

Radwinter Parish Council

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Minutes of **Radwinter Parish Council meeting** held on Monday 28th June 2021, at Radwinter Village Hall.

Present: Cllr Richardson (Chairman), Cllr Davidson, Cllr Duck, Cllr Halls, Cllr Boyden, Cllr Rains
DC Smith
Luke Brown (Clerk)

0 members of the public

Minutes

21/120 **Apologies for Absence**
Cllr Willams, ECC Foley.

Resolution: Accept apologies for absence.

Proposed: Cllr Halls **Seconded:** Cllr Rains - carried unanimously.

21/121 **Public Forum**
No public present.

21/122 **Members' Declarations of interest**
Cllr Halls – Recreation Ground Pavilion
Cllr Duck – Recreation Ground & VHMC
Cllr Richardson – VHMC & PCC

21/123 **Minutes**
Resolution: Approve the minutes of the Council meeting held on 24th May 2021 as a true record.
Proposed: Cllr Halls **Seconded:** Cllr Davidson - carried unanimously.

21/126 **District & County Councillors Reports**
Reports circulated to Cllrs prior to the meeting. It was noted that the 3 potholes located on Water Lane require reporting to Highways.

District Cllr's report - **APPENDIX A.**
County Cllr's report - **APPENDIX B.**

21/125 **Clerks Report**

Clerk's report - **APPENDIX C.**

The verges in the village have been cut but the Cllr's would like to review the contract. Clerk to circulate to Cllr's and if necessary, add as an item to the next Agenda.

Clerk to upload the Annual report to the website and check meeting dates for the year ahead.

21/124 **Action Update**

Action tracker reviewed and updated - **APPENDIX D.**

21/127 **Recreation Ground Update**

Radwinter unlocked has been postponed to 11 September 2021 due to the extended Covid restrictions.

The Recreation Ground committee are looking into erecting new lighting along the path that leads to the Pavilion. The process is still in the early stages and the RRGc are investigating different types of lamps available, requirements for planning permission and consultation with residents in proximity to the proposed location. The Council may also need to get involved in this consultation.

It was noted that the dog walking issues raised in the previous meeting have not yet been dealt with, but action by the RRGc is currently on hold.

21/128 **Finance**

Payments – **APPENDIX E.**

A payment to A&J Lighting was highlighted; the clerk will contact A&J Lighting and seek reimbursement as it looks to be a duplicate payment.

The Clerk explained that the SLCC subscription payment had increased because the number of Parish Councils the payment is split between has decreased.

The Clerk to set out a more detailed explanation of his expenses in future.

It was noted that the Clerk had not received an invoice from the Village Hall with regards to hiring the hall for the meetings; the Clerk will contact the Hall management committee.

Resolution: Agree payments for this month.

Proposed: Cllr Halls **Seconded:** Cllr Duck - carried unanimously.

21/128a **Monthly Budget and Bank Reconciliation**

It was noted that the amount in the Clerk's Expenses Budget needs to be transferred to the Administration Budget. This is because the expenses claimed by the Clerk, for the purposes of the annual audit, are administration costs and should come from the Administration Budget.

21/128b **Approve Insurance Renewal**

Resolution: Approve insurance renewal.

Proposed: Cllr Halls **Seconded:** Cllr Davidson - carried unanimously.

21/129 **New Planning Applications**

129.1 UTT/21/2029/HHF – Alterations to existing garage | The Meads, Roman Road.

129.2 UTT/21/1945/HHF – Proposed erection of a side and rear extension and relocation of garage (Amendment to UTT/21/0319/HHF & UTT/19/1883/HHF) | The Meads, Roman Road, CB10 2TF

The Council has consistently objected to further development at the end of Roman Road near Great Brockholds, as they consider the area is losing its rural character. The Meads site has already been subdivided and larger outbuildings proposed, and if 129.1 and 129.2 UTT/21/2029/HHF are approved, this process will continue. There has also been considerable development in recent years on the adjacent land in Wimbish Parish. Together, these developments, outside of the settlement boundary, contravene Policy S7 of the Uttlesford Local Plan. In addition they create additional traffic, contrary to UDC sustainable development goals.

