

Radwinter Parish Council
Minutes of the Meeting 4th July 2011
Held in the Village Hall at 7.45pm.

Present:

Cllrs S Graves (Ch); V Boyden; E Duck; M Halls; K Shoolheifer; K Thompson, with the Clerk, R A Jones in attendance, and D/Cllr S Howells and Mr James Briggs

Public Session:

Mr Briggs reported on the progress with the Radwinter Newsletter and produced a draft, which was considered very acceptable. He was instructed to proceed with production of 300 copies by Harts Stationers at a cost of £33, and further issues each month until the end of the year. Distribution has been arranged. He will take a stall at the fete with support from the PC. He is continuing with the Neighbourhood Watch brief despite lack of support.

1. Apologies and reasons for absence:

Cllr Moore - personal; C/Cllr S Walsh - other meetings

2. Minutes of previous meeting of 23rd May (AGM):

Having been previously circulated they were taken as read, approved and signed by the Chairman.

3. Matters arising not otherwise covered:

Cllr Thompson signed an application for a full electoral roll.

4. Reports from County & District Councillors:

D/Cllr Simon Howells reported on the restructuring of the District Council to Cabinet form. He would send details and of committees and dates. He described the implications of the solar panel scheme for council housing and the cost and benefit. He confirmed his support for the submission of objections to the change of use planning appeal for 'The Plough' PH. He affirmed that the DC would have no restrictions on the precept requirements of the PC. Mention was made of possible developments at the Mushroom Farm, and he agreed to watch the position.

C/Cllr Simon Walsh sent a report stating that funding has been agreed for the repair of pot-holes before the September deadline. The other contents were circulated to the Cllrs by email.

5. Finance:

(A) Statement:

Funds at 31 June: £44332.27

(B) Current position:

Receipts: Rec Com £10.00 (lease 09/10 & 10/11) Interest at 31 June £6.80.

Payments: C Low £469.20 (162: verge cut); RCCE £40.00 (163: m'ship); St Mary's PCCE £37.50* (164: churchyard upkeep); R Jones £75.04 (165: expenses including purchases).

Retrospective consent was sought for payment to Cllr Boyden £163.25 (156: R Wedding commemoration - amended figure); Viking £68.70 (157: office supplies); SSE £10.00 (158: m'ship); RVHC £27.00 (159: hall hire); NALC £15.50 (160: journal subn); Suffolk Acre £816.20 (161: insurance).

Payment of all these accounts was approved and cheques signed.

(C) Change in bank signatories:

All present signed a new mandate form. Mr Andrew Jarvis has been deleted, and Cllr Moore was not present to sign.

(D) Review of policy other matters:

The RFO drew attention to the need for a change in financial policy priorities now that the situation with the village hall has now changed with a significant reduction in income. This was discussed and agreed to put to a meeting of the Finance Committee to draw up a provisional budget, including donations. This was arranged for Thursday 21 July.

The Clerk/RFO in discussion with the insurers have revalued the fixed asset register which has enabled a substantial reduction in the insurance premium. Copies were given to the Finance Committee members.

* Payment to St Mary's PCC was confirmed for this year, but all payments to be included in budget revue for 2011/12.

UALC have requested that we rejoin at a fee of £25; this was not approved.

6. Review of Action Schedule:

The footbridge at Bridgefoot and the fence of 'The Holly's' have been inspected and a report to be issued. Neither the displaced kerbstones in EVC have been replaced, nor the painting of the posts in Water Lane completed. Footpath 65 is blocked by a fallen tree; Cllr Halls will attend. Path 50 by Homestead Farm is blocked by being overgrown.

It was noted that trees can be obtained gratis from the Woodland Trust when required.

7. Other matters for review:

(A) sports pavilion:

A joint meeting with the Rec pavilion committee was held on 16 May. It was agreed that an outline planning appn. should be made by the Clerk, based on the same location and the drawings from K Pilsbury. He has been in touch with Karen Hollitt of Plg who raised various matters, most of which were resolved by the Clerk. Concern was expressed regarding the location, and he was instructed to proceed with site B on the application.

The Clerk has also completed an amenity land survey for the UDC.

(B) Recreation Ground:

Complaints have been received regarding pot-holes in the entrance to the car park. Cllr Halls will attend. He will also mark the disabled bay.

A complaint has been received regarding the continued noise from the glass recycling skips. Catherine Auckland of UDC Recycling is to be asked to meet PC members on site.

(C) Village Hall:

The Clerk has passed to Paul Camp the insurance policy and various papers relating to rateable value and income. No minutes have been received.

Letters of thanks for their help with the Royal Wedding celebration held in the village hall were sent to Sue Taylor and Dixie Walker.

(D) Stocking Green:

Following the site visit by Essex Biodiversity, an objection has been raised by Mr Mance. The Clerk has investigated the position. He was informed that the legal position is that although we own the freehold the earlier classification as a 'village green' still stands. As such, there are various restrictions on the site which includes no commercial usage or disturbance, which would exclude the siting beehives for commercial bee-keeping, and possibly the excavation of the land to lay a water-main.

