

**Radwinter Parish Council**  
**Minutes of the Meeting 29th November 2010**  
**Held in the Village Hall at 7.45pm.**

**Present:**

Cllrs S Graves (Ch); V Boyden; M Halls; A Jarvis; K Shoolheifer, with the Clerk, R. A. Jones in attendance

**Public Session:**

None

**1. Apologies and reasons for absence:**

Cllr K Moore - personal; Cllr E Duck - personal

**2. Minutes of the previous meeting 18 October:**

Having been circulated they were taken as read and were approved and signed by the Chairman.

**3. Matters arising not otherwise on the agenda:**

None

**4. Reports from County & District Councillors:**

None

**5. Finance:**

**(A) Statement:**

Funds at 31 Oct £51138.30; at 29 Nov stated as £50022.83

**(B) Current position and signing of cheques:**

Receipts: interest £8.35. Payments: R Jones £94.01 (127 Expenses & purchases); RVHMC £149.00 (128 see below).

Retrospective consent is sought for payment of: Audit Commn £358.38 (119 - Audit fee); Royal British Legion £20.00 (120 - wreath); Clare Butfield 28.49 (121 - PO flowers); Viking Direct £42.04 (122 - office sundries); A&J Ltg 184.71 (123 - annual maint); Bargery plumbing £3049.13 (124 - WR Cottage); St Mary's PCC £37.50 (125 - ground maint); Jarvis Electrical £99.88 (126 - VH repair).

The payment of all accounts was approved and cheques signed.

**(C) Report of Financial Committee:**

The report and the financial projection were received and discussed.

The following matters were resolved:

(i) It was agreed that the regular direct debits and standing orders not subject to the Data Protection Act should be reported at each Meeting.

(ii) The accounts for ½ year to 30 Sep were received, end of year projection and budget for 2010 - 2011 and accepted (see appendix) (iii) in reviewing the report from the external auditor, it was noted that a request was made for the Fidelity Guarantee Insurance to be increased from £25,000 to £65,000. However it was subsequently noted that it had been increased to £50,000 wef 1/1/10, ie after the report date. No further action was considered necessary until next renewal.

**(D) Precept:**

The recommendation for maintaining this at £8100 was agreed, and the request signed.

**(E) Other financial matters:**

(i) RVHMC: The offer to pay the standing order of £146 pcm for the heating but RVHMC rejected this offer and want the Council to pay them directly. The Clerk explained the drain on our S137 budget this will cause. The Financial Committee recommend that we should, nevertheless, as a gesture of goodwill grant them £146 for this month and 3 subsequent months subject to progress of scheme and further review. This was agreed.

(ii) Plow 2: After discussion with Dave Smith it was agreed that further funding was not needed at present.

(iii) Over 60s: it was agreed to fund their Christmas lunch on 1st December.

(iv) Christmas Tree: Cllr Jarvis was thanked for purchase of tree on behalf of PC and to be refunded.

**6. Review of Action Schedule:**

See attached schedule.

**7. Other matters for review:**

(i) Stocking Green: Mark Iley of Essex Biodiversity has offered to inspect and advise on future use; Uri Gerhardt to be involved.

(ii) Broadband: Cllr Shoolheifer reported on problem being experienced by residents on slow speed which has been brought to her attention by Stephen Yates of Hoys Farm Cottage. She and Chairman are investigating and he has put a link on the website publicising the 'Race to Infinity' campaign to put pressure on BT, and they sought support of the Council for this campaign. An advert is to be placed in 'Ambo' and Hempstead PC asked for their involvement.

**8. Planning:**

**(A) Approved:**

UTT/1644/10/FUL) - 1&2 Bendysh Hall Barn: realign between dwellings and amend outside layout -

UTT/1645/10/LB ) - R Pullin

UTT/1825/10/FUL - 4b East View Close: conversion of garage & addition of 2 storey extn - M Thear

Replacement of UTT/1430/10/FUL

**(B) Action withdrawn:**

ENF/96/09/11 - The Old Cart Lodge Jenkinhogs Farm: advertised to let in breach of UTT/1976/03/FUL - Enforcement action by UDC withdrawn after successful appeal. UTT/1668/10/FUL) - Purkis, Mill End: extn to barn -UTT/1669/10/LB ) - P Thomas

**(C) Refused:**

UTT/1701/10/FUL) - The Plough PH Sampford Rd: change of use and conversion to dwelling  
UTT/1702/10/LB ) - N Lowden

