

**Radwinter Parish Council - Minutes of the Meeting 18th  
October 2010  
Held in the Village Hall at 7.45pm.**

**Present:**

Cllrs M Halls (Acting Ch); V Boyden; E Duck; S Graves; A Jarvis; K Moore; K Shoolheifer, with the Clerk R A Jones in attendance and C/Cllr S Walsh and Mr John Whitehead.

**1. Apologies and reasons for absence:**

D/Cllr Schneider - D/Council business

**2A. Appointment of new Chairman:**

Cllr Graves has accepted the nomination of Chairman, following all Councillors being requested to nominate their first and second choice for this position. He signed the Acceptance of Office, and then assumed the Chair.

**2B Appointment of new Vice-Chairman:**

Following the election of a new Chairman a new Vice-Chairman is also to be elected. It was agreed that Cllr Halls should continue in this role. He signed the Acceptance of Office, and relinquished the Chair.

**3. Minutes of the previous meeting 6th September:**

Having been circulated they were taken as read and were approved and signed by the Acting Chairman.

**4. Matters arising:**

None

**5. Reports from County & District Councillors:**

C/Cllr Walsh reported on the stringent budgetary cuts being made, with £300m already achieved and more to follow, due to a likely 33% reduction in government grants. Efficiency savings are being achieved by merging departments and by outsourcing and introducing business relationships. In addition savings are achieved by partnerships with eg Kent CC over IT provision. The pilot scheme for reduced street lighting has been successful and will be extended; no increase in crime has resulted. Confirmation of full cancellation of Stansted 2 runway is still awaited. In reply to questions, He will check on the supply of road-salt. Parking is now mainly the responsibility of local authorities, with police only involved on major roads.

D/Cllr Schneider: I am sorry I shall be unable to attend the Radwinter PC meeting on Monday. There is to be an Extraordinary Meeting of Full Council on Tuesday, 20 October to debate the proposal of a Leader/Cabinet structure for the Council which,

if voted in, will be implemented in May 2011 following the elections. The second item on the agenda is the partnership with Harlow DC working with them on Revenues & Benefits.

## **6. Finance:**

(a) Statement: funds at 27 September were £51591.49

(b) Current position & signing of cheques: Receipts have been £4050 (half precept); interest £7.42.

Payments required are: RVHMC £26.00 (hall hire); Viking £66.30 (stationery); R Jones £75.15 (clerk's expenses); R Anderson £95.00 (Walden Rd Cot); I Simpson £196.00 (£150 painting + £46 frame - gift); Redgate Constn £325.48 (V hall repair). Retrospective consent is sought for payment of: £58.75 (Ad Walden Local re VH Charity scheme); M J Halls £339.57 (Walden Rd Cottage); CPRE £29.00 (mem'ship); Ridgeons £16.07 (Walden Rd Cottage); Jarvis Electrical £705.59 (Walden Rd Cot).

The payment of all these accounts was approved and the requisite cheques signed.

### **c) Other financial matters:**

(i) membership of Finance and Audit Committee: Cllr Moore has signified that he wishes to resign from the committee as no longer Chairman. Cllr Graves accepted the position.

(ii) External auditor's report: the accounts for 2009/10 have now been approved. 5 items were noted in the report for our attention. The matter is to be referred to the Finance Committee.

(iii) Village Hall. At the previous meeting it was agreed that we should undertake payment for the heating of the Hall. The RVHMC have informed us that they do not wish us to do this and want us to make payment to them. Since this would require £149pcm to come from S137 payments, (£2915pa total allowed) the matter is to be referred back by Cllr Shoolheifer.

(iv) Street electricity: E.On has informed us that the contract wef 1st Nov will be 12.875 p/kWh for 1 year or 18.572 p/kWh for 2 year contract (present 10.026 p/kWh). After negotiation they have offered a market rate of 9.20 p/kWh deemed tariff. This was accepted.

(v) Hall Cottage: The rent is due for revue; it was agreed that there should be no increase.

(vi) Property rent insurance: FDPM have suggested that we should take out insurance for non-payment of rent. This would be £178.50 for Walden Rd Cottage and £157.50 for Hall Cottage per annum. It decided against this offer.

(vii) Internal Audit; details of new requirements have been passed to Andrew Cohen which he accepted.

## **7. Review of action schedule:**

### **(a) Highways:**

The traffic speed between the TAWS signs is to be monitored. The replacement crossroad sign is due to be installed. Footpaths 34, 39 & 41 are being checked. Cllr

Halls inspected the blockage on fp87 and it was cleared by UDC. An inspection is to be requested for the footbridge at Bridgefoot.

**(b) Pavilion:**

Cllr Jarvis has attended a meeting of the Rec Committee to process fund raising, with another on 4 November. The Hutchin's have offered support; Clerk to contact with further info re grants.

**(c) Village improvements:**

The project for widening the entrance to the car-park is to be progressed; drawings to be produced and estimates obtained. A parking facility for Almshouse residents is to be investigated, and access path to front opened.

