

# Radwinter Parish Council

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Village Hall, Radwinter,  
Saffron Walden, CB10 2SN  
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Minutes of **Radwinter Parish Council meeting** held on Monday 26<sup>th</sup> July 2021, at Radwinter Village Hall.

Present: Cllr Duck, Cllr Halls, Cllr Boyden, Cllr Rains, Cllr Williams  
DC Smith  
Luke Brown (Clerk)

3 members of the public

## Minutes

### 21/141 **Apologies for Absence**

Cllr Davidson, Cllr Richardson

**Resolution:** Accept apologies for absence.

**Proposed:** Cllr Halls **Seconded:** Cllr Rains - carried unanimously.

### 21/142 **Public Forum**

Members of the public asked the Council as to how the footpaths around the village are dealt with especially since the weather has caused an increase in vegetation growth. The Council explained that landowners are responsible for dealing with overgrowth and they should be contacted if they are neglecting their duties.

The Council were asked if they had made any decisions with the land next to Gillon Way. The Council informed the members of the public present that the land had not been transferred to the Council yet and that no decision has been made as its use but that a possible use could be allotments.

### 21/143 **Members' Declarations of interest**

Cllr Halls – Recreation Ground Pavilion

Cllr Duck – Recreation Ground & VHMC

### 21/144 **Minutes**

**Resolution:** Approve the minutes of the Council meeting held on 28<sup>th</sup> June 2021 as a true record.

**Proposed:** Cllr Halls **Seconded:** Cllr Boyden - carried unanimously.

### 21/145 **District & County Councillors Reports**

#### **Appendix A**

A question was raised over if planning permission is required to use an outbuilding for Air BnB, Cllr Smith highlighted that this is a District Council issue and should be raised with them.

21/146 **Clerks Report**

**Appendix B**

The Council discussed possible uses for reserve money such as the light project the Council are looking into for the Village Hall carpark. It was also noted that the District Council may have grants available for such projects.

21/147 **Action Update**

**Appendix C**

21/148 **Recreation Ground Update**

Radwinter Unlocked has been postponed until September.

21/149 **Finance**

Payments – **Appendix D**

The Council has been sent an invoice from Outdoor Play Solutions for a playground inspection. The Council was unsure if this should be paid by the Rec committee as they have responsibility for the play area – Clerk to investigate.

**Resolution:** Continue subscription to RCCE

**Proposed:** Cllr Halls **Seconded:** Cllr Rains - carried unanimously.

**Resolution:** Agree payments for this month.

**Proposed:** Cllr Duck **Seconded:** Cllr Halls - carried unanimously.

21/150 **Internet Contract**

The Council are happy to accept the Clerk's report and follow the Clerk's advice.

**Resolution:** Agree Clerk to act based on their report and organise a new contract

**Proposed:** Cllr Halls **Seconded:** Cllr Rains - carried unanimously.

21/151 **New Planning Applications**

Review and comment on new planning applications listed below.

**151.1a UTT/21/2043/LB** | Increase the height of the chimney on the south-west elevation to be 1.8m above the thatched ridge. The brickwork is to be increased by 750mm with bricks to match existing. | Thatch Cottage Radwinter End Radwinter CB10 2UD.

**151.1b UTT/21/2042/HHF** | Increase the height of the chimney on the south-west elevation to be 1.8m above the thatched ridge. The brickwork is to be increased by 750mm with bricks to match existing. | Thatch Cottage Radwinter End Radwinter CB10 2UD | **Expiry Date: Tue 27 Jul 2021.**

- No objection

**151.2 UTT/21/2246/FUL** | Section 73A Retrospective application for the erection of 1 no. dwelling and garage and associated work (amended scheme to that approved under planning permission UTT/21/0882/FUL in order to add a replacement garage) | The Meads Roman Road Radwinter CB10 2TF | **Expiry Date: Fri 06 Aug 2021.**

- The Council object to this application based on the Local Councils adopted Policies on ribbon development, which is development outside of the Village envelope.

**151.3 UTT/21/2046/FUL** | Application for the removal of condition 13 (Category 2 Accessible and Adaptable dwellings M4(2) ) attached to UTT/20/1481/FUL. | 9 Princes Well Radwinter Saffron Walden Essex CB10 2TE | **Expiry Date: Mon 09 Aug 2021.**

- No objection

**151.4a UTT/21/2267/LB** | Proposed demolition of single storey extension and erection of new single storey extension with associated internal and external alterations. | Paynes Farm Ashdon Road Radwinter CB10 2UA.