**(D) Circulated:**

UTT/1947/10/FUL) - Sellands Farm Hempstead Rd: conversion of barn to dwelling & garage -  
UTT/1949/10/LB ) - T Godfrey - closing 17/12  
UTT/1962/10/FUL - Bramley Meadow, Ashdon Road - new dwelling & Dble gge - B Hillson (closing 24 Dec)

**9. Correspondence:**

**(A) Meetings**

Tues 7 Dec: EALC - Chairman's Trg Day - Gt Dunmow 9.30 - Chairman to attend (£60 - grant available)

**(B) Other papers:**

The Clerk handed a circulation pack to Cllr Shoolheifer. He requested the return of all outstanding packs to the PO.

**10. Other Matters:**

The Chairman thanked Cllr Shoolheifer for attending the Remembrance Day service on behalf of the Council, and Cllrs Jarvis and Halls for help with the Christmas Tree Festival, and Cllr Jarvis & Kim for agreeing to hold all keys to the village hall complex.

**11. 2011 Calendar of meetings:**

Mon 17 Jan - PC 7.45  
Tues 10 May Finance 8pm  
Mon 7 Mar - PC 7.45  
Mon 16 May PC AGM 7.45  
Sun 13 Mar - census  
Mon 4 July PC 7.45  
Tues 5 Apr - closing nominations for PC  
Mon 5 Sep - PC 7.45  
Mon 11 Apr - Parish Mtg & PC 7pm  
Mon 17 Oct - PC 7.45  
Thurs 5 May - PC elections  
Mon 28 Nov - PC 7.45  
The meeting closed at 9.20pm

## Appendix - Financial Summary

½ yr end projn 20/11 budget

### Receipts

Receipts	8100	8100	8100
Specific funds	75	80	10
Agency fees	2683	2683	2683
Hall complex	5089	13729	15850
<b>Total Receipts</b>	<b>15947</b>	<b>24592</b>	<b>26643</b>

### Payments - running costs

Administration	4139	8270	8900
Insurance	2398	2398	2500
Capital purchases	451	451	-
Audit	-	305	320
Village hall complex admin	1645	2510	2780
Verge cutting etc	380	380	450
Street Lighting	703	1472	1550
Recycling etc	-	320	350
S137	193	1180	1250
<b>Total</b>	<b>9909</b>	<b>17286</b>	<b>18100</b>

### Projects

Recreation ground	-	3000	3000
Car-park entrance	450	450	1000
Churchyard maintenance	38	152	300
Village sign	1965	1965	-
Village hall refurbishment	13068	13200	-
Footpaths	-	-	500
<b>Total payments</b>	<b>25430</b>	<b>35602</b>	<b>22900</b>

## 01/11/10 ACTION SHEET

Date	Requirement	Action	By	Date	Comments
Apr-10	F/path 67 - Hall farm	stile to be erected	tenant	in hand	Hways to check
01/11/09	Footway by E bound bus stop	widen footway	hways		Ron Martin to inspect
Mar-10	f/p 34 - path by Hale Cottage?	Check - in garden	hways		Robin Wallbank
Mar-10	f/p 39 - Bendysh Wood - crosspath	check	hways		RW
Mar-10	f/p 41 - Bendysh Wood - crosspath	check	hways		RW
Apr-10	Widen entrance to car park	examine	PC		MH to prepare plan
May-10	Water Lane	replace 9 posts	H/ppv	August	Ray Curtis
Oct-10	Water main in Stocking Green	query ownership	Veolia		passed to residents
Sep-10	Verge at Water Lane EVC junction	query ownership	Hways/UDC		

01/04/10	Signpost at Walden Rd/Water Lane x rds	replace	hways	Nov	done
	<b>DEFERRED PROJECTS LIST</b>				
01/04/09	change in speed limits - Water Lane & Wimbish Green Lane	move signs	hways		
Apr	Footpaths P3 scheme	clarify progress	M Halls		awaiting action by Sir JP
Apr	allotments	clarfy availability	E Duck		
2008	20mph speed limit outside school	installation	hways		
2008	weight limit Water Lane	installation	hways		
Sep	Traffic control in water Lane	review options	hways		deferred
Nov	improve footway by e bound bus stop	widen	hways		R Martin inspect
Nov	improve visibility at Water Lane junction	move hedge	trustees		agreed
Mar	improve visibility at junction by narrowing road	widen footway	hways		deferred
Sep	Traffic control in water Lane	review options	hways		deferred