The boundaries of some properties are to be checked with the authorities.

## **8. Village Hall Charity.**

Following the acceptance of the proposed scheme, the Council, on behalf of the trustees, undertook advertising the scheme in the 'Walden Reporter' newspaper, on notice-boards at the village hall, bus-shelter and Post Office, and copies of the scheme were available from the Post Office or Cllr Shoolheifer and on the village web-site. The period of notice is now complete and the Charity Commission will now prepare a final scheme after considering any objections; one has been received from D Smith. Following this our representatives will be required to attend an inaugural meeting. It was agreed that they should be the Chairman and Cllr Shoolheifer. Following the reply from ChComm to our letter, Clerk to contact Sir Jonathan Parker re progress.

## **9. Planning**

**(A) Approved:**

UTT/0970/10/LB: Bradbury's Walden Road Stocking Green: replace concrete render with lime based render. Treat timber frame. Replace windows. Install secondary double glazing. Replace concrete tiles on dormers with clay tiles. L. Reid.

UTT/1079/10/CLP: Woodside Radwinter End - Cert. of lawfulness for erection 1 storey rear & side extn - Mr & Mrs J Meyrick.

UTT/1244/10/FUL: Springfield, Wimbish Green Lane - erection of hay-barn: Dr H Brown

UTT/1377/10/FUL) Great Brockholds Farm, Wimbish Green Lane: conversion of barn to residential

UTT/1378/10/LB ) use - A Covey

**(B) Refused**

UTT/1430/10/FUL - 4b East View Close: conversion of garage and addition of 2 storey extn - M Thear

**(C) Enforcements:**

ENF/96/09/11 - The Old Cart Lodge Jenkinhogs Farm: advertised to let in breach of UTT/1976/03/FUL

**(D) Circulated:**

UTT/1644/10/FUL) - 1 & 2 Bendysh Hall Barn - realign division between dwellings  
UTT/1825/10/FUL) - 4b East View Close: conversion of garage and addition of 2 storey extn - M Thear

UTT/1645/10/LB ) - R Pullin - Comments must be received by: 15 Oct 2010

UTT/1668/10/FUL) - Purkis, Mill End Lane - extn to barn

UTT/1669/10/LB ) - P Thomas - Comments must be received by: 4 Oct 2010

UTT/1825/10/FUL) - 4b East View Close: conversion of garage and addition of 2 storey extn - M Thear - Replacement Appln (closing 26 Nov)

UTT/1701/10/FUL) - The Plough Public House Sampford Road: - Proposed conversion from A4 UTT/1702/10/LB ) - (public house) to C3 (dwelling house)  
Radwinter - Mr N Lowden (closing 2 Nov)

This application was discussed at length will participation from J Whitehead who communicated the action by D/Cllr Schneider to ensure matter is fully discussed. Clerk to write to UDC Plg objecting.

## **10. Correspondence:**

### **(a) Meetings**

Tues 19 Oct - EALC: new chairman's day - Dunmow 10 - 3.30 (£60)

Wens 20 Oct - ECC: closing date for consultation on waste development Thurs 21 Oct - Milton Hospice: open day

Tues 26 Oct - ECC consultation re waste development - Dunmow library 10 - 4pm

Tues 2 Nov - SW partnership board: inaugural meeting - SW UDC offices 7pm

Wens 10 Nov - EALC: employment issues course - Dunmow 9.30 - 3.30 (£60)

Tues 16 Nov - EALC: chairman's day 2 - Dunmow 10 - 3.30 ((£60)

Thurs 11 Nov- CVSU: AGM - Thaxted 7pm

Fri 19 Nov - EALC/SLCC: Clerk's update & network lunch - Chelmsford 9.30 - 1pm (£5) - Clerk to attend

### **(b) Communications**

1 Sep - letter UCAB requesting trg for volunteer to help OAPs with fuel costs; Diane Redfern to be asked.

8 Oct - CamCC - notice re waste strategy

### **(c) Circulation pack:**

The Clerk produced a circulation pack and requested views on the continued operation of the scheme. It was agreed that it should continue but with the Clerk giving a resume of articles of particular interest.

## **11. Other matters:**

a) Cllr Shoolheifer raised a request from the school for help with the purchase of track-suits. It was thought only limited support could be given; further info requested.

b) EALC - Joy Shepherd, Chief Exec, married on 6th Sept and is now Mrs Joy Darby.

c) A notice has been received from St Mary's requesting support for Christmas tree festival on 27/28 November. This was agreed - Cllr Jarvis to action

d) Hewitsons have sent a Charity briefing newsletter regarding changes in charity law - to Chairman.

e) NATS have written informing us that the proposed changes to flight-paths will not now take place.

## **12. Next Meeting:**

Already arranged for Monday 29 November in Village Hall at 7.45pm.

A Finance Meeting is arranged for Tuesday 23 November for internal audit and setting budget.

The meeting closed at 10.45pm