

Radwinter Parish Council

JULIE PLEDGER
Clerk & RFO
Email: radwinterparishcouncil@gmail.com
www.radwinter.gov.uk



Village Hall, Radwinter,
Saffron Walden, CB10 2SN
Tel: 07909 877543

Minutes of **Radwinter Parish Council meeting** held on Monday 28th October 2025, at Radwinter Village Hall.

Present: Cllr Richardson, Cllr Rains, Cllr Duck, Cllr Davidson, Cllr Tayler and the Clerk.

Minutes

25/150 **Apologies for Absence**

Cllr Halls, Cllr Boyden, Cllr Gerhard & Cllr Foley

Resolution to accept apologies

Proposed Cllr Richardson **Seconded** Cllr Rains

25/151 **Public Forum**

No representations

25/152 **Members' Declarations of interest**

No additional interests declared.

25/153 **Minutes**

Resolution: Approve the minutes of the Council meeting held on 29th September 2025 as a true record.

Proposed: Cllr Davidson **Seconded:** Cllr Duck and agreed unanimously.

25/154 **District & County Councillors Reports**

See Appendix A

25/155 **Clerks Report**

Latest bills received from SSE for street lighting significantly higher than previous. Clerk attempting to contact SSE re resolve.

CIF grants available. Councillors to consider if a claim should be made. Closing date 28 November.

Declarations of interest to be reviewed and updated. Information to be sent out ahead of next meeting.

25/156 **Action Tracker**

Cllr Richardson went through the action tracker and relevant updates made.

25/157 **Finance**

Payments list as circulated prior to meeting was approved.

Clerk to set up payments and Cllr Richardson to authorise

A&J Lighting	Service fee	£48.38
BT	Broadband	£ 51.01
SSE	Electricity	£ 151.62
SSE	Electricity	£ 179.91
Employee	Oct salary	£ 450.24
Outdoor Jack	Verges	£ 171.54
EALC	Course Code of Conduct	£ 100.80
HMRC	Ers NIC	£ 4.99
RRGC	Grass cutting grant	£ 3500.00

Proposed Cllr Duck **Seconded** Cllr Rains and agreed unanimously
Action JP & DR

25/157.1 **Bank reconciliation.**

Circulated and agreed.

Proposed and signed by Cllr Duck & **seconded** and signed by Cllr Davidson

25/157.2 **Budget 2025/26**

The Budget was compared to actual expenditure to date for 2025/26 and discussed, together with current reserves.

25/157.3 **Review any grant applications**

Application received from Radwinter Church for £1,000 towards grass cutting.

Proposed Cllr Davidson **Seconded** Cllr Rains and agreed unanimously

Letter received from CAB re grant funding. Meeting agreed to build £500 into 2025/26 budget.

Letter of thanks received from PCC regarding grant given for new fence.

25/157.4 **Laptop Purchase**

Decision deferred until next meeting.

25/158 **New Planning Applications**

APPLICATION NO: UTT/25/2709/HHF

DATE APPLICATION VALID: 7th October 2025

DEVELOPMENT: Two storey front and rear extensions, changes to materials and fenestration and new side entrance canopy

LOCATION: Springfield Roman Road Radwinter Essex CB10 2TF

APPLICANT: Helen & David Brown

ADDRESS: Springfield Roman Road Radwinter Essex CB10 2TF

EASTING/NORTHING: 560872 - 235754

Comment by 4 November 2025

No Comment

APPLICATION NO: UTT/25/2715/DOC

DATE APPLICATION VALID: 9th October 2025

DEVELOPMENT: Application to discharge condition 4 (access), condition 5 (accessibility measures), condition 6 (biodiversity enhancement) and condition 7 (external lighting) attached to UTT/23/3190/FUL

(approved under appeal APP/C1570/W/24/3349783).

LOCATION: Radwinter Hall Walden Road Radwinter Essex CB10 2SW

APPLICANT: Mr & Mrs Fallon

ADDRESS: Radwinter Hall Walden Road Radwinter Essex CB10 2SW

EASTING/NORTHING: 560348 - 237173

Comment by 4th November

No comment

APPLICATION NO: UTT/25/2741/HHF

DATE APPLICATION VALID: 10 October 2025

DEVELOPMENT: Proposed front extension..

LOCATION: Lime Barn Roman Road Radwinter Essex CB10 2TF

APPLICANT: Mr & Mrs Bolton

ADDRESS: Lime Barn Roman Road Radwinter Essex CB10 2TF

EASTING/NORTHING: 560850 - 235917

Comment by 10th November

No comment

25/159 **Recreation Ground & Pavilion**

Nothing to report

25/159.1 **Recreation Ground steering committee**

Draft agreement to be drawn up & new lease to be drafted by year end.

