

Radwinter Parish Council

Minutes of Annual General Meeting 19th May 2008

Present:

Cllrs K Moore (Ch); E Duck; J Harling; S Graves; M Halls; A Jarvis, with the Clerk R A Jones In attendance, and Lady Suzanne Walker

Public Session:

Lady Walker drew attention to redundant 'Children Playing' holiday signs lying on the verge near the pinch point. Cllr Jarvis will remove, and obtain appropriate clips for the new signs

1. Apologies for absence:

Cllr Brown, C/Cllr Walsh

2. Election of Chairman:

Cllr Halls proposed that Cllr Moore should be appointed, seconded Cllr Graves and carried nem con. Cllr Moore then signed the acceptance of office.

3A. Election of Vice-Chairman:

Cllr Moore proposed Cllr Brown as Vice-Chairman, seconded Cllr Jarvis and carried; as she was not present the acceptance will be signed at the next meeting.

3B. Appointment of Officers:

Finance & Audit Committee:

Chairman, Cllr Halls & Cllr Harling (with Financial Advisor)

Highways & Road safety:

Cllr Eileen Duck. David Smith will be asked for his help with accident analysis.

Environmental Matters:

Cllr Stephen Graves

Footpaths & Tree Officer:

Cllr Mark Halls

Web-site Manager:

Cllr Stephen Graves

Passenger Transport Rep:

Cllr Eileen Duck

VHMC rep:

Cllr Kevin Moore, with Cllr Jarvis deputizing

Rec Committee reps:

Cllr Mark Halls & Cllr Andrew Jarvis (both are Trustees)

EALC rep:

Cllr Kevin Moore

Police Liaison Officer:

Cllr Joanna Harling

Neighbourhood watch:

position to be advertised in AMBO.

Staff & Structure Committee:

Cllr Helen Brown & Cllr Mark Halls

Community Plan & Village Development:

Cllr Brown

Youth liaison officer:

Cllr Eileen Duck

4A. Minutes of meetings of 7 April:

Delete Cllr Graves who was not present, and add Cllr Harling. The minutes having been previously circulated were taken as read, approved and signed by the Chairman.

4B. Minutes of Meeting of 14 April:

having been previously circulated were taken as read, approved and signed by the Chairman.

4C. Minutes of the Annual Parish Meeting:

Cllr Harling requested an amendment: in the report on the presentation by Peter Riding; delete from the last sentence ♦ In addition the stacking of aircraft waiting to land is to be moved from Royston and Dedham to north of Saffron Walden with ♦ and substitute ♦ This will result in ♦. Subject to this amendment the minutes were taken as read and signed by the Chairman.

5. Finance:

A) Statement as at 30 April:

Current Account: £3211; Reserve Account: £56980; Total Funds £60191. It was noted that the funds in the current account will be inadequate for meeting future commitments, and £10,000 will need to be transferred from reserve.

B) Adoption of Annual Accounts:

having been verified by Finance Committee & internal auditor, their adoption was proposed by Cllr Graves, seconded Cllr Harling and signed by the Chairman. The Governance Statement was also approved.

C) Report from Finance & Audit Committee:

Having been already circulated the report and its recommendations were adopted.

D) Current expenditure and signing of cheques:

Receipts: UDC £4050.00 (♦ precept); Bofl £243.65 (interest); award of £5450 (ECC bus shelter grant)

Payments: The following accounts are awaiting settlement:

Hewitsons £1227.88; Allianz Insurance £2845.42 (Insurance); K Moore £23.09 (Ch exp); R A Jones £46.07 (Clerk's exp); BT £55.15 (PO phone); VHMC £24 (Hall hire) SSE £10 (mem'ship).

Retrospective consent for payment of: A.P plumbing £1972.00 (Hall Cottage CH); Viking Direct £51.29 (stationery)

A transfer of funds of £10,000 from reserve was arranged.

Payment of all the above was approved and cheques signed.

D) Other financial items:

EALC/SLCC have advised that the mileage rate for authorized casual use is 58.7p/mile wef 1st April 08. The RFO has issued an updated remuneration claim form.

Membership of SSE was proposed by Cllr Harling and seconded Cllr Graves – annual fee £10

Appeals for funds have been received from the Saffron Walden Museum Quest Centre, and Essex Record Office. Although aware that the historical records of Radwinter need to be kept in a secure but accessible form it was considered that any requirements in this regard should come from Michael Southgate, Village Recorder.

Details have been received of ECC Grants for Community projects closing 18 June, and Stansted Airport Community Trust closing 31 August. Clerk to ascertain whether funds are available for car park improvement, bus shelter, Lytch gate or path to bowls club.

6. REPORTS from County & District Councillors:

Cllr Walsh emailed his support for any action relating to over-flying. No communication from D/Cllr Schneider.

7. PLANNING:

Applications, decisions and related matters –

Applications

UTT/0675/08/FUL – Great Brockholds Farm: demolition grain bins & erection agl storage blg –A Covey – closing 25 May

UTT/0744/08/FUL – The Old Brewery, Church Hill: replacement garage/store – S Pardoe – closing 29 May

UTT/0716/08/FUL) – Sellands Farm, Hempstead Rd : conversion barns to 2 dwellings –

UTT/0717/08/LB) K Sheridan – closing 2 June

No objections were raised to any of the above applications.

