

# Radwinter Parish Council

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All members of **RADWINTER PARISH COUNCIL** are summoned to attend a **FULL COUNCIL MEETING** to be held at **Radwinter Village Hall** on **30<sup>th</sup> MAY 2022 AT 7:30 PM** for the transaction of the business as set out below.

## AGENDA

### 22/22 Nominate and Elect the Chairman for Period 2022 – 2023

#### 22/22.1 Sign the Declaration of Acceptance of Office

### 22/23 Nominate and Elect the Vice Chairman for Period 2022 - 2023

#### 22/23.1 Sign the Declaration of Acceptance of Office

### 22/24 Confirm the Member's Representation Responsibilities

### 22/25 Apologies for Absence

Accept apologies of absence.

### 22/26 Public Forum

Members of the public are welcome to attend the Parish Council meeting. Those wishing to speak or raise any issue are requested to do so at the public participation session with respect to items on the agenda and other matters that are of mutual interest.

Please note: When Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting.

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the council and members with prejudicial interests will also not be permitted to speak and address the council on those interests.

### 22/27 Members' Declarations of interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.

### 22/28 Minutes

Approve the minutes of the Council meeting held on 25<sup>th</sup> April 2022 as a true record.

**22/29 District & County Councillors Reports**

Receive reports from District and County councillors.

**22/30 Clerks Report**

Receive report.

**22/31 Action Tracker**

Review tracker.

**22/32 Finance**

Agree payments for this month, payments circulated to members prior to the meeting.

**22/32.1 Budget**

Consider how the budget is performing.

**22/32.2 Appoint Members for a Finance Committee**

Consider creating a Finance Committee and appointing council members to it. At least 3 Council Members are required to set up a committee. Terms of reference to be drawn up at a subsequent meeting.

**22/33 New Planning Applications**

Review and comment on new planning applications listed below.

**UTT/22/1348/FUL** | New two bedroom bungalow | Wheelwrights Princes Well Radwinter Essex CB10 2TE | **Expiry Date: Mon 13 Jun 2022.**

**UTT/22/1358/LB** | Installation of external boiler | Hylas Cottage Water Lane Radwinter Essex CB10 2TX | **Expiry Date: Tue 14 Jun 2022.**

**22/33.1 Appoint Members for a Planning Committee**

Consider creating a Planning Committee and appointing council members to it. At least 3 Council Members are required to set up a committee. Terms of reference to be drawn up at a subsequent meeting.

**22/34 Men's Shed Proposed Patio**

Consider the proposal for the patio, details circulate prior to the meeting.

**22/34.1 Men's Shed Proposed Noticeboard Refurbishment**

Consider the proposal for fixing the noticeboard and the £30 quote for materials and contribution to labour.

**22/34.2 Men's Shed Proposed Village Pump Refurbishment**

Consider the proposal for refurbishing the Village Pump, quote received of £80 for materials.

**22/35 Recreation Ground & Pavilion**

Cllr Duck to report and discuss actions regarding recreation ground.

**22/35.1 Jubilee Gates**

Receive update on installation of Jubilee Gates.

**22/35.2 Water Fountain**

Receive update on water fountain installation.

**22/35.3 Installation of New Lighting Along Path to Pavilion**

Consider quote of £465 + VAT (£558) to install new lighting from the recreation ground car park to the pavilion. Quote includes supply and installation of pole and installation of solar powered light. Consider quote for the Solar Powered light of £780 per light. Total expected expenditure £5,352 inc VAT.

**22/36 The Queens' Jubilee**

Receive update and consider next action.

**22/37 Village Hall**

Receive report from Cllr Duck & Cllr Richardson.

**22/38 Highways and Footpaths**

Review and agree action relating to Highways and Footpath issues.

**22/38.1 Footpath 85**

Update on temporarily closed Footpath 85 (junction with Princes Wells, northeast for approximately 170 metres to its junction with Footpath 84).

**22/38.3 Village Sign**

Receive update on erecting blown down village sign.

**22/38 Stocking Green update**

Cllr Davidson to report

**22/39 Land at the Rear of Gillon Way**

Update on legal transfer

**22/40 Neighbourhood Plan Update**

Cllr Richardson to report progress.

**22/41 Matters to be Raised by Members for the Next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

**22/42 Date of the Next Meeting**

27<sup>th</sup> of June 2022.

**22/43 Meeting Close**

*Signed...**Luke Brown**... Clerk & RFO Dated 25th May 2022, the Public and Press are welcome to attend. A PUBLIC PARTICIPATION SESSION IS HELD AT THE BEGINNING OF THE MEETING where contributions are always welcome at the Chairman's discretion.*