

# Radwinter Parish Council

LUKE BROWN  
Clerk & RFO  
Email: [radwinterparishcouncil@gmail.com](mailto:radwinterparishcouncil@gmail.com)  
[www.radwinter.net](http://www.radwinter.net)



Village Hall, Radwinter,  
Saffron Walden, CB10 2SN  
Tel: 07713 926 645

---

Minutes of **Radwinter Parish Council meeting** held on Monday 28<sup>th</sup> November 2022, at Radwinter Village Hall.

Present: Cllr Davidson, Cllr Richardson, Cllr Rains, Cllr Halls  
DC Smith  
Luke Brown (Clerk)

0 member(s) of the public

## Minutes

### 22/120 **Apologies for Absence**

Cllr Duck and Cllr Boyden

**Resolution:** Accept apologies of absence.

**Proposed:** Cllr Richardson     **Seconded:** Cllr Rains – Unanimously agreed.

### 22/121 **Public Forum**

No members of the public present.

### 22/122 **Members' Declarations of interest**

Cllr Halls – Recreation Committee

Cllr Richardson – Air Ambulance, PCC and Village Hall

### 22/123 **Minutes**

**Resolution:** Approve the minutes of the Council meeting held on 31<sup>st</sup> October 2022 as a true record.

**Proposed:** Cllr Davidson     **Seconded:** Cllr Rains – Unanimously agreed.

### 22/124 **District & County Councillors Reports**

The Wheelwrights' application was refused due to highways report.

Ashdon's Neighbourhood Plan is in its final stages and is due to be adopted.

The DCllr has requested some small changes to the Boundary Commission proposed new boundaries that relate to certain areas proximity to Saffron Walden and Braintree.

Stansted Airport are resurfacing their runway in January.

The cost-of-living crisis and rising interest rates are affecting DC investments and therefore, the DC is looking to sell commercial assets to make some profit.

The County Council are looking to cut funding to the highway rangers because of budgeting pressure.

22/125 **Clerks Report** (APPENDIX A)

The council considered a request to purchase some speed aware bin stickers. The Council decided that the bin stickers would have a small impact and only be visible on bin collection, therefore should residents wish to have and use these bin stickers it should be on an individual basis to purchase, rather than the Council to purchase them.

22/126 **Action Tracker** (APPENDIX B)

Cllr Richardson to contact Sue Bright regarding photos for the footpath map.

Cllr Richardson to review the questions and answers regarding the land transfer.

Cllr Richardson has spoken to the consultants and the Council should be able to make further grant requests further down the line.

22/127 **Finance** (APPENDIX C)

**Resolution:** Agree payments for this month, payments circulated to members prior to the meeting.

**Proposed:** Cllr Davidson      **Seconded:** Cllr Rains – Unanimously agreed.

Cllr Richardson appointed as authoriser.

It was noted that the grants for this year are yet to be requested and paid, consideration to be made at the next meeting.

The budget for the lighting project was considered by the Council. The Council had agreed to spend £3500 on the lighting project, £2000 is to be invoiced to the Village Hall and the remaining balance to be Invoiced to the Recreation Ground Committee.

22/127.1 **December Payments**

Meeting arranged for December.

22/127.2 **Budget 2023-2024**

The Council considered the budget and preliminary set the budget to £22,010, to be confirmed at the December meeting.

22/127.3 **Precept 2023-2024**

To be set at the December meeting.

22/128 **New Planning Applications**

No new planning applications to consider.

22/129 **Recreation Ground & Pavilion**

Deferred to the next meeting.

22/130 **Village Hall**

Deferred to the next meeting.

22/131 **Christmas Tree**

**Resolution:** Agree a donation of £200 to go towards the Village Christmas Tree.

**Proposed:** Cllr Richardson      **Seconded:** Cllr Halls – Unanimously agreed.

22/132 **Highways and Footpaths**

Hall Farm and Maple Lane hedges are overgrown – Clerk to request a hedge and verge cut.  
Cllr Foley due to meet with the Sampfords Council to discuss highways related issues and Radwinter requested they be included.

