

**Radwinter Parish Council  
Herkstead Green Bungalow Cornish Hall End  
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Minutes of the meeting Radwinter Parish Council held on Monday 23<sup>rd</sup> May 2016,

Present Cllr Halls

Cllr Duck

Cllr Rains

Cllr Fitch

Cllr Mary

Cllr Boyden

Cllr Davidson

1 member of the public

Cathryn Carlisle (Clerk)

- 16/84 Election of Chairman: Cllr Fitch nominated Cllr Halls Seconded by Cllr Duck  
Cllr Halls was duly elected as Chairman.
- 16/85 Election of Vice-Chairman: Cllr Rains nominated Cllr Duck seconded by  
Cllr Fitch. Cllr Duck was duly elected as Vice Chairman.
- 16/86 Acceptance of Office forms were signed by both councillors.
- 16/87 The Council Co- opted Cllr Davidson, Cllr Davidson Completed his acceptance  
form.
- 16/88 Apologies for Absence
- There were none
- 16/89 Members of the public are welcome to attend the Parish Council meeting. Those  
wishing to speak or raise any issue are requested to do so at.
- There were no comments
- 16/90 Members' Declarations of interest  
Cllr Halls Recreation Ground
- 16/91 Minutes of Parish Council Meeting held on 25<sup>th</sup> April 2016 were amended and signed.
- 16/92 Clerks Report  
The Clerk said she had left some DaRT leaflets in the hall for residents to pick up.  
Cllr Fitch to put some in the Post Office

The [WasteBusters volunteer scheme](#) is running its next training course at Great Dunmow Library on Saturday June 25<sup>th</sup>. WasteBusters volunteers are trained to help residents reduce their waste, reuse and recycle. They perform an important role in Essex, delivering talks, workshops and attending events all around Essex. The Clerk has passed this on to the WI to see if anyone is interested. Peter to put this on the website

16/93 District Councils Report  
No Report

16/94 County Councillors  
No report

16/95 Recreation Ground:

16/95.1 Recreation Ground update

Recreation Ground Committee are in a position to start works on the Recreation ground, they are writing to let us know formally about their plans. Hopefully, nothing will come as any surprise given the continuous involvement of Parish Councillors on the steering group.

As we know for the past few years we have investigated various funding options for the proposed developments on the recreation ground. After several frustrating years they have been fortunate to secure a grant of £80,000.

This grant puts them in the position of being able to complete some of the works that they have previously discussed with the PC, but not all.

With this grant, along with the £20,000 the parish council have set aside, the donations given for the East View Close development and the section-106 money still to come, they will have enough money to build the access road, the pavilion and the MUGA.

Funds will still be needed for fitting out the kitchen, equipping the building and some of the external works and they will continue to apply to small grant-giving bodies for these items.

They have already begun to enhance the play area with a zip-wire (currently being installed), and they plan to continue to add and update this area by applying for further grants over the next few years.

Apart from that mentioned above, the main thing that they still need to find funds for is the creation of the new football pitch. they have had quotations for approximately 40 – 50k to hedge/fence, level, put in drainage and seed a new pitch. The funds detailed above will not cover this.

They feel that there is great benefit to the village to start on site with the MUGA and the Pavilion as soon as possible. With the intention to continue

to seek funds for the pitch and start work on that as soon as they become available.

Fortunately, the current football pitch will be retained and, although they have no Radwinter team, Saffron Walden Town FC continues to use this and is happy with the current position.

Once they have sorted out details with DEFRA, plus the contract with the builder they hope to start building the new pavilion in August, with a completion date of May 2017.

They anticipate that we will be able to start the MUGA once the section 106 duty has been discharged (giving the PC ownership of the land), and the planning permission for change of use from agricultural to leisure has been obtained. They understand that the Parish Clerk has this in hand and they would be grateful if we could keep us informed of progress in this matter.

The Entrance to the Recreation Ground, The Clerk still hasn't heard anything from Jeremy Denn. Cllr Halls to send The Clerk his contact details.

16/95.2 To decide on how much to give for the Hangi event

The Clerk had spoken to with Julie Haines and the Accountant and we suggested a £500 grant. Cllr Fitch proposed that we give a grant of £500 this was agreed by all Cllrs present.

The Hangi will be held on the 11<sup>th</sup> June, the Gate to the Recreation Ground will be locked on the 10<sup>th</sup> June.

