

**RADWINTER PARISH COUNCIL**  
**Minutes of a Parish Council Meeting held on 8th**  
**September 2014**  
**commencing at 7:45pm in Radwinter Village Hall**

**Those Present:**

Parish Councillors Mark Halls (Chairman), Stephen Graves (Vice-Chairman), Eileen Duck, Kevin Moore, Jill Mary, Vicky Boyden, outgoing Parish Clerk Marisa Baltrock, incoming Parish Clerk Cathryn Carlisle and one member of the public.

**62/1 Apologies for Absence:**

Parish Councillor Rob Rains, County Councillor Simon Walsh.

**62/2 Declarations of Interest:**

Cllr Halls declared an interest in item 6 as a Trustee of the Recreation Ground Committee.

**62/3 Confirmation of Minutes of Parish Council Meeting of 14th July 2014:**

The Minutes were agreed and signed as a true record by the Chairman.

**62/4 Matters Arising and reports from District and County Councillors:**

District Councillor Simon Howell arrived and reported that whilst Uttlesford has recently appointed a new leader and shuffled its Cabinet Members no change in its current strategy is anticipated. He reported that the draft Local Development Framework has gone to an Inspector. In Cllr Howell's opinion it is important to have this Framework in place because without it there will be no reasons to reject any developments under national planning law. He mentioned that the LDF includes an assessment of the needs of gypsies and travellers and said that the information can be seen on Uttlesford District Council's website. Cllr Howell then left the Meeting.

**62/5 Appointment of new Clerk:**

(a) The Council AGREED to appoint Cathryn Carlisle as Clerk to the Parish Council with immediate effect. Her employment will be based upon the nationally agreed terms and conditions for local council employees and her contract will be prepared according to the national model.

(b) The Council AGREED that Marisa Baltrock remain in post for one month to enable an effective handover.

**62/6 Recreation Ground:**

(a) The Recreation Ground Committee has now reformed. It hopes that the Parish Council will be represented at its meetings. A draft lease has been prepared and councillors discussed aspects of it. It was agreed that Councillors Duck, Graves and Halls would work together with the committee to negotiate the terms of the lease, and that Cllr Halls would attend their committee meetings.

### **62/7 Stocking Green Conservation Area:**

UK Power Networks will be carrying out their repair work in October. Cllr Mary reported that she had attended a meeting with Stocking Green residents but no agreement had been reached as to the long-term work required. Councillors and a member of the public discussed various ideas and agreed to meet on site once the repair work has been carried out.

### **62/8 Finance:**

The Council agreed the following payments:

CW Low & Son - grass verge trimming - £483.00 - chq no 500308

Clearfax & Accounting Ltd - payroll services for 2014/15 - £156.00 - chq 500309

M Baltrock - August salary - chq no 500310

### **62/9 Recent Planning Applications:**

No comments were made regarding any live applications.

### **62/10 Highways:**

Despite requests to Essex County Council, many of the issues discussed at previous Meetings have yet to be rectified.

### **62/11 Other Reports:**

Effective email communication was discussed and the possibility of providing tablets to Parish Councillors will be looked into. The Chairman asked whether there should be rules about closing fire doors for those using the Village Hall and it was agreed that this is something that should be laid down by the Village Hall Committee.

There being no further business the Meeting was closed.

**Next Parish Council Meeting 20th October 2014.**