

Radwinter Parish Council

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Village Hall, Radwinter,
Saffron Walden, CB10 2SN
Tel: 07713 926 645

Minutes of **Radwinter Parish Council meeting** held on Monday 24th April 2023, at Radwinter Village Hall.

Present: Cllr Richardson, Cllr Halls, Cllr Boyden[23/05], Cllr Duck
DCllr Smith, CCllr Foley
Luke Brown (Clerk)

0 member(s) of the public

Minutes

23/01 Apologies for Absence

Cllr Davidson, Cllr Rains

Resolution: Accept apologies of absence.

Proposed: Cllr Halls **Seconded:** Cllr Duck – unanimously agreed

23/02 Public Forum

None present.

23/03 Members' Declarations of interest

Cllr Halls – Rec grnd cmt.

Cllr Duck – VH & Rec grnd cmt.

Cllr Richardson – VH & PCC

23/04 Minutes

Resolution: Approve the minutes of the Council meeting held on 27th March 2023 as a true record.

Proposed: Cllr Halls **Seconded:** Cllr Duck – unanimously agreed

23/05 District & County Councillors Reports (APPENDIX A) [Cllr Boyden 7:49PM]

CCllr Foley highlighted their meeting with a member of the council to go over highway issues in Radwinter and noted that with the upcoming bicycle event the road surfaces along their route are being repaired, which should benefit Radwinter.

CCllr Foley requested that the Clerk write to them asking for speed monitoring next to the VAS sign so that Radwinter are added to the queue.

The Cllrs questioned the report on the road calming at the West end of the village, which seems to be the wrong way round and dangerous to road users.

DClr Smith gave their report on the issue the Parish Council are having with the developers of Gillion Way, who are seemingly unnecessarily delaying the handover of the land due to the Parish Council as per the agreement. DClr Smith noted that enforcement is keeping an eye on the situation but are not going to intervene at this time as they believe it should be resolved within the next few months.

The Chairman gave evidence that it seems to be a ploy of the developers to keep promising that they are going to complete the transfer soon and instead delay further. The Chairman agreed to forward correspondence to DClr Smith to send to enforcement.

23/06 **Clerks Report** (APPENDIX B)

The Clerk gave their report highlighting the overpayment to A&J had been refunded. The Parish Council noted they were unhappy with the contractor's ability to withdraw funds from the Council's account at will.

Resolution: Agree to change the direct debit to a standing order for A&J Lighting.

Proposed: Cllr Richardson **Seconded:** Cllr Halls – Unanimously agreed

23/07 **Action Tracker** (APPENDIX C)

The Chairman went through the action tracker.

23/08 **Finance**

Resolution: Agree payments for this month, payments circulated to members prior to the meeting.

Proposed: Cllr Richardson **Seconded:** Cllr Halls – unanimously agreed.

Cllr Richardson appointed as authoriser.

23/08.1 **Grants & Donations**

Resolution: Agree a donation of £100 to the Men's Shed for the work they did restoring the pump.

Proposed: Cllr Richardson **Seconded:** Cllr Duck – unanimously agreed

23/09 **New Planning Applications**

UTT/23/0864/HHF | Rear two storey and single storey extensions. | 5 Princes Well Radwinter Essex CB10 2TE | **Expiry Date: Tue 09 May 2023**

- No objections.

23/10 **Recreation Ground & Pavilion**

The Parish Council are still obtaining quotes to get the land added to the current lease.

The Council are going to inquire if the Rec cmt are going to request a grant this year.

23/11 **Village Hall**

None.

23/12 **King's Coronation**

A road closure outside the Village Hall has been submitted for a street party. The Council have acquired bunting, coronation mugs, beverages and are hoping to have some form of food available on Sunday the 7th of May. Cllr Duck is looking into a storyteller for children entertainment.

23/13 **Highways and Footpaths**

Highways issues covered under item 23/05.

23/13.1 **Footpath 85**

No update.

23/14 **Benches**

Cllr Rains is still prepared to install the new bench opposite Gillion Way.

Resolution: Approve the Men’s Shed Group to deal with the ‘Rust’ bench.

Proposed: Cllr Richardson **Seconded:** Cllr Halls – unanimously agreed

23/15 **Footpath Map**

No update.

23/16 **Stocking Green update**

No update.

23/17 **Land at the Rear of Gillon Way**

Covered under item 23/05.

23/18 **Neighbourhood Plan**

The steering group have met and are applying for the remainder of the grant that was sent back.

They are also applying for a grant for housing needs assessment. The steering group are working on a design statement, environmental, and other aspects of the plan. Meetings are held once a month before the last Monday of the month when the Parish Council meeting is held.

23/19 **Matters to be Raised by Members for the Next Agenda**

Grant request for 100 parish society.

23/20 **Date of the Next Meeting**

15th of May Annual Parish Council Meeting.