25/160 **Village Hall**

In good financial shape.

Building sinking fund to be increased to £40,000

25/161 **Highways and Footpaths**

Speed camera data downloaded from camera on SW side of town, data to be circulated by email.

25/161.1 **Footpath from Little Bridge House to Radwinter Hall.**

It was agreed to instruct Outdoor Jack to clear footpath Also grass on opposite side of road behind the traffic calming bollards and along water lane to facilitate bulb planting,

Proposed Cllr Davidson, **Seconded** Cllr Duck and agreed unanimously

25/161.2 **Footpath & hedge opposite Gillon Way**

It was agreed to instruct Outdoor Jack to clear.

Proposed Cllr Davidson, **Seconded** Cllr Duck and agreed unanimously

The Parish Council noted its thanks to resident Mrs Wilson for clearing debris from the Plough crossroads following a recent collision between a van and car.

25/162 **Stocking Green update**

Wild flowers still looking good, but they are over-run by deer.

25/163 **Solar Farm**

Letter to Minister now to be sent by Royal Mail as publically available email addresses are not working.

25/164 **Neighbourhood Plan Update**

Draft plan in progress. Targeting Plan exhibition in early 2026.

25/165 **Matters to be Raised by Members for the next agenda**

2025/26 budget & precept request to be reviewed.

Discuss need for a replacement bench in Church Meadow, Chairman to approach landowner.

25/166 **Date of the Next Meeting**

Monday 24 November 2025 at 7.30pm

25/167 **Meeting Close** @ 8.40 PM

Signed.....

Dated.....

Appendix A

Data Security Breach involving personal details of Council Tenants.

Angela Knight, the Chief Operating Officer wrote to Councillors last week:

"We have been informed about a recent online data security incident at one of our contractors ,Dodd Group, that involved the personal details of our council tenants.

The Dodd Group works on our behalf to service boiler and heating systems. We understand an unauthorised third party gained access to the company network and has published data online that was taken unlawfully from its systems. We were made aware late on 20 October that this included data about our council tenants. The Information Commissioner's Office has been informed (by Dodd Group).

Dodd Group does not have access to any council tenant financial information, such as bank details or card payment information. However, various online documents have been taken – the full list of potentially compromised documents is as follows:

Technical documents including landlord gas safety records, service documents, job report sheets, and commercial gas servicing certificates which contain address and customer signature

Internal Dodd Group property files which are largely made up of boiler installation packs and include surveys, commissioning documents, site drawings, client orders, purchase orders and invoices

Excel spreadsheet trackers which include information such as customer reference number, tenant address, name, phone number, appliance details and costings

Copies of letters sent to tenants by Dodd Group which includes address, name and appointment details. Copies of client emails

We are liaising with Dodd Group to understand the full extent of the data breach and to ensure necessary steps are being taken to minimise the impact on our tenants. The group's investigations and assessments of the impacted data are ongoing. In the meantime, we've been given assurances that additional online security protection has been put in place – so far, there has been no further suspicious activity, and the company networks and systems are now fully secure. It is continuing to serve customers as normal.

As a responsible landlord, we are writing to tenants to let them know about the data breach, and to offer some standard advice on what they can do to protect themselves should they receive any unsolicited communications. These letters were posted yesterday.

Should you be contacted by any tenants in your ward and you need to refer them, please ask them to speak to their Housing Officer or call Customer Services on 01799 510510.

We will provide further updates as information becomes available.

Interestingly, and perhaps pertinently, I am receiving Cyber awareness and online safety training from the Council tomorrow (28th October).

Community Infrastructure Levy (CIL): consultation

UDC is proposing to introduce a Community Infrastructure Levy (CIL) to support development of local infrastructure in Uttlesford.

Within the Draft Local Plan 2021- 2041 agreed steps towards consulting on a Draft CIL.

The aim of a CIL is to provide greater certainty around the level of infrastructure funding to be secured to support the delivery of new development – in this case as identified through the new local plan.

Whilst complimentary to the use of section 106 (s106) planning obligations, generally with a CIL in place there will be a reduced burden involved in arranging those planning agreements and particularly across the wide range of smaller and general developments. Nevertheless, the use of s106 will continue alongside the CIL Charging Schedule (the first such schedule for this district) once that is adopted in due course.

It is necessary for UDC to consult on the draft charging schedule and this is possible on a page of the Council Website entitled “Community Infrastructure Levy : consultation”. The consultation runs from Monday 15th September until 5pm on Monday 27 October.

I apologise that this notification will be too late for comments at the time of the meeting, but I thought it worthy of mention, as it is likely that 25% of monies raised from CIL could be available to Parishes who have neighbourhood plans (10% if no neighbourhood plan).

Gillon Way Section 106 (and ownership of land)

I have had further communications and advice, but as yet little progress.