22/132.1 **Footpath 85**

No further update.

22/132.2 **Tree, Hedge and Grass Cutting**

**Resolution:** Agree quote of £203.50 to cut back hedging opposite Gillon Way.

**Proposed:** Cllr Richardson    **Seconded:** Cllr Halls – Unanimously agreed.

22/133 **Footpath Map**

Awaiting photos.

22/134 **Stocking Green update**

Stocking Green had their annual party which went well.

22/135 **Land at the Rear of Gillon Way**

Waiting for reply to questions from Solicitors.

22/136 **Neighbourhood Plan**

There has been a meeting with the consultants and a lot of people shown enthusiasm to help, which is very encouraging. Along with proper funding the forward progress is looking good.

22/137 **Matters to be Raised by Members for the Next Agenda**

Grants, Budget and Precept.

22/138 **Date of the Next Meeting**

19<sup>th</sup> December 2022

22/139 **Meeting Close**            @ 8:33 PM

Signed.....

Dated.....

Clerk to the Council: Luke Brown  
72 St. Edmunds Fields, Great Dunmow,  
Essex, CM6 2AN  
07713 926 645

## APPENDIX A

### Clerk's Report

#### Correspondence

I have had correspondence with a resident regarding whether the Council is going to purchase bin stickers that state the speed limit?

#### Other Business

The precept setting dates have been published by UDC, on the 7<sup>th</sup> of December the taxbase figures and ready reckoner will be issued to town and parish clerks. The formal precept submission deadline is on the 20<sup>th</sup> of January 2023.

## APPENDIX B

### Action tracker

Council Meeting	Reference	Details	Status
Oct '22	22/116	LHL Cllr Richardson to complete documentation	Ongoing
Oct '22	22/112.1	Footpath 85 indefinitely closed due to legal dispute.	Ongoing
Oct '22	22/113	Obtain quote for printing a footpath map – requires images	Awaiting Photos
Oct '22	22/115	Land at the Rear of Gillon way – Section 106 agreement to be distributed	Cllr Richardson to action
Oct '22	22/109	Request Rec Committee's finances	Clerk to action
Oct '22	22/105	Jubilee Mugs to go on google groups email	Clerk to action
Oct '22	22/115	Residents planting on land behind Gillon Way in violation of agreement – request update from solicitors	Clerk to action
Oct '22	22/116	Cllr Richardson to speak to consultants regarding grant amount for Neighbourhood Plan	Cllr Richardson to action
<b>PLANNING RESULTS</b>			
UTT/22/1073/HHF		DEVELOPMENT: Proposed demolition of existing rear outbuilding and erection of single storey rear extension and additional single storey outbuilding. LOCATION: 4 East View Close Radwinter Essex CB10 2TZ	Approve with Conditions
UTT/22/2505/FUL		DEVELOPMENT: Erection of dwelling, integral garage and annexe for incidental use. LOCATION: Land Adjacent Mapleville Walden Road Radwinter Essex	Withdrawn

**APPENDIX C**  
**November Payments**

Date	Supplier	Description	Invoice	FPO/DD	Min Ref	Rec	Credit	Debit	VAT	Net
Opening Balance							36,655.22			
	A&J Lighting	Lighting	36696	DD				48.38	8.06	40.32
	BT Group PLC	Internet/Phone	M087-NN	DD				33.85	5.64	28.21
	SSE	Electricity	0045	DD				121.71	5.78	115.93
	Employee	Salary - November	N/A	BACS				304.98		304.98
	Employee	Expenses - November	N/A	BACS				20.80		20.80
	Outdoor Jack	Grass Cutting	1168	BACS				95.70		95.70
	<b>Totals</b>						<b>36,655.22</b>	<b>625.42</b>	<b>19.48</b>	<b>605.94</b>
							<b>36,029.80</b>			