new development of Gillon Way has meant that the 2 metre gap between East View Close and Gillon Way has been blocked off, preventing residents from accessing the rear of their properties. The Clerk contacted enforcement to see if there's anything that they can do. They say that the gap belongs to 17 Gillon Way, so the Clerk has written to the occupier about this since this property has a 6ft fence cutting off access to the area. Cllr Rains and Cllr Fitch will take a look at the fencing.

19/172 Matters to be raised by members for the next agenda

19/173 Date of the next Meeting will be no meeting in August next meeting 30<sup>th</sup> Sept Budget

19/174 Meeting Closed at 9.20 pm

Signed.....

Dated.....