- No objection

**151.4b UTT/21/2266/HHF** | Proposed demolition of single storey extension and erection of new single storey extension with associated internal and external alterations. | Paynes Farm Ashdon Road Radwinter CB10 2UA | **Expiry Date: Tue 10 Aug 2021.**

- No objection

**151.5 UTT/21/2288/FUL** | Change of use from flexible commercial use (holiday let) to residential dwelling | The Old Cow Shed Sampford Road Radwinter CB10 2TL | **Expiry Date: Fri 13 Aug 2021.**

- No objection

**151.6 UTT/21/2305/HHF** | Erection of single storey side extension | Willow House Radwinter End Radwinter CB10 2UD | **Expiry Date: Fri 13 Aug 2021.**

- No objection

#### **21/151.7 Recent Planning Applications**

Status of recent and previously reviewed applications.

UTT/21/1945/HHF – Proposed erection of a side and rear extension and relocation of garage (Amendment to UTT/21/0319/HHF & UTT/19/1883/HHF) | The Meads, Roman Road, CB10 2TF

UTT/21/1938/LB – Single storey side extension | The Barn, Hempstead Road, CB10 2TH

UTT/21/1937/HHF – Single Storey side extension | The Barn, Hempstead Road.

UTT/20/2875/HHF Proposed replacement garage to include 1 no. bedroom annexe Homestead Cottage Water Lane Radwinter Saffron Walden Essex CB10 2TX

UTT/20/2378/FUL | Erection of 2 no. new dwellings with new single access from Hempstead Road | Land At Plough Ridge Walden Road Radwinter Essex

UTT/21/0469/FUL | Demolition of existing barn and proposed development of 2 dwelling houses within existing agricultural barn footprint & build form. Partial demolition of an existing car lodge, and the construction of new accessway to serve one of the new dwellings. | Homestead Farm Ashdon Road Radwinter CB10 2UA

#### **21/151.8 Planning Results**

UTT/21/2029/HHF – Alterations to existing garage | The Meads, Roman Road.

**Withdrawn.**

UTT/21/1739/LB | Proposed installation of a single electric vehicle charger for private use. | Old School House Water Lane Radwinter CB10 2TX

**Approved with conditions.**

21/152 **Highways and Footpaths**

Cllr Duck noted that with the recent level of rainfall that has occurred the standing water has dissipated quickly.

It was also noted that a powerline near the Pub was repaired in a timely manner and the Council wish to send a thank you note – Cllr Williams to write and pass to the Clerk.

21/152.1 **Footpath 85**

No comments.

21/153 **Stocking Green update**

No comments.

21/154 **Reports from Councillors with Matters Affecting the Village**

Cllr Richardson has noted for the Council that the Clerk has identified a model that the Council can use that was produced by Helions Bumpstead PC. Cllr Richardson is investigating costs and will report back at the next meeting.

21/155 **Neighbourhood Plan Update**

The Steering Group is still considering how best to complete the various surveys necessary for the next stage. It is noted that no sites were proposed in Radwinter Parish during the recent UDC 'Call for Sites' which is part of the new Local Plan Development.

21/156 **Consultations**

Parish Council Workshop 1 – Local plan progress and the Call for Sites response – Cllr Davidson is attending this online meeting and will report back to the Council.

21/157 **The Queens Jubilee – 22<sup>nd</sup> June 2022**

Cllr Richardson has spoken to the Recreation Ground Chair and there is some enthusiasm for an event on the Rec, and the construction and lighting of a beacon as the centrepiece to the celebration. The Council put forward ideas for gifts for the children, such as a commemorative coin or spoon. The Council have requested the Clerk speak to the RCCE and the EALC to find out what they are doing for the event and decided to defer their decision to the next meeting allowing for some more time to consider.

21/158 **Land at the Rear of Gillon Way**

Cllrs Richardson and Cllr Duck to attend a meeting on the 28<sup>th</sup> of July.

21/159 **Electric Car Charging Point**

Cllr Williams has written 3 emails to Electric Blue and others to get further information on the subject and has yet to hear back. Cllr Williams would like more help and support from the District Council and Essex County Council as they have already completed legal work required, which would be helpful as there are no policies in place for Local Councils to install electric charging points. Once more information has been gathered the Council will submit their report to the Rec Committee for their input.

21/160 **Matters to be Raised by Members for the Next Agenda**

Honour Award, Queens Jubilee and Water Fountain installation – Clerk to add this installation to the Action tracker.

21/161 **Date of the Next Meeting**

No meeting set for August 2021.  
Scheduled for Monday the 27<sup>th</sup> of September 2021.

**Resolution:** Agree Clerk to raise payments for August.  
**Proposed:** Cllr Halls **Seconded:** Cllr Rains - carried unanimously.

21/162 **Meeting Close** @ 9:40 PM

Signed..... Date.....