22nd of May Annual Parish Assembly.

23/21 **Meeting Close** @ 9:04 PM

Signed.....

Dated.....

Clerk to the Council: Luke Brown
72 St. Edmunds Fields, Great Dunmow,
Essex, CM6 2AN
07713 926 645

APPENDIX A

RADWINTER -ECC CLLR MARTIN FOLEY REPORT YEAR -APRIL 2023

New Booking System at Recycling Centres (ECC)

<https://www.essex.gov.uk/news/bookings-required-from-monday-at-essex-recycling-centres>

As you know I think the new system is a sledgehammer to crack a small nut and they would have done well to speak to Parish Councillors/District Councillors and gone out to proper consultation first.

I am strongly opposing it , as in the trial that has already been done recycling has actually gone down amongst other problems.!

Youth/Youth Club Support

Over the past year I have secured funding for Youth Clubs including Sampford ...it came from the locality fund. I have spoken to Martin Boutwood to think of a bid for 2023/4 Locality Fund

Libraries

You may recall Dr Mike Tayler and myself amongst other things headed a campaign to keep Libraries open. Well we succeeded with the help of a number of people who came and lobbied at County Hall with us. We need to keep Libraries open by using them...so please if you haven't got a library card go in and get one and use it or we may be faced with closure again one day. ECC are not in a great financial situation and the current administration in County Hall have shown they don't have much time for public libraries. I am concerned they may try and close it again when you look at the state of ECC finances.

School Assemblies

I have done a number of school assemblies in the area including Thaxted with Dr Tayler and with John Starr from my Youth Strategy Group, I am planning to visit this local primary school soon. I am delighted to see so many well run school despite funding issues from Central Government and teacher unrest with conditions.

Mental Health Practitioners in Senior Schools – Through a motion I took through County Hall last year we have secured funding for help in this area for secondary schools in Saffron Walden and Dunmow.(Final Report Mental on Mental Health attached)

Highways

I visited Radwinter with Sarah Tomlin I have taken up dozens of issues in the last year including potholes, drainage and other major issues. One really annoying thing is how quickly fixed potholes deteriorate ... often doing things on the cheap is not the cheapest in the long run. ECC needs to "Take Control" of the work and check work done by contractors are up to scratch ..I am making a point in spelling this out to the appropriate people.

Shortage of staff in Highways Department and helping out at Thurrock (another failed and deeply in debt Tory council being looked after by ECC) seems to be adding to the problem according to some staff at ECC.

The closure of the bridge on B184 brought with it many problems and we were all glad to see it finished. Please report any issues through ECC website.

ECC - BUDGET 2023/2024

At a lengthy meeting of County Council in March 2023, the 2023/24 ECC Budget was set and an increase of the UDC share of Council Tax precept of 3% was approved in order to arrive at a balanced budget. EEC share was 3.5%

A real achievement at Essex and even more for UDC given the huge cuts in central government support with other conservative councils begging to increase further like Croydon, Kent , Surrey and of course Thurrock asking for almost 10% increase.

Local Plans

Local Plans are very much on peoples lips in Essex as well as UDC .We have at UDC been waiting 15 years on a plan that will not fail (all plans failed under last administration – costing tens of millions pounds now) so it needs to be right this time. Flaws were found in previous evidence submitted but should go to next step still by year end.

There are at least 20 plus other local councils like this and some seem to be treading water waiting on numbers to come down.

REGISTERING TO VOTE – MAY 2023

An extensive campaign has been taking place, prepared by the Electoral Services Team at UDC, to advise the community of the new Voter ID requirements coming into effect at this Election for the first time. It will be necessary for voters exercising their vote in person to show some form of photo ID at the voting Station.

This further link provides information as to the accepted forms of photo identification and if voters do not already have an accepted form of photo ID, or if they are not sure whether their photo ID still looks like them, they can apply for a free voter ID document know as a Voter Authority Certificate (VAC). We urge residents to check that they have appropriate photo ID and of course take it with them when they attend the Polling Station on the day. Many will have a suitable ID tucked away n their wallet or purse already and it is perhaps just worth listing examples of what are appropriate photo ID documents, namely:

- Passport issued by the UK, any Channel Islands, the Isle of Man, A British Overseas Territory, an EEA state or a Commonwealth country
- Driving licence issued by the UK, any Channel Islands, the Isle of Man or an EEA state
- Blue Badge
- Older Person's Bus Pass
- Disabled Person's Bus Pass
- Oyster 60+ Card
- Voter Authority Certificate (VAC) or a temporary VAC
- Biometric immigration document
- Identity card bearing Proof of Age Standards Scheme hologram (a PASS card)
- National Identity Card issued by an EEA state

And Finally I would like to warmly thank Thaxted PC for their work in looking after Thaxted together with Richard Haynes who has both advised the PC and Cllr Tayler and myself in the past year. There has also been Brilliant work done by HOT and The Thaxted Society , Friends of Thaxted Church, The Thaxted Youth Club and man more organisations on our behalf and it is much appreciated.

