

Radwinter Parish Council
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Minutes of Radwinter Parish Council meeting held on Monday 22nd May 2017.

Present Cllr Duck

Cllr Fitch

Cllr Halls

Cllr Davidson

Cllr Richardson

- 15/86 Election of Chairman:
Cllr Fitch proposed Cllr Duck Seconded by Cllr Davidson, All Councillors were in favour of this appointment. Cllr Duck was duly elected as Chairman.
- 15/87 To Co- opt any new members
Cllr Richardson was co-opted on to the Parish Council. The Clerk gave Cllr Richardson a copy of the register of interest form to complete and return.
- 15/88 Election of Vice-Chairman: Cllr Davidson Proposed Cllr Halls seconded by Cllr Duck. Cllr Halls was duly elected as Vice-Chairman
- 15/89 Acceptance of Office: Forms were completed by Cllr Duck, Hall, and Richardson.
- 17/90 To allocate Responsibilities
- | | |
|-------------------------------|---|
| Finance Committee | Cllr Davidson, Cllr Richardson, Cllr Rains |
| Planning | All Cllrs |
| HR Committee | Cllr Davidson, Cllr Richardson, Cllrs Halls, Cllr Fitch |
| Footpath/Bridleways and Trees | Cllr Boyden Cllr Halls |
| Recreation Ground Committee | Cllr Fitch |
| Village Hall Representative | Cllr Duck |
| Village Broadband | Cllr Fitch |
| Neighbourhood Plan | Cllr Fitch |
| Stocking Green | Cllr Davidson |
| Transport TBC | |
| Roads | Cllr Rains |
- 17/91 Apologies for Absence
- Cllr Rains
Cllr Boyden
- 17/92 Members of the public are welcome to attend the Parish Council meeting. Those wishing to speak or raise any issue are requested to do so at.

There were no members of the public present

17/93 Members' Declarations of interest
Cllr Mark Halls Recreation Ground

17/94 Confirmation of Minutes of Parish Council Meeting held on 24th April 2017.
The minutes were approved and signed as a true record of the meeting.

17/95 Clerks Report
The Clerk reported that she had met with Rebekah Drain Community Payback Officer with regards to painting the railings along the Walden Road, it was thought that it would be too close to the road. But they could clear the high path and cut the hedge and trim the nettles back. The Council would need to provide the petrol. Council thought that would be a good idea. Cllr Halls agreed to take the rubbish away.

The Clerk had spoken with David Rutland at Knights regarding the entrance to the Recreation Ground to see if he was able to carry out this work. Even though we now have planning permission and the Clerk had secured a grant of £3,500 towards payment, and talked about taking the hedge out, Cllr Halls said we hadn't agreed to carry out the work, this to be an agenda item at the June meeting.

17/96 District Councils Report No report

17/97 County Councillors No Report

17/98 Recreation Ground:

17/98.1 Recreation Ground update

The Company will be start building the Muga next week.

Julie Haines had asked if it would be possible to share a Handy Man with the Council, Councillors thought that the kind of handyman we needed was to clear benches etc., not put chairs out and clean the Pavilion.

Julie has spoken to John Starr of UDC, The Recreation Ground Committee may be able to access the youth grant for the cycle track, but UDC want to see commitment from the PC for youth service in the village, the RGC may need to come and talk to the PC about how we can be involved in this too. Cllrs felt we could support them but didn't know from the information give what sort of help.

The Clerk report that UDC had sent the Recreation Grounds Grant to the Parish Council by mistake. The RGC had been informed.

17/99 Finance:

To agree the following payments:

17/99.1	Cathryn Carlisle –	salary	86	
17/99.2	£92.35	E-on	Electricity	d/d
17/99.3	£23.00	Cathryn Carlisle	Clerk Expenses	87
17/99.4	£48.38	A & J Lighting	Maintenance	S/O

17/99.5	£31.99	BT	Telephone	D/D
17/99.6	£25.00	EALC	Training	88

Payments were approved by all members of the council present. Cllr Fitch had checked the invoices prior to the meeting.

