

Radwinter Parish Council

LUKE BROWN
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Village Hall, Radwinter,
Saffron Walden, CB10 2SN
Tel: 07713 926 645

Minutes of **Radwinter Parish Council meeting** held on Monday 26th June 2023, at Radwinter Village Hall.

Present: Cllr Richardson, Cllr Gerhard, Cllr Halls, Cllr Boyden [23/53]

Luke Brown (Clerk)

0 member(s) of the public

Minutes

23/47 Apologies for Absence

Cllr Duck, Cllr Davidson, Cllr Rains.

Resolution: Accept apologies of absence.

Proposed: Cllr Richardson **Seconded:** Cllr Gerhard – Unanimously agreed.

23/48 Public Forum

None present.

Cllrs commented on correspondence regarding overgrown bus stop, and school flashing sign not working. Cllrs to look into the overgrown bus stop. Cllr Gerhard to investigate the school sign.

23/49 Members' Declarations of interest

None for this agenda.

23/50 Minutes

Resolution: Approve the minutes of the Council meeting held on 15th May 2023 as a true record.

Proposed: Cllr Richardson **Seconded:** Cllr Halls – Unanimously agreed.

23/51 District & County Councillors Reports (Appendix A)

See appendix.

23/52 Clerks Report

Nothing to report.

23/53 Action Tracker (Appendix B) [Cllr Boyden 19:43]

No update on footpath 85.

Clerk to send out Training Calendar

23/54 **Finance** (Appendix C)

Resolution: Agree payments for this month.

Proposed: Cllr Halls **Seconded:** Cllr Gerhard – Unanimously agreed.
Cllr Richardson appointed as authoriser.

23/54.1 **Budget**

Budget looks good.

23/54.2 **Grants**

Council to find out if the Rec Cmmt want a grant this year.

Cllrs to find out if there are any other grants to be awarded this year.

23/54.3 **Internal Audit Report**

The council received the internal auditors report and set a timeline to complete an up to date Risk Register and Asset Register. – Draft to be brought before the council at the September meeting.

23/54.4 **Annual Governance Return**

Council went through governance return during the meeting.

Resolution: Approve and sign off governance return.

Proposed: Cllr Halls **Seconded:** Cllr Richardson – unanimously agreed.

23/54.5 **Annual Accountancy Return**

Council went through the accountancy return during the meeting.

Resolution: Approve and sign off accountancy return.

Proposed: Cllr Halls **Seconded:** Cllr Richardson – unanimously agreed.

23/54.6 **Insurance**

Resolution: Agree insurance premium for 2023/24.

Proposed: Cllr Halls **Seconded:** Cllr Richardson – unanimously agreed.

23/55 **New Planning Applications**

Review and comment on new planning applications.

UTT/23/1332/FUL | Change of use and conversion of former agricultural building to form dwelling
| Barn At Lower House Farm Water Lane Radwinter Essex.

UTT/23/1333/LB | Change of use and conversion of former agricultural building to form dwelling |
Barn At Lower House Farm Water Lane Radwinter Essex | **Expiry Date: Tue 27 Jun 2023**

- The council considered this application in a meeting of the full council and have no objections.

UTT/23/1370/FUL | Change of use of existing non-agricultural barn to 1 no. dwelling (C3) | Barn At
Bramleys Meadow Ashdon Road Radwinter Saffron Walden CB10 2UA | **Expiry Date: Thu 29 Jun
2023**

- The council considered this application in a meeting of the full council and have no objections.

UTT/23/1549/LB | Reinstate single storey outshoot to east. External and internal alterations to existing building. New timber gate to outbuilding. | Reedings Walden Road Radwinter Essex CB10 2SP.

UTT/23/1548/HHF | Reinstate single storey outshoot to east. External and internal alterations to existing building. New timber gate to outbuilding. | Reedings Walden Road Radwinter Essex CB10 2SP | **Expiry Date: Tue 18 Jul 2023**

- The council considered this application in a meeting of the full council and have no objections.

23/56 100 Parishes Grant

Council are going to submit a grant application.

