

# Radwinter Parish Council

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The Clerk, Herkstead Green Bungalow, Cornish Hall End  
Braintree, Essex CM7 4HH

Minutes of the Radwinter Parish Council held on Monday 30th July 2018.

Present Cllr Duck (Chairman)

Cllr Fitch  
Cllr Halls  
Cllr Richardson  
Cllr Boyden Arrive late  
Cathryn Carlisle (Clerk)

18/121 Apologies for Absence

Cllr Davidson  
Cllr Rains  
Cllr Howell  
Cllr Walsh

18/122 Members of the public are welcome to attend the Parish Council meeting. Those wishing to speak or raise any issue are requested to do so at.

A Resident came and spoke about the following

- parking in the village
- people parking in the disabled parking bays when not disabled.
- The amount of dog poo around the village.
- A resident planting conifer on the verge and sharp angle iron bollards on the verge at Star Green.
- Impassable footpaths

The Clerk said she would deal with all the above items.

18/123 Members' Declarations of interest  
Mark Halls Recreation Ground

18/124 Minutes of Parish Council Meeting held on 25<sup>th</sup> June 2018 were approved and signed as a true record of the meeting.

18/125 Clerks Report

The Clerk reported that Radwinter had won a Merit Award in the Village of the Year Competition held by the Rural Community Council of Essex on the 11<sup>th</sup> July. The Clerk would like to Thank Cllr Davidson for all his hard work in putting the application together.

The Clerk had sent out a A4 size map showing all the footpaths in the Parish. The said she was in the process of putting a footpath map together for Helions Bumpstead and asked if the Parish Council would like to do the same for Radwinter. This to be an agenda item at the September meeting.

The Clerk had received a letter about the number of cars parked at the Chairman's house and 2 never moved. The Chairman informed the council that the cars had been sold and had already left their drive.

18/126 District Councils Report  
No Report

18/127 County Councillors  
No Report

18/128 Recreation Ground Update

Cllr Richardson said he had looked at the charity commissions website for the last lot of accounts for the Recreation Ground Committee which shows the account up to March 2017 the balance being £195,000, This was before all the money was spent on the Pavilion. The Committee haven't posted it latest account with the charity commission for the year ending March 2018 is has to be done by September.

It was agreed that the PC needed to see the accounts for the year ending March 2018 before the council agree to increase the precept to cover any expenditure at the recreation ground.

The Clerk had completed a land registry form for the new piece of land at the Recreation Ground.

18/129 Finance:

To agree the following payments:

|                    |                    |                  |     |
|--------------------|--------------------|------------------|-----|
| 18/129.1           | Cathryn Carlisle – | salary           | 153 |
| 18/129.2 £122.99   | E-on               | Electricity      | d/d |
| 18/129.3 £27.24    | Cathryn Carlisle   | Clerk Expenses   | 154 |
| 18/129.4 £48.38    | A & J Lighting     | Maintenance      | D/D |
| 18/129.5 £31.81    | BT                 | Telephone        | D/D |
| 18/129.6 £36.75    | SLCC               | Subs             | 155 |
| 18/129.7 £52.80    | RCCE               | Subs             | 156 |
| 18/129.8 £43.88    | Cathryn Carlisle   | Padlock          | 157 |
| 18/129.9 £483.00   | C W Low            | Verge Cutting    | 158 |
| 18/129.10 £5400.00 | S P Bardwell ltd   | Maple Lane Grant | 159 |
| 18/129.11 £40.00   | Land Registry      |                  | 160 |

Payments were approved and signed, Cllr Fitch checked the invoices prior to the meeting.

#### 18/129.6 Monthly Budget and Bank Reconciliation

Cllr Richardson queried a couple of items and why we had spent a lot of money in the first half of the year. The Clerk explained this normally happens, and the PC had paid the grant out to the Recreation Ground early this year to help them cover their expenses.

#### 18/130 Recent Planning Applications:

UTT/18/1718/HHF Demolish existing single storey extension and conservatory and reconstruct Internal alterations, replacement sole plates and replacement of inappropriate windows. Maypole Cottage Walden Road.  
Recommended approval

UTT/18/1762/FUL Demolition of building and erection of 1 no dwelling with detached garage and new access.

Land adj Thakes Cottage Radwinter End

The Parish Council had a long discussion about this application, including considering their policy about development in the village and the organic growth of the village.

The Council were sympathetic to the concerns being raised by local homeowners, but note the objections already made on this application.

Consistent with their previous stance on in-fill applications, the Parish Council felt the UDC Planning Dept were best qualified to make a decision. Consequently, they expressed no comment on this planning application.

#### 18/130.2 Planning Results

#### 18/130.3 New Development of East View

The Council are still concerned that there a large amount of soil on the piece of land which will be handed over to the Parish Council.

#### 18/131 Highways:

##### 18/131.1 Footpath Diversion Footpath 28 and Footpath 30

The Council felt that Footpath 30 would mean that walkers would be walking on the main road further, this part of the road is quite dangerous.

Footpath 24 the diversion would be a lot longer

#### 18/132 Stocking Green update

No Report

#### 18/133 Reports from Councillors with matters affecting the village

Cllr Halls mentioned that a lot of hedges needed cutting back, The Clerk to put something in the Ambo. It was agreed that the Clerk put a report about parking and dog fouling in the parish in the Ambo

18/134 Village Furniture Update

No report

18/135 Neighbourhood Plan Update

Cllr Richardson to Reported that he is about at the stage of registering for starting a Neighbourhood Plan for the parish.

- 1) Need to identify the Area, it was agreed to use the whole parish
- 2) The Parish Council would look after the plan
- 3) The Neighbourhood Forum would become the Parish Council

Cllr Richardson would complete the application form.

Cllr Richardson to send something over for the Ambo

18/136 Where Water Flow Update

Cllr Fitch to send over an article for the Ambo

18/137 Community Right to buy

Cllr Richardson to start completing the Community Right to buy application forms

18/138 Community Project Grant

Clerk to Reported the Parish Council had been awarded a grant of £3500 towards 2 drinking fountains for the recreation ground. The Clerk said that UDC want the PC to work with Saffron Walden Town Council to joint buy drinks fountains, the Council felt the stainless-steel effect was not in keeping with the conservation area.

18/139 Local Council Award Scheme

The council confirms by resolution at a full council meeting that it publishes online:

RESOLVED that:

- (a) the Parish Council had achieved items 1 – 15 of the Foundation Level and that all documentation relating to these items can be found of the Parish Council website:

1. Standing Orders & Financial Regulations
2. Code of Conduct
3. Publication Scheme
4. The last Annual Return
5. Transparent Information about Council Payments
6. A calendar showing all meetings
7. Minutes
8. Current Agendas
9. The Budget & Precept information
10. Complaints Procedure
11. Council Contact details
12. Action Plan
13. Evidence of Consulting the Community
14. Publicity Advertising Council Activities

15. Evidence of Participating in Town and Country Planning

The council also confirms by resolution at a full council meeting that it has:  
(b) the following items of the Foundation Level have been achieved: A Risk Management scheme; A Register of Assets; Contracts for all members of staff; Disciplinary and Grievance Procedure; A Training Policy; A Record of all training; The Clerk has achieved 12 CPD points in the last year.

18/140 Matters to be raised by members for the next agenda  
There would not be a meeting August.

18/141 Date of the next Meeting will be 24<sup>th</sup> September 2018

18/142 Meeting Closed at 9.19 pm

Signed..... Dated.....