

# Radwinter Parish Council

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The Clerk, Herkstead Green Bungalow, Cornish Hall End  
Braintree, Essex CM7 4HH

Minutes of **Radwinter Parish Council AGM** held on Monday 3rd May 2021.

Present

Cllr Richardson (Chairman)	Cllr Williams	Cathryn Carlisle (Clerk)
Cllr Davidson	Cllr Duck	Luke Brown (New Clerk)
Cllr Rains	Cllr Halls	
	Cllr Boyden	

20/89 Election of Chairman

Cllr Williams proposed Cllr Richardson this was seconded by Cllr Halls.  
Cllr Richardson was duly elected as Chairman of the Parish Council.

20/90 Acceptance of Office and Register of interest

The Clerk to send out Acceptance Forms. The Clerk asked if any Councillor had any changes to their register of interests. None were noted.

20/91 Election of Vice-Chairman:

Cllr Davidson Proposed Cllr Duck this was seconded by Cllr Rains.  
Cllr Duck was duly elected as Vice Chairman.

21/92 Apologies for Absence

There were none.

21/93 Members of the public are welcome to attend the Parish Council meeting. Those wishing to speak or raise any issue are requested to do so at.

There were none present.

21/94 Members' Declarations of interest

Cllr Richardson PCC and VH

Cllr Duck VH and Rec Committee

21/95 Minutes of Parish Council Meeting held on 26<sup>th</sup> April 2021 were **approved** as a true record of the meeting. Proposed Cllr Davidson, Seconded Cllr Rains

21/96 Finance

21/96.1 Internal Auditors Report

The Clerk had received back the internal auditors report. No issues were raised.

21/96.2 Annual Governance Statement 2020/21

The Clerk read out the required questions. The Council considered each question carefully and confirmed that they had taken the required actions.

21/96.3 Accounting Statements 2020/21

The Council agreed that the Clerk and the Chairman should sign the accounting statement.

21/97 Meeting Closed at 19.26 pm

Signed.....

Dated.....