16/96 Finance:

To agree the following payments:

16/96.1	Cathryn Carlisle –	salary	27
16/96.2 £88.03	E-on	Electricity	d/d
16/96.3 £23.00	Cathryn Carlisle	Clerk Expenses	28
16/96.4 £48.38	A & J Lighting	Maintenance	S/O
16/96.5 £31.02	BT	Telephone	D/D
16/96.6 £6,000	Recreation Ground	Grant for 2 years	29
16/96.7 £20,000	Recreation Ground	Grant for recreation Ground	
16/96.8 £500.00	Hangi Celebration	Grant	30

16/96.9 Monthly Budget and Bank Reconciliation  
Were agreed by all members of the council present.

16/96.10 Bank Account Update  
Cllr Halls and The Clerk are still sorts the Building Society Account out.

16.96.8 Annual Return  
Annual Governance Statement. Was completed.

16/96.9 Annual Return

Accounting Statement for account 2015/16 was signed off.

16/97 Recent Planning Applications:

16/97.1 UTT/16/1356/FUL Proposed Vehicular access from paddock onto public highway.

Maypole Cottage Walden Road Cllr Recommended approval

16/97.1 Planning Results

16/97.2 New Development of East View

DC Howell has spoken to Nigel Brown at Uttlesford about this. Nigel Brown is in regular contact with Peter Stocking, who the DC believes is the MD of Enterprise. DC understands there were some delays getting the s278 agreed with Essex, so they are behind their expected timetable, but that they are making good progress getting the access route in from the Walden Road completed. They are reluctant to give an exact date (partly because they have had some issues on site that have delayed matters), but in Nigel's words 'there is light at the end of the tunnel'. My guess is that it will be another 3-4 weeks.

DC is told that in the meantime Enterprise are attempting to minimise the number of movements through East View. Clearly, the sooner this is resolved the better for everyone.

So far as damage to pavements etc. is concerned, there will have been a 'conditions survey' done before work commenced. Enterprise will be responsible for the cost of any remedial work to pavements etc. Frustratingly, in DC experience Essex CC are sometimes a bit lax in recovering money from developers to cover the cost of repair, or it gets lost in the general budget and repair work isn't done. However, the system when it works ensures that damage is recorded and made good.

Enterprise have been reminded of the promise that there will be no vehicle movements during school run time and DC is told they are instructed all suppliers not to deliver between certain times. If there have been examples it would be good to know which supplier has been ignoring the instruction.

The Councillors investigated that the light that was taken down belong to the Parish Council.

16/97.3 Local Plan Call for sites

DC Reported at the APM that Uttlesford thought that no sites in Radwinter were suitable for development.

16/98 Highways: Updates

Clerk to chase the sign on the Ashdon Road, signs cleaning, The Clerk suggested that she tries to get the Community Payback team to paint and clear the posts and rails on the Walden Road.

The High Path has been reported.

#### 16/99 Stocking Green update

To receive email from Sonia Williams Enforcement Officer, it was agreed that The Clerk would write to the Enforcement Officer and saying "that the land has been made good, The Parish Council have resolved all problems at the present time."

Cllr Davidson reported that the piece of land that had been fence off to keep the deer out is now flourishing with wild flowers and the trees are beginning to grow.

#### 16/98 Website/Broadband

##### 16/98.1 Broadband update

County Broadband is still waiting for people to get in touch to do some canvassing around the village.

Cllr Fitch and Andrew Cohen went to a meeting about Essex Broadband, at the moment there is only fibre up to the cabinet near the plough, at the moment there is no plan to put fibre into the exchange, Cllr Fitch is waiting to get an update from Superfast Essex.

#### 16/99 Reports from Councillors with matters affecting the village

The Clerk and Cllr Fitch got the letter off to the Archdeacon, about the repairs to the Churchyard.

There been an email going round about dog walkers not picking up dog poo in the church meadow. The email sound as if it has come from the Parish Council the Clerk has confirmed that she didn't send the email.

#### 16/100 Village Furniture

16/100.1 To discuss whether to employ a handy person to take on repair jobs  
To discussed at the next meeting

#### 16/101 Neighbourhood Plan

Cllr Davidson put his name forward to help with the Neighbourhood Plan. Cllr Fitch already has a couple of people interested. The Clerk to see if RCCE would come out and give a talk to the residents.

#### 16/102 Annual Parish Meeting

Cllrs thought that the APM went really well, it was agreed that we needed to publish the meeting more, we need to get some of the sport club to the meeting

#### 16/103 Where rivers Flow

The Clerk to contact Charlotte Smith the Flood Assets Manager to say that the Parish Council would like to take part.

16/104 To assign Councillor to their new roles for the year  
Next Meeting

16/105 Other updates

16/106 Date of next Meeting

27<sup>th</sup> June 2016

16/107 Matters to be raised by members for the next agenda  
Action Sheet

16/108 Meeting Closed at 9.44 pm

Signed .....

Dated.....