

# Radwinter Parish Council

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The Clerk, Herkstead Green Bungalow, Cornish Hall End  
Braintree, Essex CM7 4HH

Minutes of the Virtual meeting of Radwinter Parish Council to be held on Monday 18<sup>th</sup> May 2020,

Present Cllr Richardson (Chairman)

Cllr Duck  
Cllr Fitch  
Cllr Rains  
Cllr Davidson

DC Storah  
Cathryn Carlisle (Clerk)

20/59 Election of Chairman

Cllr Richardson was nominated by Cllr Duck, seconded by Cllr Rains. Cllr Richardson was duly elected as Chairman.

20/60 Election of Vice-Chairman:

Cllr Richardson nominated Cllr Duck seconded by Cllr Davidson, Cllr Duck was duly elected as Vice Chairman.

20/61 Acceptance of Office and Register of interest

The Clerk to send out Acceptance of Office Forms.

The Clerk ask if any Cllrs had any changes to Councillors Register of Interest – none were noted.

20/62 To allocate Responsibilities

|  |  |
|--|--|
| Finance Committee                          | All Councillors  |
| Planning Committee and Village Development | All Councillors  |
| Footpaths                                  | Cllr Richardson, Cllr Halls,<br>Cllr Rains                 |
| Bridleways                                 | Cllr Boyden  |
| HR Committee                               | Cllrs Halls, Cllr Davidson,<br>Cllr Boyden Cllr Richardson |
| Broadband                                  | Cllr Fitch   |
| Village Hall                               | Cllr Richardson  |
| Recreation Ground                          | Cllr Duck, Cllr Fitch                                      |
| Cricket Club                               | Cllr Fitch   |
| Stocking Green                             | Cllr Davidson  |
| Neighbourhood Plan                         | Cllr Davidson, Cllr Richardson<br>Cllr Fitch Cllr Boyden   |

## 20/63 Apologies for Absence

CC Walsh

20/64 Members of the public are welcome to attend the Parish Council meeting. Those wishing to speak or raise any issue are requested to do so at.  
No members of the council had requested to join the meeting.

## 20/65 Members' Declarations of interest

Cllr Duck Recreation Ground,  
Cllr Richardson Village Hall  
Cllr Fitch Men's Shed, Cricket Club

20/66 Minutes of Parish Council Meeting held on 27<sup>th</sup> April 2020 were **approved** by all members of the council present.

## 20/67 Clerks Report

The Clerk reported she had had a resident contact her regarding a neighbour who was harassing him. The Clerk suggested he speak to the CAB and UDC housing dept. Cllr Duck suggested that he keeps a diary of the incidents.

## 20/68 District Councils Report

DC had sent his report, and this had gone out to councillors prior to the meeting. DC asked if his report was needed, since it covered some material already distributed to Councillors? Councillors felt it was.  
The DC noted that the Local Plan had been withdrawn. Cllr Richardson asked how long the new plan would take to produce. The DC said it was usually five years, but that they are hoping to use some of the information they already have so it may be shorter. They must produce a Local Development Scheme first

## 20/69 County Councillors Report

- Recycling Centres have opened
- Country Parks reopen on Thursday

## 20/70 Recreation Ground Update

The Clerk and Cllr Richardson have had numerous emails and telephone conversations about the entrance to the recreation ground, after people tried to break into the car park on 2 separate occasions. The 2<sup>nd</sup> night the people were very abusive to a resident - the incident has been reported to the Police, who have interviewed several residents and taken statements.

Cllr Richardson, Cllr Fitch and Cllr Duck managed to put some harass panels to close the entrance off and the Chairman of the Cricket Club has put the large grass roller

behind the panels to stop anyone getting in. This is suitable in the short term, but clearly not a long term solution.

The Clerk and Cllr Richardson are in the process of getting quotes to widen the original gates so they can go back up. Cllr Rains will look at getting a price for some agricultural gates in case these prove to be a cheaper alternative.

The Recreation Ground committee (RRGC) have opened the Muga, Tennis Courts and the Bike track - they are not attempting to police the use of them but its open. Anyone using the facilities must follow the latest government guidelines. The RRGC, will be monitoring via CCTV and anyone not following guidelines will be reported to the Police.

The entrance at the far end has been blocked off by farm machinery.