129.3 UTT/21/1938/LB – Single storey side extension | The Barn, Hempstead Road, CB10 2TH

129.4 UTT/21/1937/HHF – Single Storey side extension | The Barn, Hempstead Road.

No comments.

21/129.5 **Recent Planning Applications**

Status of recent and previously reviewed applications, no changes.

UTT/20/2875/HHF Proposed replacement garage to include 1 no. bedroom annexe Homestead Cottage Water Lane Radwinter Saffron Walden Essex CB10 2TX

UTT/20/2378/FUL | Erection of 2 no. new dwellings with new single access from Hempstead Road | Land At Plough Ridge Walden Road Radwinter Essex

UTT/21/0469/FUL | Demolition of existing barn and proposed development of 2 dwelling houses within existing agricultural barn footprint & build form. Partial demolition of an existing car lodge, and the construction of new accessway to serve one of the new dwellings. | Homestead Farm Ashdon Road Radwinter CB10 2UA

UTT/21/1739/LB | Proposed installation of a single electric vehicle charger for private use. | Old School House Water Lane Radwinter CB10 2TX

21/129.6 **Planning Results**

No results.

21/130 **Highways and Footpaths**

Cllr Rains brought up an enquiry from a resident regarding moving a Footpath that crossed their land. The Council noted that the application has to be made by the resident and that the process can be quite costly. The resident will need planning permission and an agreement in place with whomever owns the land where the Footpath is moved to.

Vandalised road signs have been reported but Highways do not deem the issue urgent and have scheduled the work accordingly - Cllrs do not expect the issue to be resolved soon.

Clerk to report potholes located at What-3-words; 'remark-stale-nightcap' in Water Lane.

21/130.1 **Footpath 85**

Update on temporarily closed Footpath 85 (junction with Princes Wells, northeast for approximately 170 metres to its junction with Footpath 84): The Chairman has had an update from ECC stating that they are 'pressing for a very early re-opening of the path but have some legal issues to resolve'. We are hoping to receive a further update within the next few weeks.

21/131 **Stocking Green update**

Cllr Davidson reported that a house in the area has failed to sell, newly installed Fibre connections are proving to be satisfactory, and a local beekeeper has had trouble with their bee's, which has had a lot to do with the weather and is moving the hives to a more favourable location.

21/132 **Reports from Councillors with Matters Affecting the Village**

Cllr Richardson to report on producing a footpath map to go on the Action Tracker.

21/133 **Neighbourhood Plan Update**

Progress has been made in identifying the survey work necessary for the next stage. Grants will be sought by the Steering Committee to enable these to be undertaken, although some work can be done by the Neighbourhood Plan Group themselves.

21/134 **Consultations**

No Comments.

21/135 **Land at the Rear of Gillon Way**

A meeting has been arranged in July between the Cllr's and the lawyers dealing with the transfer. DC Smith has been helpful in gathering some clarity on what conditions need to be met for the process to complete. Cllrs noted that some of the land that is due to be transferred has been commandeered by residents that back on the land and the Council will be seeking advice on how best to deal with this before the transfer is completed. It was noted that this is likely to be an issue for the developer and must be settled ahead of the transfer.

Clerk to forward correspondence on the matter to Cllrs.

21/136 **Electric Car Charging Point**

Residents are concerned that gate to the car park would not be closed overnight, or alternatively the cars charging could be locked in. Residents would like to be consulted on the matter. There are also concerns that these proposed charging points would take away parking spaces from an already limited supply.

The Cllr's noted that the reason for this initiative is to help residents who want to be environmentally friendly, especially since the UK Government is ending the sale of combustion engine cars by 2030. Residents without street parking will need a place to charge their vehicles.

