

# Radwinter Parish Council

LUKE BROWN  
Clerk & RFO  
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Minutes of **Radwinter Parish Council meeting** held on Monday 31<sup>st</sup> July 2023, at Radwinter Village Hall.

Present: Cllr Richardson, Cllr Gerhard, Cllr Halls, Cllr Boyden, Cllr Rains  
DCllr Tayler  
Luke Brown (Clerk)

0 member(s) of the public

## Minutes

### 23/67 Apologies for Absence

Cllr Duck, Cllr Davidson

**Resolution:** Accept apologies of absence.

**Proposed:** Cllr Halls    **Seconded:** Cllr Richardson – Unanimously agreed.

### 23/68 Public Forum

None present.

### 23/69 Members' Declarations of interest

Cllr Richardson - PCC.

### 23/70 Minutes

**Resolution:** Approve the minutes of the Council meeting held on 26<sup>th</sup> June 2023 as a true record.

**Proposed:** Cllr Halls    **Seconded:** Cllr Gerhard. – Unanimously agreed.

### 23/71 District & County Councillors Reports (Appendix A)

DCllr Tayler gave their report to the council – see appendix.

DCllr Tayler commented on the local plan that the District Council are working on and the need for 10,000 more houses. The council commented that their issue is regarding the lack of infrastructure. It was highlighted that UDC need to work with Essex Highways, as there are roads not suitable for HGV's, and changes could be made to speed zones to lower speed limits, there are also a number of road signs that are over grown, bent or broken.

### 23/72 Clerks Report

Consultation for Stansted Airport noise plan.

23/73 **Action Tracker** (Appendix B)  
Chairman went through the action tracker.

23/74 **Finance** (Appendix C)  
**Resolution:** Agree payments for this month.  
**Proposed:** Cllr Halls **Seconded:** Cllr Gerhard – Unanimously agreed.  
Cllr Richardson appointed as authoriser.

23/74.1 **Budget**  
All ok.

23/74.2 **Grants**  
Cllr Richardson recused themselves from the discussion.

**Resolution:** The Council agreed to grant of £2000 to go towards the village clock.  
**Proposed:** Cllr Halls **Seconded:** Cllr Boyden. – Unanimously agreed.

The Recreation Ground Committee have requested a grant of £3,500, from the PC. The council have received details on the Cmt's accounts, but it does not seem clear how much is actually spent on ground maintenance each year. The council considered that they could take over the burden of ground maintenance directly.

**Resolution:** Reply to the Rec Cmt asking for specifics for the grant amount.  
**Proposed:** Cllr Richardson **Seconded:** Cllr Rains – unanimously agreed.

23/74.3 **August Payments**  
**Resolution:** Agree the Clerk & RFO can raise payments in August in lieu of a council meeting. Payments and invoices to be circulated as normal and approved in the September meeting.  
**Proposed:** Cllr Richardson **Seconded:** Cllr Halls – unanimously agreed.

23/75 **New Planning Applications**  
The council considered the re-consultation on application UTT/23/1370/FUL and have no objections.

23/76 **Recreation Ground & Pavilion**  
No comments.

23/77 **Village Hall**  
No update.

23/78 **Highways and Footpaths**  
Council considered overgrown footpaths in the village. Johnathan Parker owns the land off Roman road, hedge is overgrown, and footpath is no longer visible. – Clerk to contact Mr. Parker to clear the footpath entrance.

**Resolution:** Council agreed for Outdoor Jack to clear the foot path behind Gillon Way and Mill Lane (£250 max).  
**Proposed:** Cllr Richardson **Seconded:** Cllr Halls

Clerk to report island lights no longer working and village signs dirty and overgrown.

23/78.1 **Footpath 85**

No update.

23/79 **Stocking Green update**

Ground is still too dry to plant trees.

23/80 **Land at the Rear of Gillon Way**

Latest update is Radwinter's lawyers are waiting to hear back from the developers' lawyers.

DClr Tayler willing to write to UDC enforcement on Radwinter's behalf.

- Clerk to email DClr Tayler with details.

23/81 **Neighbourhood Plan Update**

The consultants have cancelled their contract with the council and can no longer represent the Parish Council and their work on council's neighbourhood plan.

23/82 **Matters to be Raised by Members for the Next Agenda**

Clive Emit – UDC Action Network mobile unit – looking for parking.

23/83 **Date of the Next Meeting**

25<sup>th</sup> of September 2023.

23/84 **Meeting Close** @ 8:46 PM

Signed.....

Dated.....

Clerk to the Council: Luke Brown  
72 St. Edmunds Fields, Great Dunmow,  
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**APPENDIX A**

**District Cllr Report**

On 26/7/23 I attended the Local Plan Leadership Group Meeting on which I am a member. This is publicly broadcast unlike the “workshops” which take place in camera. The reason for this distinction in transparency is because particularly when sites are being discussed some information being prematurely leaked to those with commercial interests might prejudice future planning applications and also the whole production of a plan which has to pass inspection. Workshops are being held in August and September.

