

Radwinter Parish Council
Minutes of the Meeting 18th April 2011
Held in the Village Hall at 7.00pm.

Present:

Cllrs S Graves (Ch); V Boyden; E Duck; M Halls; A Jarvis; K Moore; K Shoolheifer, with the Clerk, R A Jones in attendance, and James Briggs.

Public Session:

Prior to the meeting the Clerk read a report from the Uttlesford Returning Officer announcing that 6 valid nominations had been received for the position of Radwinter Parish Councillor. Since there are 7 vacancies messrs Boyden, Duck, Graves, Halls, Moore and Shoolheifer have been duly elected wef Monday 9 May. This results in a vacancy which must be filled by co-optation prior to 24 June.

Andrew Jarvis stated that due to other commitments he would no longer be able to sit as a Parish Councillor. The Chairman thanked him for his past services over many years.

1. Apologies and reasons for absence:

none

2. Minutes of the previous meeting 28 February 2011:

Having been circulated they were taken as read and were approved and signed by the Chairman.

3. Matters arising:

The Chairman held a preliminary discussion on glass recycling bins.

The Meeting adjourned for the Parish Meeting, and resumed at 9.15.

4. Finance:

(a) statement:

Funds at 1st April: £43,037.95; the Clerk circulated a copy of the draft 2010/11 accounts.

(b) Current position:

Receipts: interest £6.70. Payments: EALC £154.98 (147 - mem'shp); Radwinter Society £5.00 (148 - mem'shp); EALC £60.00 (149 - Trg course); R A Jones £67.65 (150 - expenses); retrospective consent for payment of Home Start £50.00 (146 - donation). These were approved and cheques signed.

(c) Revised HMRC regulations:

We have been informed that guidance note EIM 67320 regarding the payment of Clerks and RFOs has been withdrawn and that all Councils must now register as employers and operate a PAYE and National Insurance scheme. The Clerk has

attended an EALC tax workshop on the procedure required. It was agreed to call a meeting of the Staff Committee for its implementation; this will be on Tuesday 3rd May at 8pm at 13 High Street.

(d) New audit requirements:

We have been informed that the new (external) auditor is Jackie Ballard of Audit Commission Bolton. The Clerk attended an EALC Audit workshop to meet her and hear the revised requirements and those of the internal auditor. The next Finance Mtg is 10 May; the annual return is required by 30 June.

(e) Other financial matters:

Details have been received of the govt. 'Big Society' Fund.

5. Village Hall Charity:

The Ch. Commissioners have now approved the scheme and the Clerk circulated a summary. An inaugural meeting was held on 14 April, and the Chairman reported the appointment of Rev Gillian Mann as Chairman, June Tupper as Treasurer and Cllr Sue Schneider as Secretary, together with Wendy Rowley as PCC representative. The first AGM will be on Tuesday 17 May.

A discussion followed regarding the closing of the accounts for the VH Complex. It was agreed that the Clerk would circulate a final account for assessment. The Chairman reported that the Charity had requested a donation of £5000 to cover eventualities in addition to the balance due. It was agreed that there was no justification for payment of such a sum, but that to reassure the Trustees we would hold a Contingency Fund for them to cover any significant financial problem which may arise prior to their establishing a sufficient reserve.

6. Review of Action Schedule:

See attached

7. Other matters for review

(a) Neighbourhood Watch:

The Council discussed this with James Briggs who has agreed to act as RNW co-ordinator. He will be undertaking this role independently of the Council and described what he is hoping to achieve. The Council agreed to support him.

(b) Stocking Green:

It was arranged for the Chairman, Clerk and Uri Gerhard to meet Mark Iley of Essex Biodiversity on site on 9 March, but Mr Iley unfortunately went to the wrong location. Another meeting has been arranged for Wednesday 27 April. Consent was given for Uri to keep some beehives at the top-end of the site. James Briggs is to discuss the Green with other residents.

A letter has been received from James Briggs requesting consent for the laying of larger water mains under our land. Agreement was given for a domestic main.

(c) Recycling:

Following complaints from the Almshouses, discussions were held with UDC to relocate them on the opposite side of the car-park. Since then they appear to have been moved to near the water fountain. A discussion is to be held with Environmental Services to clarify the matter.

(d) Royal Wedding Commemoration:

Following the booking of the Village Hall for Friday 29 April, Cllr Boyden has arranged a suitable event in conjunction with Plough2 and the WI.