The Council will work towards putting together a detailed proposal, including the cost, how the council see the charge points being implemented/used, an idea of the time scale, and the location. They will then consult with all affected parties before any action is taken.

21/137 **Honours for Local Service**

No recommendations were made.

21/138 **Matters to be Raised by Members for the Next Agenda**

No comments.

21/139 **Date of the Next Meeting**

Scheduled for Monday the 26th of July 2021.

21/140 **Meeting Closed – 9:23 PM**

Signed..... Date.....

APPENDIX A

Uttlesford District Council – Ward report – The Sampfords

Stansted Airport appeal

As you will all be aware the District Council has lost the appeal for the Stansted Airport planning application to increase its maximum passenger numbers to 43 million per annum. The Planning Inspector made clear that he felt UDC had been unreasonable in refusing the application and has awarded full costs to the airport. The Airport will present its claim to costs to UDC shortly.

The administration is considering its options which could include a judicial review. I don't personally think such an approach would be successful given the Government's policy is to make maximum use of existing runways, and that the Council's argument about the recent legislation on emissions wasn't a material consideration at the time the planning decision was taken.

Legal advice has been sought as to the next steps and the administration intend to take this to the High Court to review the Planning Inspectors decision. The Council has spent over £1 million pounds on this appeal and so the total bill could be double this once the airport confirm their claim for costs.

Resignation of Dawn French

In other news, the Chief Executive having resigned recently, has asked to leave at the end of June, and the Council has approved an Interim replacement to allow sufficient time for a full recruitment process to take place. An announcement will follow on the new Chief Executive but they are a very qualified appointment and will be well equipped to manage the Council through the challenges ahead.

Day Centre Review

The administration will shortly commence a review of the services they provide from Day Centre's, which is promised to extend and enhance the support on offer. The working group are appointed via the Cabinet and so will be made up of members of the administration. As the Council keeps me informed of progress in this review, I will of course share this with you where I can.

Gillon Way

I have sought the assistance of the planning department at UDC, who have some questions in order to clarify the situation. I would be grateful if the Parish Council could provide those answers, so that I can get the Planning team to see how they best can support your request to get the land transferred.

APPENDIX B

JUNE 2021 - ECC REPORT

ECC Highways

As you might imagine, I am absolutely inundated with requests for pothole maintenance and speed reduction measures throughout the Thaxted County Division and some of the things being pointed out are very bad and some really quite minor. If there are very dangerous road or pavement issue immediately report on ECC website and also send me details to my ECC email address with precise details and it would help if you used the app “just three words” for precise location. On very dangerous repair issues Highways have acted quickly. I now monitor all dangerous complaints closely and chase when necessary.

Stansted Airport - ECC

As you may already be aware Uttlesford District Council will seek to challenge the Planning Inspectorate’s decisions related to the Stansted Airport expansion plans and **Essex County Council** are likely to be commenting on the same in due course particularly around related climate change issues. I would welcome and take into account any comments your PC has regarding this.

The airport proposals, which include an increase in the cap on passenger numbers to 43 million per year, which had been refused by the council's Planning Committee in January 2020, but that decision was overturned last month following a public inquiry.

In light of the legal advice it has now received, the council, under a delegated officer decision, is asking the permission of the High Court to challenge the validity of the inspectors’ decisions. An application is being prepared and will be submitted before the Court deadline of 8 July.

So far all of the PC’s , CPRE and environmental groups I have spoken to have supported the challenge to the planning inspectorate’s decision.

Health

I am sitting on a number of health committees at Essex County Council as well as other places and would be interested to know what hospital your parishioners use mostly?

APPENDIX C

Clerk’s Report

Footpath 85 – There seems to be an ongoing legal challenge which PROW are trying to resolve. The Chairman has received further communication regarding the issue.

