

Radwinter Parish Council

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Village Hall, Radwinter,
Saffron Walden, CB10 2SN
Tel: 07713 926 645

Minutes of **Radwinter Parish Council meeting** held on Monday 25th September 2023, at Radwinter Village Hall.

Present: Cllr Richardson (23/86), Cllr Gerhard, Cllr Halls, Cllr Boyden, Cllr Rains, Cllr Davidson, Cllr Duck
DCllr Tayler, CCllr Foley
Luke Brown (Clerk)

8 member(s) of the public

Minutes

23/85 **Apologies for Absence**

Cllr Rains, Cllr Gerhard

Resolution: Accept apologies of absence.

Proposed: Cllr Halls **Seconded:** Cllr Davidson

23/86 **Public Forum** [Cllr Richardson 7:37 PM]

A member of the public brought up a concern regarding speeding and the amount of traffic on Plough Hill; also the missing signs warning of the sharp bend. A member of the public noted that there have been accidents on the road.

DCllr Tayler noted that speeding is one of the biggest issues with rural roads. The policies put in place by Essex County Council seem to be out of date and do not seem to be enforced.

A member of the public suggested that accidents should be logged and recorded and that a notice could go in the AMBO; the Council agreed they could put it in their quarterly report reminding the public to report accidents.

Members of the Radwinter Recreation Ground Charity (RRGC) Committee asked why they had not received any funding from the Council this year. They offered to answer any questions related to their grant request (submitted in July).

The Council noted that they remain overwhelmingly supportive of the RRGC, but the grant request was only submitted in July, and this was the first meeting since then. The RRGC Committee noted that they are usually given money in January. The Council pointed out that they are required to be responsible with public money and all grants are made in response to a formal request.

The issue appeared to be that no such request had been made until July. After discussion about concerns with information flow, the Council suggested it would be useful to have further talks between the RRGCC Committee and the Parish Council (See 23/92.2 below).

Members of the RRGCC Committee also asked when the existing lease agreement would be amended to include the land which is not currently under the agreement. (See 23/96 below).

A member of the public noted that they had concerns regarding trees on the land between Gillon Way and their land. The Council noted that they did not own this land, and that any concerns should be logged and addressed to the developer, Enterprise Properties.

A member of the public requested an update on Footpath 85. The Council informed them that it is an ongoing legal dispute between UDC and a resident and that whilst it is an item on every Council Agenda (See 23/98.1 below) there is no further update. The footpath remains closed.

23/87 Members' Declarations of interest

None.

23/88 Minutes

Resolution: Approve the minutes of the Council meeting held on 31st July 2023 as a true record.

Proposed: Cllrs Halls **Seconded:** Cllrs Boyden – Unanimously agreed.

23/89 District & County Councillors Reports (Appendix A)

DCllr Tayler gave his report - details in the appendix. DCllr Tayler Highlighted the progress of the Local Plan and locations for potential development related to the 5 year housing plan.

Cllr Richardson asked if the previous individual developments would be taken into account for future sites. DCllr Tayler said they would.

Members of the council asked CCllr Foley about speeding in the village. CCllr Foley acknowledged that the Council had asked him about this issue on a number of previous occasions and that he had arranged for the recent visits by Essex Highways to look at the issues, and the speed surveys carried out on Walden Road and Maple Lane. These had not suggested that speeding was excessive.

Members of the Council asked whether it would be possible to implement a 20mph limit in certain areas of the village, mainly past the school and into East View Close, noting that such a limit was already in place in Gillon Way. CCllr Foley said that 20mph past the school was quite possible but elsewhere may be far more difficult to get agreed by Highways. **Clerk to contact CCllr Foley to put something before the Highways Panel.**

Full details of the CCllr's report can be found in the appendix.

23/90 Clerks Report

Clerk asked if Councillors had sent in their declaration of interest forms and all Cllrs confirmed they had.

23/91 Action Tracker (Appendix B)

Chairman went through the tracker.

23/92 **Finance** (Appendix C)

Resolution: Agree payments for this month.

Proposed: Cllr Halls **Seconded:** Cllr Davidson. – unanimously agreed

23/92.1 **Budget**

Council finances are in good condition. Councillors noted the need to continue to make grant awards where a reasonable case was presented to them.

23/92.2 **Grants**

Cllrs debated how best to move forward with the grant to the RRG. Cllrs agreed that there needs to be an annual timeline in place so that both the Council and the RRG Committee know when the Council will consider their application and to enable them to be clear when any award will be made. Cllr Richardson noted that in the past he had contacted village organisations in October / November each year to ask about their grant needs for the coming year, in order that the Council could budget for the Precept (usually considered at the November meeting). This had worked well in the past.