23/57 Salt Bag Partnership Scheme

Resolution: Purchase 3 new salt bins.

Proposed: Cllr Halls **Seconded:** Cllr Richardson – unanimously agreed.

Council agreed to have the salt bag pallet delivered to Hill Farm, Cllr Halls to be the contact for delivery.

23/58 Recreation Ground & Pavilion

No update.

23/59 Village Hall

AGM went well.

23/60 Highways and Footpaths

Potholes are still an ongoing problem.

23/60.1 Footpath 85

No update.

23/61 Stocking Green update

It is too dry at the moment to plant the trees.

23/62 Land at the Rear of Gillon Way

Cllr Gerhard to follow up with enforcement and Cllr Tayler.

23/63 Neighbourhood Plan Update

Looking at housing needs. Working on putting together a design code and whether there should be any sites set aside for development.

Currently working on environment assessment.

Affordable housing and affordable rentable property have been considered for the village.

23/64 **Matters to be Raised by Members for the Next Agenda**

Grants, holiday lets in Radwinter.

23/65 **Date of the Next Meeting**

31st of July 2023.

23/66 **Meeting Close** @ 8:42 PM.

Signed.....

Dated.....

Clerk to the Council: Luke Brown
72 St. Edmunds Fields, Great Dunmow,
Essex, CM6 2AN
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APPENDIX A

District Cllr Report

1. Essex Electric Vehicle Charge Point Strategy

Currently 300 registered public charge points in Essex, but 1,500 predicted needed by 2025, and 6000 by 2030. The strategy sets out how to deliver the “Right Charger in the Right Place”. The consultation will close on Sunday 30th July. Residents and businesses invited to take part. The consultation will close on Sunday 30th July. Residents and businesses invited to take part.

2. For information the appeal against the decision by UDC to reject the application to build 18 houses at Sparepenny Lane Great Sampford was lost at inspection.

The most important reasons for this were:

- Harm to the rural setting of the village.
- The proposed development would not be sustainable given the lack of services, poor transport links (rural roads, lack of bus routes, distance from railway stations, lack of bicycle routes etc etc).

This is clearly important given similarities to Radwinter.

District Cllr Tayler

APPENDIX B

Action tracker

Council Meeting	Reference	Details	Status
Feb '22	22/185	Footpath 85 indefinitely closed due to legal dispute.	Ongoing
Nov '22	22/126	Obtain quote for printing a footpath map – requires images	Awaiting Photos (ongoing)
May '23	23/33	Circulate training calendar	Clerk to action
May '23	23/35.2	Investigate if Council can give a grant to the Church clock repair	Clerk to action
May '23	23/37	Submit a grant application to 100 Parishes Society	Clerk to action
May '23	23/40	Contact Cllr Foley regarding Cold Tar/Asphalt scheme	Clerk to action
PLANNING RESULTS			
UTT/23/0864/HHF		Rear two storey and single storey extensions. 5 Princes Well Radwinter Essex CB10 2TE	Refuse - 1st June 2023

APPENDIX D
June Payments

Date	Supplier	Description	Invoice	FPO/DD	Min Ref	Rec	Credit	Debit	VAT	Net
Opening Balance							38,643.97	-		-
	Employee	Salary - June	N/A	BACS				325.78		325.78
	Employee	Expenses - June	N/A	BACS				34.15		34.15
	HMRC	Tax	N/A	BACS				5.20		5.20
	A&J Lighting	Lighting	37334	DD				48.38	8.06	40.32
	BT Group PLC	Phone/Internet	M094-GW	DD				40.46	6.74	33.72
	C W Low & Son Ltd	Verge Trimming	22062023	BACS				552.00	92.00	460.00
	UDC	Elections	102179	BACS				52.47		52.47
	Ansvar - CAS	Insurance	7162022	BACS				510.86		510.86
	Outdoor Jack	Grass Cutting	1274	BACS				95.70		95.70
	SSE	Electricity	52	DD				132.11	6.29	125.82
Totals							38,643.97	1,797.11	113.09	1,684.02
							36,846.86			