A meeting has been arranged on the 14/07/2021 at 11am with Kate Douch at her offices to discuss the transfer of land between the developers and the Council. DC Smith has had some useful input for us, but the latest update we’ve had has come through the Chairman;

“They have apologised for the delays but said they are close to resolving the issues that have held this up. Apparently the S38 transfer of responsibility for the road, and the S104 transfer of responsibility for the drainage are almost completed, but not quite. Until these are done, the land transfer cannot go ahead.”

I have managed, in co-operation with Cllr’s, completed all the documents for closing the Natwest and Co-op Bank accounts and get them sent off.

The Council was asked about the local school carrying out a litter pick in the village the Council have been very supportive of the event taking place.

The Council insurance is up for renewal and is part of the payments to be approved.

I have completed several training courses now all associated with my CiLCA training. I have split the cost of this between the councils as best I can, to get the most out of the available bursaries that I can claim. I start my CiLCA course on the 14th of July and this should take between 6 months to a year to complete.

The Verges have been cut and invoiced.

The Council would like to subscribe to the UALC for £5 per annum.

APPENDIX D

Action tracker

Council Meeting	Reference	Details	Status
December	20/209.1	Clerk to contact ECC re rodding at Hall Farm resubmitted 2699113	Done
December	20/215	Clerk and Cllr Williams to obtain info on charge points and seek EALC help	Done
January	21/19	Cllr Halls to speak to Mr Fordham re Christmas Tree donation	In progress
February	21/39	LHL Cllr Richardson to complete documentation	Under way
March	21/51	Flashing light for the school are not working - Clerk to report	Done
March	21/62	Cllr Williams to get in touch with Electric Blue for some prices on charging points.	Done
April	21/84	Clerk to pass local council emails to Cllr Williams	Done
May	21/111.8	Close Co-cp Account	Done
May	21/111.9	Close Natwest Account	Done
May	21/115	Cllr Duck to put notice on google groups	Done
May	21/118	Clerk to set up a meeting with Kate Douch for the Cllrs to attend	Done
May	21/119	Cllr Williams to post questionnaire on google groups	Done
June	21/125	Clerk to circulate Verge Cutting contract	
June	21/125	Clerk to check Council meeting schedule on website	
June	21/125	Clerk to upload Annual Report to website	
June	21/130	Clerk to report potholes	
June	21/129.2	Cllr Richardson to draft a planning response, to be circulated for agreement	
June	21/132	Cllr Richardson to report on producing a Footpath Map	In progress

APPENDIX E

Payments

Date	Supplier	Description	Invoice	FPO/DD	Min Ref	Rec	Credit	Debit	VAT	Net
Opening Balance							20335.99			
01-Jun	A&J Lighting	Lighting maintenance	35092	BACS		Y		609.60	101.60	508.00
01-Jun	COOP & Natwest	Bank Transfer	TXR	DC		Y	8885.58			
15-Jun	BT	Telephone Lighting	M070 R6	DD		Y		58.28	9.71	48.57
15-Jun	A&J Lighting	maintenance	35230	DD		Y		48.38	8.06	40.32
21-Jun	SSE	Electricity	941775962/991775060	DD		Y		118.96	5.66	113.30
	Jack Roberts	Grass Cutting - May		BACS				43.50		43.50
	Jack Roberts	Grass Cutting	800	BACS				127.00		127.00
	Jack Roberts	Grass Cutting	781	BACS				140.50		140.50
	C W LOW & SON Ltd	Verge Cutting	180621	BACS				496.80	82.80	414.00
	RSA	Insurance Premium	160721	BACS				313.88		313.88
	UALC	Subscription		BACS				5.00		5.00
	Employee	Salary - May	PAYE	BACS						
	Employee 2	Salary - May	PAYE	BACS						
	Employee 2	Salary	PAYE	BACS						
	Employee 2	Expenses	N/A	BACS				74.85		74.85
	Employee 2	SLCC Subscription	130521	BACS				70.00		70.00
	HMRC	PAYE Tax - May	N/A	BACS				30.00		30.00
	HMRC	PAYE Tax	N/A	BACS				59.80		59.80