**APPENDIX A**

**District County Councillor's Report**

I thought I would share an update on the main topics at the Council, grateful if you could share this e-mail with your Councillors. I would also like to draw attention to the attached e-mail. The council is holding a workshop for parish councils to review the call for sites which takes place next week. The local plan call for sites was supposed to have been published by the end of June, this schedule has been delayed by some technical issues and staff absence. The call for sites that have been submitted should now be available by the end of July. The Council's analysis of these sites should now be available by the end of the year (originally September). These delays are not expected to cause delays to the wider local plan project.

The administration has submitted their application to the High Court to explore whether a review can be undertaken. The costs to the Council for the Airport appeal are currently just over £1 million and we still await the submission for costs from MAG. I will keep Parish Councils up to date as more is revealed.

The Council continues its review into day centre provision and is looking to add to the services that are provided depending on local need from each location. Functions may be outsourced, and some of the new provision being considered is; employment and mental health support, debt management, Counselling, drinks and snacks, as well as providing a comfortable safe and attractive environment in which to spend time and socialise.

I encourage Parish Councils to submit proposals to the Local Highways Panel, schemes for the current financial year have been finalised but all submitted and un-allocated schemes will be reviewed for the following year. Essex County Council have doubled their usual contribution to the LHP which is fortunate as the District Council for the second year has withheld the normal contribution.

Finally, the Ward Member's initiative fund is open and you are all welcome to come to me with any community proposals that may benefit from this fund. As with previous years, the funds are £2,000 for the ward. Funding must be spent for the direct community benefit, and so could be related to parish council projects/activity, funding towards community events, local organisations, charities or sports groups. Importantly, there is no minimum value on any payment but it must be for one-off funding and must not be used to match funding from any other UDC grant.

Cllr George Smith  
Ward member for the Sampfords  
Uttlesford District Council

## APPENDIX B

### Clerks Report

I have had confirmation from both Natwest and the Coop banks that those accounts are now closed.

The Councils RCCE membership has lapsed and requires renewal.

An invoice has been raised to Essex County Council for cutting the verge.

I have agreed with the Village Hall Committee to be invoiced every 6 months for the Councils hire of the hall for meetings.

## APPENDIX C

Council Meeting	Reference	Details	Status
December	20/209.1	Clerk to contact ECC re rodding at Hall Farm resubmitted 2699113	Done
December	20/215	Clerk and Cllr Williams to obtain info on charge points and seek EALC help	Done
January	21/19	Cllr Halls to speak to Mr Fordham re Christmas Tree donation	In progress
February	21/39	LHL Cllr Richardson to complete documentation	Under way
March	21/51	Flashing light for the school are not working - Clerk to report	Done
March	21/62	Cllr Williams to get in touch with Electric Blue for some prices on charging points.	Done
April	21/84	Clerk to pass local council emails to Cllr Williams	Done
May	21/111.8	Close Co-cp Account	Done – Received confirmation
May	21/111.9	Close Natwest Account	Done – Received confirmation
May	21/115	Cllr Duck to put notice on google groups	Done
May	21/118	Clerk to set up a meeting with Kate Douch for the Cllrs to attend	Done – rebooked Wednesday 28 <sup>th</sup> July
May	21/119	Cllr Williams to post questionnaire on google groups	Done
June	21/125	Clerk to circulate Verge Cutting contract	Done – Invoice raised to ECC
June	21/125	Clerk to check Council meeting schedule on website	Done
June	21/125	Clerk to upload Annual Report to website	Done
June	21/130	Clerk to report potholes	Done – ref:2728388
June	21/129.2	Cllr Richardson to draft a planning response, to be circulated for agreement	Done – Uploaded to planning portal
June	21/132	Cllr Richardson to report on producing a Footpath Map	In progress

**APPENDIX D**

**July Payments**

Date	Supplier	Description	Invoice	FPO/DD	Min Ref	Rec	Credit	Debit	VAT	Net
<b>Opening Balance</b>							26,186.91	0.00		0.00
15-Jul	BT Group PLC	Telephone	M071 V2	DD		Y		57.59	9.60	47.99
15-Jul	A&J Lighting	Lighting maintenance	35317	DD		Y		48.38	8.06	40.32
19-Jul	SSE	Electricity		DD		Y		127.13	6.05	121.08
26-Jul	A&J Lighting	Remit		BACS		Y	609.60			
	Employee	Salary		BACS				299.78		299.78
	Employee	Expenses		BACS				20.80		20.80
	Employee	Stationary		BACS				0.85		0.85
	RCCE	Subscription		BACS				52.80	8.80	44.00
	COOP	Bank Transfer	349967	Cheque			5.00			
<b>Totals</b>							26,801.51	607.33	32.51	574.82