APPENDIX B

Clerk's Report

Correspondence

I have spoken to A&J Lighting regarding their monthly maintenance billing, and they responded with the following:

“The Monthly invoices are for the Annual maintenance visit where every light gets cleaned, tested for correct function, visual inspection, and written report.

It was broken down into 12 interest free instalments years ago to suit the Monthly Parish meeting and the writing of cheques.”

The council has been awarded £1000 for the Coronation event from UDC.

BBC Essex Quest contacted me regarding the Great Radwinter Fire of 1874 and whether anyone from the village would be willing to give a live radio interview. A member of the public in the village agreed to do the interview.

Other Business

The bunting and mugs have been delivered for the coronation event. I have been made aware that at least one of the mugs is defective and the seller is offering a refund for that mug.

For the coming elections, the nominees for Radwinter stand uncontested and therefore are duly elected.

APPENDIX C

Action tracker

Council Meeting	Reference	Details	Status
Feb '22	22/185	Footpath 85 indefinitely closed due to legal dispute.	Ongoing
Nov '22	22/126	Obtain quote for printing a footpath map – requires images	Awaiting Photos (ongoing)
Mar '23	22/207	Investigate changing a Direct debit to a standing order	Clerk to action
Mar '23	22/207	Chase contractor for overpayment and late invoice	Clerk to action
Mar '23	22/211	Order Mugs and bunting for the coronation	Clerk to action
Mar '23	22/213	Draw up a priority list to forward to CCllr Foley	Clerk to action
Mar '23	22/211	Submit road closure request and apply for funding for the Coronation Celebration	Clerk to action
PLANNING RESULTS			
UTT/23/0284/HHF - Springfield Roman Road Radwinter Essex CB10 2TF		S73a Retrospective application for a pergola, fish pond and associated paving	Approve with Conditions - 4th April 2023
UTT/23/0259/FUL - Radwinter Hall Walden Road Radwinter Essex CB10 2SW		Section 73A Retrospective application for conversion of existing vacant agricultural outbuildings to 3 no. holiday lets/annexe accommodation with associated operational development	Refuse - 31st March 2023

APPENDIX D
April Payments

Date	Supplier	Description	Invoice	FPO/DD	Min Ref	Rec	Credit	Debit	VAT	Net
Opening balance 1/4/23							39,051.56			
03/04/2023	Employee	Salary - March	N/A	BACS		Y		325.78		325.78
03/04/2023	Employee	Expenses - March	N/A	BACS		Y		20.80		20.80
03/04/2023	HMRC	TAX	N/A	BACS		Y		5.20		5.20
03/04/2023	Running Imp Ltd	Coronation Mugs	405102	BACS		Y		557.94	92.99	464.95
03/04/2023	Men's Shed Group	Donation for Water Pun	N/A	BACS		Y		100.00		100.00
04/04/2023	RCOH Ltd	NB Hood Plan	1353	BACS		Y		3,960.00	660.00	3,300.00
04/04/2023	RCOH Ltd	NB Hood Plan	1354	BACS		Y		1,200.00	200.00	1,000.00
04/04/2023	A&J Lighting	Lighting Overpayment		Remit		Y	356.94			
12/04/2023	Running Imp Ltd	Screen for Mugs	405102	BACS		Y		36.00	6.00	30.00
06/04/2023	UDC	Jubilee Grant	N/A	Remit		Y	1,000.00			
17/04/2023	A&J Lighting	Lighting	37179	DD		Y		48.38	8.06	40.32
17/04/2023	BT Group PLC	Phone/Internet	M092 8N	DD		Y		40.46	6.74	33.72
20/04/2023	UDC	Precept	N/A	Remit		Y	11,775.00			
21/04/2023	SSE	Electricity	0050	DD		Y		144.66	6.88	137.78
	Employee	Salary - April	N/A	BACS				325.78		325.78
	HMRC	TAX	N/A	BACS				5.20		5.20
	Employee	Expenses - April	N/A	BACS				20.80		20.80
	Luke Brown	SLCC Membership	MEM243722-1	BACS				59.00		59.00
	Outdoor Jack	Grass Cutting	1233	BACS				47.85		47.85
	Men's Shed Group	Water Pump Expenses	21042023	BACS				199.42		199.42
	EALC & NALC	Subscription	16660	BACS				224.59		224.59
	100 Parishes Society	Subscription	N/A	BACS				10.00		10.00
	Groundwork UK	Underspend Payback	N/A	BACS				4,380.00		4,380.00
Totals							52,183.50	11,711.86	980.67	10,731.19
							40,471.64			