Approved:

UTT/0283/08/FUL – Springfield Wimbish Green Lane : convn gge & new cart lodge- D Brown

UTT/0373/08/FUL – Radwinter Park Radwinter End: change roof pitch – G Kiddy

Appeals

UTT/2254/07/FUL – Foxreach Stocking Green: extra bedroom & bathroom – J Briggs

Appeal refusal

UTT/0886/07/FUL – Stocking Green Farm: rebuilding & reproofing granary store – J Cooke

Other:

Mrs B Chamberlain has registered an objection to the proposed developments at Great Brockholds Farm on the grounds of increased traffic use of Church Hill/Wimbish Green Lane

A complaint has been made to Plg re renting out Annex to Stockyards, Maple Lane (Taylor 's)

8. REPORTS:

A) Traffic:

The Clerk has received the following from ECC H'ways:

The traffic survey carried out in Water Lane has proved unsatisfactory, and may need repeating.

They are to verify requirements for replacement bus shelter and may help with installation. Car Park signs for installing in Walden Road are awaited.

Hways have informed Suzanne Walker that the verges in Wimbish Green Lane are to be restored

Ms Tuxworth has complained about lack of signage on leaving Church Hill. This is to be reported to Hways.

Mr Culpin of Maple Lane has modified his gate.

A complaint has been received about the visibility at Water Lane/Walden Road junction. This was discussed and Hways asked for their views. Speed-watch is also to be contacted.

Water leaks have been noted in Maple Lane , Water Lane and at a pot-hole in Plough Hill.

B) Affordable Housing:

Cllr Brown, Robert Hopwood of Bidwells and the Clerk attended a meeting with Roger Harborough asking for confirmation of the support of UDC plg in implementation of the Community and Parish Plan approved by them. The response was non-committal, as was the reply received requesting clarification.

C) Rec.

The car-boot sale scheduled for April was cancelled; the next are due on 6 July and 24 August. At the AGM a new committee was elected under the Chairmanship of Stephen Hargreaves – details to follow with annual accounts.

It was arranged that the gates would be locked for 24 hours wef midnight Monday 26th May to midnight Tuesday; Cllrs Halls and Jarvis to make the arrangements and inform people.

D) Village Hall Complex:

The Ch Comm has sent a revised proposed Lease to all parties, and discussions have been held. A letter has been received from VHMC proposing a meeting of all parties on 23 June, under chairmanship of Lord Walker. (He has already stated his unavailability). Clerk to reply stating date not acceptable, but will attend a meeting of all parties under Lord Walker if this is arranged.

It was noted that a pane of glass is broken – Clerk to contact Rob Anderson. A report has been received of water in the passage outside the kitchen.

E) Bus Shelter:

ECC have informed us that a grant of £5450 has been paid into our account. Cllr Halls is to liaise with Hways regarding site preparation and possible help; further funds may be available for this.

F) Street Lighting:

Clerk has written again to Cartledge concerning spurious invoices which we do not accept. Proposed contract with Just Lamps has fallen through due to their ceasing trading.

Clerk is seeking an alternative; other local Councils are to be contacted.

G) Post Office:

The Clerk has submitted the names of Ian Creek and Steve Elsley to Steve Rolfe of PO agent recruitment (outreach workers), and has had a reply. It would now seem that this cannot be run as a sub-PO but only by an outreach worker from an existing PO. The nearest that can be found willing is at West Wickham/Castle Camps. Unfortunately this is a different area where they have not yet decided the closure programme and no action can be taken until this is published on 8 July. In the meantime arrangements are being made to strip out the existing equipment which is now redundant.

H) Over-Flying:

The Clerk attended an SSE meeting in Saffron Walden at which this was discussed, and papers were collected. Discussions have been held with Mike Young, Chairman Wimbish PC and details received of their actions, and was also informed that Swards End PC have followed the same procedure. The period for submission of

comments has been extended to 19 June. It was agreed that Radwinter should produce a similar submission as our circumstances are identical. 250 sets of papers will be required for circulation by members of the Council. The Clerk to produce packs and pass to Cllrs for distribution as follows:

Cllr Moore – Water Lane from West View to Ashdon Rd, Golden Lane & Radwinter End.

Cllr Graves – Sampford Rd and Ashdon Rd.

Cllr Jarvis – Walden Rd from Church to Swards End, and Maple Lane

Cllr Halls – From Church to Hempstead

Cllr Brown – from Church to Wimbish.

Cllrs Harling & Duck – Water Lane from Church to West View, and East View Close.

H) Village amenities:

UDC has stated that the civic amenity skip scheduled for Sat. am 17 May was cancelled.

A complaint has been received regarding a bird-scarer. It is believed that this is on Lady Walker's land.

The Youth Bus which visited the village for 12 weeks wef Jan has been discontinued due to poor usage.

9. CORRESPONDENCE:

(i) Meetings:

27 May – Police consultation – Thaxted 7.30pm – Cllr Harling to attend

3 Jun – 3 Valleys Water – Water resources Plan – UDC/SW 6.30pm – Cllr Graves to attend

12 Jun – Hewitsons: Charity Law Update Seminar – Huntingdon 4.30pm

24 Jun – EALC: Councillor Trg Day I – Dunmow 9.30 £52

15 July – EALC: Councillor Trg Day II – Dunmow 9.30 £52

25 Aug – Village fete

(ii) Other

Pack for circulation – given to Cllr Halls

10. Other Matters:

In house Councillors Training Course. It was agreed that this should be arranged for September/early October.

The inspection of Minutes by all Cllrs prior to their general circulation was discussed. It was agreed that the present system of a draft being approved by the Chairman was adequate and that further vetting could cause complications and delay.

11. Next Meeting:

already arranged for Monday 9th June.

The meeting closed at 10.30pm