#### 20/70.1 Potholes in the Car Park.

The Potholes have been repaired while the Recreation ground was closed. The Recreation Committee have said that they would prefer that the car park remain closed until September. Whilst this makes sense in the light of the recent damage, the whole question of the respective remits of the PC and RRGC with regard to access is not at all clear from the lease. Cllr Richardson agreed to look into this and produce a paper for the Council.

#### 20/71 Finance:

To agree the following payments:

|                  |                    |                    |     |
|------------------|--------------------|--------------------|-----|
| 20/71.1          | Cathryn Carlisle – | salary May         | 324 |
| 20/71.2 £133.65  | SSE                | Electricity        | d/d |
| 20/71.3 £25.00   | Cathryn Carlisle   | Clerk Expenses May | 325 |
| 20/71.4 £48.38   | A & J Lighting     | Maintenance        | D/D |
| 20/71.5 £58.99   | BT                 | Telephone          | D/D |
| 20/71.6 £87.00   | Jack Roberts       | Grass Cutting      | 326 |
| 20/71.7 £1776.00 | J F Knight         | Car Park           | 327 |
| 20/71.10 £168.00 | Clear Tax          | PAYE               | 328 |

Payments were **approved** by all members of the council present.

The Recreation Ground has applied to a government fund for help, they have not heard back as yet. (Subsequent to the meeting, we understand a grant of around 2,399 has been approved)

#### 20/71.8 Monthly Budget and Bank Reconciliation

The Accounts were sent out prior to the meeting. There were no comments.

## 20/71.9 Bank Account update

The Clerk will now sort the new account out.

## 20/72 Recent Planning Applications:

UTT/20/1116/HHF | Proposed replacement garage to include 1 no. bedroom annexe  
| Homestead Cottage Water Lane Radwinter Saffron Walden Essex CB10 2TX  
The Council recommended approval

### 20/72.1 Planning Results

UTT/20/0729/FUL Barn Opposite Applecroft Variation of Condition 2 (approved plans) attached to UTT/19/1693/FUL - design and layout changes **Still pending**

UTT/20/0804/HHF One and a half storey side extension. Haselbury House  
Water Lane **Still pending**

UTT/20/0708/FUL Change of use of land from agricultural to domestic gardens  
Millstone and Sefton Hempstead Road **Still pending**

UTT/20/0395/FUL Erection of 2 no. semi-detached dwellings and cart lodge  
9 Princes Well Radwinter **Withdrawn**

UTT/20/0027/DFO Potash Farm Details following outline approval UTT/19/2457/OP  
for the erection of 2 no. semi-detached dwellings - details of access, scale,  
appearance, layout and landscape scale appearance and layout **Still pending**

## 20/73 Highways:

The Ashdon Road work by Affinity Water is due to commence on 19th May 2020 for 3 days.

Sampford Road, Walden Road, work due to commence on 1st June 2020 for 4 days for Essex County Council to undertake Pre-Patching in preparation for Surface Dressing in Spring/Summer 2020. Closure in force 1000 - 1500hrs only.

Cllr Fitch to send out any road closures and repairs on the Radwinter goggle group.

The Clerk is looking into finding someone to clear the High Path on the Walden Road

## 20/74 Stocking Green update Cllr Davidson to Report

The Stocking Green community are getting along well and looking after each other. They are seeing more people walking the footpaths.

20/75 Reports from Councillors with matters affecting the village

The Radwinter CV19 Helpers group has not been so busy lately - just the few prescriptions and a couple of residents shopping. Cllr Richardson will send a letter out to the group giving an update.

There have been some complaints about the noise of aircraft over the village, with flight paths appearing to have changed. Complaints have been sent to Stansted Airport. It was noted that there is no standard approach path for landing

The Clerk to contact Cllr Halls and Boyden to see if they are having problems getting on to Zoom as they have not been in touch since lock down started.

20/76 Neighbourhood Plan Update

There have been 24 responses in from the survey with a few to pick up from the Post Office, which hopefully will take the response to 30 which is about 10%. The next time the steering group do a survey they will look at giving an online option. The results will be analysed and a summary sent out to the NP Steering Committee.

20/77 Consultations

No consultations

20/78 Matters to be raised by members for the next agenda  
Land on Gillon Way

20/79 Date of the next Meeting will be on 29<sup>th</sup> June 2020 Virtual Meeting

20/80 Meeting Closed at 7.28pm

Signed..... Cllr Richardson Chairman

Signed ..... Cllr Duck Vice Chair