Two members of the council, Cllr Davidson and Cllr Boyden, will meet with two members of the RRG Committee to agree this timetable. They were also requested to review the RRG Reserve Policy to help the Council better understand the RRG financial position.

Resolution: Agree to give the Radwinter Recreation Ground Charity a grant of £3,500.

Proposed: Cllr Richardson **Seconded:** Cllr Boyden – unanimously agreed.

23/92.3 **August Payments**

Resolution: Retrospectively agree payments for August.

Proposed: Cllr Halls **Seconded:** Cllr Davidson. – unanimously agreed

23/92.4 **Remembrance Service**

Resolution: Agree a donation to the Royal British Legion of £75.

Proposed: Cllr Davidson **Seconded:** Cllr Duck – unanimously agreed

23/93 **New Planning Applications**

Review and comment on new planning applications.

UTT/23/2245/HHF | Proposed detached garage with annexe above for disabled family member | Poplar Hall Princes Well Radwinter Essex CB10 2TE | **Expiry Date: Wed 04 Oct 2023**

- No objections

23/94 **Energy Contracts**

Resolution: Approve UMS broker to get quotes for the Council.

Proposed: Cllr Richardson **Seconded:** Cllr Halls

23/95 **Policies**

Policy not circulated, deferred to next meeting.

23/96 **Recreation Ground & Pavilion**

A Councillor noted that a member of the public is leaving cars in the carpark behind the village hall overnight, which goes against the bylaws. – Clerk to investigate what action the council can take and create a note to put on the cars regarding the bylaw.

The Men's Shed would like more direction as to where the Rust bench is to be relocated. Cllr Halls will liaise with the Men's shed to arrange where the bench will go.

Clerk to get quotes to get the separate land added to the existing RRGc lease.

23/97 **Village Hall**

Nothing to report.

23/98 **Highways and Footpaths**

Potholes on Water Lane have been repaired.

23/98.1 **Footpath 85**

No update. The Footpath remains close pending the resolution of the dispute between UDC and a resident.

23/99 **Stocking Green update**

Nothing to report.

23/100 **Land at the Rear of Gillon Way**

The chairman has a meeting with the developers later this week and will report back to the next meeting of the Council.

23/101 **Neighbourhood Plan Update**

The consultants have dropped out, but the group have re-planned the production of the Neighbourhood Plan amongst those still involved. AS was the case with the Ashdon plan, they will also seek to produce a Design Code.

23/102 **Matters to be Raised by Members for the Next Agenda**

No matters raised at this point.

23/103 **Date of the Next Meeting**

30th of October 2023.

23/104 **Meeting Close** @ 9:40 PM

Signed.....

Dated.....

Clerk to the Council: Luke Brown
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APPENDIX A

DCllr Report

Consultation launched on countywide waste strategy.

WSfE Residents, businesses and organisations are now being asked for their views on plans for managing waste in Essex, as part of a new consultation.

The Essex Waste Partnership – of which Uttlesford is a member – has drafted a new joint strategy which sets out how the partnership is rethinking waste and its proposals for managing it over the next 30 years. This includes the actions people and organisations can take to protect the environment and conserve resources.

It also outlines the partnership's vision of 'zero waste'.

The draft Waste Strategy for Essex 2024-2054 and consultation are available at:
www.essex.gov.uk/wastestrategy.

Anyone who requires support completing the survey can call 0345 6037625.

Blueprint Uttlesford update for ICB Peter Holt, Chief Executive – end summer 2023.

This report offers a detailed operational update on Uttlesford District Council's change programme Blueprint Uttlesford following the last update in July.

It reports on further progress over the summer in implementing the recent decisions of Cabinet on 29th June, which agreed a four-year programme of which services and areas of expenditure would be reviewed in each of the coming four years. There are still therefore no decisions to be taken by Councillors at this point – the update is all about the detail of how the programme is being mobilised to carry out those reviews. Key decisions on any service changes etc. will be brought back to Councillors for their decision in line with our Constitution, Policies and Procedures. In most cases these key decisions will be brought back during the budget process in January/February 2024.

There is a members' briefing for Blueprint Uttlesford on 5th October

Local Plan Leadership Group

I am attending two meetings about this on 4th October. I am pleased to report we are now progressing towards Reg 18 of the Local Plan.

Highways and Speed Limits

I will continue to share the concerns of residents about speed limits, poor signs (and the lack of their adequate maintenance) and the impact these issues have on rural roads. I am meeting with Councillor Foley tomorrow when he is with Sarah Tomlin from Highways.