8. Planning

(A) Approved:

UTT/0970/10/LB - Bradburys Stocking Green: remove concrete render and replace with lime wash; remove timber & leaded light windows & install secondary glazing; replace tiles - L Reid - Appeal Granted

UTT/0228/11/FUL - 9 Princes Well: major 2 storey extension - A Young - Appeal granted

UTT/0747/11/FUL - 8 East View Close: 1 storey rear extn - Melissa Creig

UTT/0825/11/FUL - 6, 7 & 8 Princes Well: 1st floor rear extns & front porch - Bacon, Mell & Andeoli.

UTT/0863/11/FUL- Purkis, Mill End: outside swimming pool, etc - P Thomas.

(B) Withdrawn:

UTT/0837/11/Ag - Jenkinhogs Farm: erection Ag blg - Mrs S Williams

(C) Circulated:

UTT//1203/11/FUL - Traveller's Joy, Ashdon Rd: 2 storey back extn - J Goodfellow - closing 22 July 2011

UTT/1206/11/FUL - Rose Cottage, Water Lane: demolish existing gge and replace with studio, change access - R Harling - closing 22 July 2011.

No objections were raised to either application.

(D) Appeal

UTT/1701/10/FUL - The Plough PH: change of use - letter of objection sent to Inspector. Unconfirmed report of change of ownership.

9. Correspondence

(A) meetings:

Wens 6 July - EALC: chairman's trg day 1 - Dunmow 9.30 - 3.30 (£60)

Thurs 14 July - EALC: Cllr Trg day 2 - Dunmow 9.30 - 3.30 (£60) - form given to Cllr Thompson

Thurs 8 Sep - EALC: advanced Cllr Trg Day 2 - Dunmow 9.30 - 3.30 (60)

Wens 14 Sep - EALC: Chairman's trg day 2 - Dunmow 9.30 - 3.30 (60)

Mon 12 Sep - EALC: closing date for entry into website award (prize£300)

The Clerk is to raise having an 'in-house' training session in the autumn with EALC.

10. Other matters:

The Clerk has revised and updated new information packs for Cllrs Graves, Duck & Shoolheifer and prepared one for Cllr Thompson. Fresh inserts were given to Cllrs Boyden & Halls

11. Next meeting:

Already arranged for Monday 5th September at 7.45pm in the village hall. The Meeting closed at 10.45pm

01/07/11 ACTION SHEET

Date	Requirement	Action	By	Date	Comments
1 Nov 09	Footway by E bound bus stop	widen footway	hways		Ron Martin to inspect
1 Mar 10	f/p 34 - path by Hale Cottage?	Check - in garden	hways		Rob Lee to inspect
1 Mar 10	f/p 39 - Bendysh Wood - crosspath	check	hways		N Eley to check
1 Mar 10	f/p 41 - Bendysh Wood - crosspath	check	hways		N Eley to check
1 May 11	f/p 15 - Bendysh Wood - footbridge	check	hways		N Eley to check
1 Apr 10	Widen entrance to car park	prepare details	PC		MH to prepare plan
1 Nov 10	Footbridge at bridgefoot - fragile	M&G to inspect 1/7	hways	in hand	
1 Jan 11	flooding in Walden Rd	clear drainpipes	hways	in hand	Ray Searle to inspect
17 Jan 11	Pot holes in Walden Rd	repair	hways	in hand	Ron Martin to inspect
17 Jan 11	Install disabled parking bay in car-park	install	PC	?	Andrew Jarvis
1 Feb 11	Water Lane	paint new posts	hways		partially done
28 Nov 10	Water Lane/EVC junction verge	move fence	hways		CS informed
1 Feb 11	No Through Road sign - Stocking Green	installation	hways	with CS	
1 Jan 11	Water lane - school sign	installation	hways	with CS	
1 Apr 11	displaced kerbstones - 14 & 31 EVC	repair	hways	done?	
1 Jan 11	TAWS speed monitor	after installation	hways	done	now rec'd
6 Jun 11	Water Lane - lowerhouse Farm	Closed 6 - 10 June	hways	done	
27 May 11	Maple lane - Aldridge's Farm	Closed 14 - 16 June	hways	done	
In Abeyance					
1 Oct 10	Footpaths P3 scheme	alternative scheme	M Halls	see mins	
	Social Hsg & Rec Dev	develop scheme	Bidwells		with Sir J Parker
1 Sep 08	allotments	clarfy availability	E Duck		with Sir J Parker
1 Apr 09	20mph speed limit outside school	installation	hways		
23 Apr 10	weight limit Water Lane	installation	hways		

23 Apr 10	improve footway by e bound bus stop	widen	hways		
30 Jun 09	improve visibility at Water Lane junction	move hedge	trustees	inspect	
30 Jun 09	improve visibility at junction by narrowing road	widen footway	hways		
1 Sep 10	Almshouse hedge	remove?	PC		M Halls