(e) Village Hall Complex:

Walden Rd Cottage: Mr & Mrs McEvoy have taken the tenancy wef 4 March. A complaint has been made about inadequate sockets, esp for washing machine

Hall Cottage: An inspection has shown general satisfaction except that the hard standing outside the back door is in poor condition.

It is noted that all remedial work is now the responsibility of the VH Charity.

Hall: There is a broken window still awaiting repair. Rob Anderson to attend.

(f) Civic Amenity Scheme:

Large manned skips have been booked for Sat 14 May pm; Sun 10 July am; Sat 10 September am.

(g) Cross Road Green:

Victor Rae has informed us that he is no longer able to undertake the grass-cutting on this area. It was agreed to send a 'thank you' card and a bottle of whisky.

8. Planning:

Refused:

UTT/1962/10/FUL - Bramley Meadow , Ashdon Rd: extra dwelling with dble gge - B Hillson

UTT/0101/11/AG - Jenkinhog, Wimbish Green Lane: erection Barn - Mrs J Williams

Circulated:

UTT/0328/11/FUL - 6, 7 & 8 Princes Well: 1st floor rear extns & front porch - messrs Bacon, Meili & Andeoli (25/3)

UTT/0336/11/CLE - Applecroft Wimbish Green Lane: lawful use of land as garden & driveway - Mrs J Thompson (25/3)

Enforcement:

ENF/53/11/B - Lower House Farm: use of residential property for business - Dismissed

Appeal:

UTT/0970/10/LB - Bradbury's Stocking Green: replace windows, install secondary glazing & replace concrete render with lime - L Reid - Approved

Meeting;

The Chairman & Clerk attended a meeting on 18 March organised by Andrew Taylor, UDC head of planning, introducing the new Localism Bill and neighbourhood planning, together with a general discussion.

Regulations:

A new UDC planning enforcement strategy is being introduced - consultation period until 20 May.

9. Correspondence:

(a) Meetings:

Wens 11 May - EALC trg on Data Protection & FoI Act - Dunmow 9.15 (£60)

Thurs 26 May - EALC trg - minutes & agendas - Dunmow 9.15 (£60)

(b) Other

Essex Police: P/Cllrs briefing on reform programme

EALC have advised on new CoP regarding Local Authority publicity, especially newsletters.

10. Other matters:

Volunteer Centre has requested placing a poster on our notice board; agreed.

11. Next Meeting:

Tuesday 10 May 8pm Finance Mtg - 13 High St.

Monday 16 May 7.45pm - Annual General Meeting

18/04/11 ACTION SHEET

Date	Requirement	Action	By	Date	Comments
Apr	Footpaths P3 scheme	prepare map	MH/RJ		
Apr	allotments	clarify availability	E Duck		with Bidwells
Nov	improve footway by e bound bus stop	review options	hways		R Martin inspect
Nov	improve visibility at Water Lane junction	widen	trustees		agreed
Mar	Amshouse hedge	move hedge	Trustees		agreed
Feb-10	f/p 34 - path by Hale Cottage?	check	hways		Robert leigh - inspect
Mar-10	f/p 39 - stocking green	Cut back	hways		Robert leigh - inspect
Mar-10	f/p 41 - Stocking Green	check	hways		Robert leigh - inspect
Mar-10	Widen entrance to car park	check	PC & hways		survey carried out.
Apr-10	Re-open access to car park from Walden Rd Cottage	Cut back	VHC		
July	improve front garden of Walden road Cottage	rotovate level and seed	Halls/Jarvis		
July	Rec pavilion	assist Rec Comm	Jarvis		
June	Footbridge @ Bridgefoot	inspect & repair	hways		R Martin to inspect
Nov	Flooding in Walden Rd by Hall Farm	assist Rec Comm	hways		Ray Searle to

					inspect?
Jan	Schoolsign in Water Lane	installation	Hways CS		
Feb	No Through Road sign - Stocking Green	installation	Hways CS		
Apr-11	displacedm kerbstones - 14 & 31 EVC (by drains)	repair	Hways CS		
2008	move speed limit signs in Water Lane	move signs	hways	no funds	deferred
2008	weight limit Water Lane	move signs	hways	no funds	deferred
2008	Traffic control in water Lane	review options	hways	no funds	deferred
Sep	20mph speed limit outside school	installation	hways	no funds	deferred
Mar	improve visibility at junction by narrowing road	installation	hways	no funds	deferred
Feb-10	Almshouse hedge	move hedge	trustees		