Fundamentally I believe there needs to be a change in policy towards rural roads, particularly to protect pedestrians and cyclists.

DCllr Tayler

Cllr Report

Speeding: I received this update:

Hi Cllr Foley,

Please see attached speed survey for Maple Lane, Radwinter which relates to the email chain below. 7-day average speeds of 23.4mph were found – this does not indicate a speeding problem; compliance is very good. The survey suggests the speed limit here is 30mph but it's actually 40mph on this section (not sure why it is incorrect on the survey data) – but in any case average traffic speeds are well below both 30 and 40, this isn't a site I would recommend for additional traffic calming.

Kind regards

Sarah Tomlin | Highway Liaison Officer

I received this update with all schools listed with RAAC.....

As you know, Essex is a large county and collectively we have responsibility for educating circa 220,000 school aged children and young people, across an estate of circa 550 schools. 54 schools are currently identified as having known RAAC within Essex, requiring immediate action as a result of the change in Department of Education policy made on 31 August 2023. Up until that date, for schools for whom ECC is the responsible body, we had been working with the DfE to manage RAAC in these schools. We have been working over a number of years to understand the extent of RAAC across the maintained school education estate and have taken action when it has been identified. Of the 54 schools on the list, 15 are local authority maintained schools. 14 of these schools are able to open next week due to mitigation measures having been put in place.

Unfortunately one maintained school will need to close temporarily due to the severity of the RAAC across the school building. Parents have been communicated to around arrangements for the start of the school term. We are working tirelessly with the school to find an appropriate solution as quickly as possible. The remaining 39 schools are Academies, for which the Academy Trust is the responsible body. We have been working closely with Academy Trusts and the DfE to understand the impact and provide support where necessary.

ECC has always been diligent in ensuring that we have surveyed schools and ensured that when RAAC issues have been identified we have taken necessary action. We are confident that there are no additional maintained schools that have RAAC. However, in light of changing guidance and the latest information, like many other Local Authorities we will be reviewing our data and undertaking further surveys if necessary to ensure that any new issues are identified and then addressed. We expect Academy Trusts will do the same.

We would like to acknowledge that for pupils, parents, school staff and education colleagues at the council this isn't the start to the Autumn term they expect or will have wanted. We can reassure you that across the council we are doing all we can to support schools to manage the situation and get affected children safely into schools and learning as quickly as possible.

In the spirit of transparency now that parents at affected schools have been contacted, we are sharing information on schools, which is attached. Given the individual nature of each site it is very important for people to read all columns for comments where there are comments.

Cllr Foley

APPENDIX B

Action tracker

Council Meeting	Reference	Details	Status
Feb '22	22/185	Footpath 85 indefinitely closed due to legal dispute.	Ongoing
July '23	23/73	Purchase 3 new salt bins	Clerk to action
July '23	23/78	Contact Sir J.Parker to clear overgrown footpath	Clerk to action
PLANNING RESULTS			
UTT/23/1360/DOC Applecroft Roman Road Radwinter Saffron Walden Essex CB10 2TF		Application to discharge condition 3 (hard/soft landscaping), 4 (Biodiversity enhancement strategy) and 5 (external lighting) attached to UTT/22/3444/FUL.	Discharge Conditions in Full - 6th September 2023
UTT/23/1897/DOC Barn Adj Jenkinhog Farm Roman Road Radwinter Essex		Application to discharge condition 7 (contamination) attached to UTT/18/3016/OP.	Discharge Conditions in Full - 21st August 2023
UTT/23/1370/FUL Barn At Bramleys Meadow Ashdon Road Radwinter Saffron Walden CB10 2UA		Change of use and conversion works of existing non-agricultural barn to 1 no. dwelling (C3). Proposed erection of a single storey extension.	Approve with Conditions - 7th August 2023

APPENDIX D
September Payments

Date	Supplier	Description	Invoice	FPO/DD	Min Ref	Rec	Credit	Debit	VAT	Net
Opening Balance							33,276.62			
	Employee	Salary - September	N/A	BACS				330.98		330.98
	Employee	Expenses - September	N/A	BACS				23.55		23.55
	A&J Lighting	Lighting	37531	DD				48.38		48.38
	Val Evans	Audit	9100026	BACS				131.40		131.40
	BT Group	Internet/phone	M097-S6	DD				52.46	8.74	43.72
	Out Door Jack	Grass cutting	1347	BACS				201.85		201.85
	SSE	Electricity	55	DD				127.56	6.07	114.83
Totals							33,276.62	916.18	14.81	894.71
							32,360.44			