The Council agreed that the Finance Committee need to meet to look at all the finances before the next meeting. Cllr Fitch asked the Clerk to look for the last minutes of the finance committee.

17/99.7 Monthly Budget and Bank
Were approved by all councillor's present, Cllr Fitch checked the bank statement prior to the meeting.

17/99.8 Internal Auditor Report
The Clerk reported that she had had the accounts audited by Andrew Cohen he asked that the invoice from the RGC were redone as they said for maintenance of the Car Park not grass cutting.

17/99.9 Risk Review was reviewed and agreed

17/99.10 To complete Annual Governace Statement 2016/17
The Governance Statement was read and signed by the Chairman

17/99.11 To sign off the Accounting Statement for 2016/17
The Clerk and the Chairman signed off the accounts

17/101 Recent Planning Applications:

UTT/17/0804/HHF Construction of a Bike Store and Log Store Outbuilding
2 Bendysh Hall Barn Ashdon Road Council Supported this application

UTT/17/1297/LB Minor alterations to internal partitions, new bathroom on first floor, insertion of extractor vent and replacement window to first floor on south elevation.
Hylas Cottage Water Lane Council Supported this application

UTT/17/1251/HHF End Cottage 6 Maple Lane Radwinter CB10 2SR
Council Supported this application

17/75.1 Planning Results

17/75.2 New Development of East View
The Clerk had spoken to Stephanie Baxter Housing Enabling Officer regarding local connection to housing at Walden Rd/East View. She can confirm that the legal agreement (Section 106) signed by the developer, the land owner and the Council states that residents with a strong connection to Radwinter will be prioritised for housing on this scheme (only). This will be for ever more unless the properties are

lost due to the residents exercising their Right to Buy. The Right to Buy remains on these properties as they have been delivered as Section 106 homes rather than through the Rural Exception Policy.

All residents interested in a tenancy must register with the Council on the [Home Options](#) page. This will then give residents the option of bidding on properties when they are released. Allocations will then be based on their application.

In addition, there are 4 properties available for shared ownership. Residents interested in shared ownership should apply on the [Help to Buy register](#). Allocation to these properties will depend on resident's ability to raise the correct finance. To avoid disappointment, prospective tenants should seek financial advice. Applicants may wish to register with the Council if their application to the Help to Buy is insufficient to meet the financial terms of the shared ownership homes.

The S106 legal agreement states that there is a cascade system whereby if there are no eligible residents for a property, (either rented or shared ownership) residents in the neighbouring Parishes will be offered the property. Only residents with a strong connection to Uttlesford will be offered the rented properties. Share ownership homes are accessed ultimately on the ability to raise the correct finance and will be the decision of the Housing Association (Chelmer Housing Association).

17/76 Highways:

The Ashdon Road is shut again for 6 weeks

The Walden Road didn't flood again with all the rain last week.

The Clerk had a few flooding issues to report to ECC Highways.

17/77 Stocking Green update

Just a bit of tidying up around the trees everything's grown after the rain.

17/78 Reports from Councillors with matters affecting the village

17/79 Village Furniture

The Clerk looked out what needed to be done, benches that need clearing and repairing, signs need clearing of ivy. Salt Bins need checking for damage.

17/80 Neighbourhood Plan Update

Cllr Fitch reported he was trying to set up a further meeting to agree responsibilities to take the plan forward.

17/81 Where Water Flow Update

No Update

17/82 Annual Parish Meeting and Annual Report

APM held 15th May was attended by approximately 20 people, residents really enjoyed the talk by Patrick Moan on East View Close Site Excavation.

A Resident asked about the Jubilee Gates Councillors the gates were put away safe.

Numerous residents asked the CC about Recycling.

17/83 Matters to be raised by members for the next agenda
James Salmon will attend the meeting on behalf of County Broadband
Finance update.

17/84 Meeting Closed at 9.34pm

Signed

Dated.....