The plan timetable was discussed. It now appears that:

The draft plan (Regulation 18) publication - Autumn 2023  
Publication Plan (Regulation19) Consultation – Summer 2024

Publication Submission – End of 2024

Plan examination – During 2025

Plan adoption – approximately second quarter 2026

This means Uttlesford's Local Plan should be submitted well before the cut off date mentioned by Michael Gove (Secretary of State for Levelling Up, Housing and Communities) this week, June 30th 2025. This also means that our plan has to be drafted under current regulations, not those which will be governed by future regulations hinted at by Mr Gove. However because of the spate of housing in Uttlesford over the last few years, made possible because of the lack of a local plan, a "windfall " has been produced meaning that the actual number of houses needed in the forthcoming local plan has been reduced by 8-9000 meaning that approximately 5000 will be required, less than thought earlier in the Local Plan production. Unfortunately these recent houses, being constructed without a local plan, have not benefited from all the advantages that an adopted plan should produce such as improved infrastructure, biodiversity, improvement in environmental standards and carbon net gain. Last night the District Wide Design Code, another important aspect, was launched in draft form. It will be possible for residents and Parish Councils to contribute to the consultation about this. I hope Radwinter will engage with this as it is a very comprehensive and impressive document, but there are areas which need a much more local critique.

Uttlesford Business has launched Start -Up September with business Coaching, a training course, business start -up finance and lunchtime webinars. This is particularly aimed at small, relatively ad hoc projects, aiming to make them financially viable.

Details may be found on [www.uttlesford.gov.uk/startupseptember](http://www.uttlesford.gov.uk/startupseptember)

Can I remind the Parish Council that I may be approached for financial grants under the ward councillor's initiative:

Ward Councillors' Initiative 2023/24 Guidance for Ward Members

The funding has to be spent for the direct community benefit of the Member's ward.

Consult with town/parish councils and other local organisations as you feel appropriate.

Identify suitable community projects and/or causes, for example:

- Grant to the town/parish council for a specific project/activity
- Grant to a voluntary organisation or local charity
- Grant to a community organisation e.g. village hall
- Grant to a sports or social club (subject to appropriate rules on membership)
- Grant to a local school, church, doctors surgery, hospital etc
- Grant to local scouts, cubs, or guides etc

Funding a community event or celebration The £2,000 may be allocated across different items. There is no minimum value on any payment.

The project should be for one-off funding and must not commit the Council to expenditure in future years.

The Ward Member Initiative grant cannot be used to match fund any other grant awarded by the council.

Help has been arranged for District Councillor Case Work, with specific officer help under the following headings:

- Planning
- Revenues/council tax
- Benefits
- Economic development
- Housing
- Communities
- Environmental health
- Environmental services (inc.bin collections)
- General

This should be of help to myself hoping to sort out residents' problems.

Please contact me at: [cllrtayler@uttlesford.gov.uk](mailto:cllrtayler@uttlesford.gov.uk)

Peter Holt, UDC's CEO is pleased to announce that the District Council has passed the test to allow it to remain part of The Public Service Network. This is the network which allows communication between Councils and the Government (requiring standards of IT, security data and other standards.)

The Community Safety department has been working to roll out Bleed Control Kit Distribution. This follows the work they have done with Julie Taylor whose grandson was fatally stabbed in Writtle in January 2020. Kits, which aim to control bleeding have been rolled out to 12 locations including schools and pubs. The Liam Taylor Legacy Trust hopes to locate kits in further rural locations. The suggestion is that if interest is shown by Parishes, funding for kits (£110) could perhaps come from the Ward Member Initiative Grant. Please let me know if this is thought to be a valuable initiative.

Cllr Geof Driscoll, has chosen his two charities to support during his year as chairman of UDC. They are Uttlesford Community Action Network (working closely with Dementia Action Alliance) and ACCURO-STRIDE, a six-month life skills project for young adults with a learning difficulty. Cllr Driscoll wishes to promote and raise funds for these worthy causes during his period as chair.

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District Cllr Tayler

## APPENDIX B

## Action tracker

Council Meeting	Reference	Details	Status
Feb '22	22/185	Footpath 85 indefinitely closed due to legal dispute.	Ongoing
June '23	23/53	Circulate training calendar	Clerk to action
June '23	23/54.2	Investigate if Rec Cmt want a grant this year	Clerk to action
June '23	23/57	Purchase 3 new salt bins	Clerk to action
June '23	23/62	Follow up with enforcement regarding land at rear of Gillon Way	Cllr Gerhard to action
		<b>PLANNING RESULTS</b>	
UTT/23/1368/CLLB		Repairs to property further to internal escape of water Little Gates Radwinter End Radwinter Saffron Walden Essex	Proposed - Approve Cert Lawfulness - 30th June 2023

**APPENDIX D**  
**July Payments**

Date	Supplier	Description	Invoice	FPO/DD	Min Ref	Rec	Credit	Debit	VAT	Net
<b>Opening Balance</b>							<b>36,846.86</b>	-		-
	Employee	Salary - July	N/A	BACS				325.78		325.78
	Employee	Expenses - July	N/A	BACS				20.80		20.80
	HMRC	Tax	N/A	BACS				5.20		5.20
	A&J Lighting	Lighting	37393	DD				48.38	8.06	40.32
	Jack Roberts	Grass Cutting	1298	BACS				154.00		154.00
	BT Group PLC	Phone/Internet	M095-KI	DD				40.46	6.74	33.72
	SSE	Electricity	53	DD				140.40	6.67	133.73
<b>Totals</b>							<b>36,846.86</b>	<b>735.02</b>	<b>21.47</b>	<b>713.55</b>
							<b>36,111.84</b>			