

Radwinter Parish Council

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Village Hall, Radwinter,
Saffron Walden, CB10 2SN
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Minutes of **Radwinter Parish Council meeting** held on Monday 25th October 2021, at Radwinter Village Hall.

Present: Cllr Duck (Acting Chair), Cllr Halls, Cllr Boyden, Cllr Williams and Cllr Rains.
DC Smith
Luke Brown (Clerk)

0 member of the public

Minutes

21/186 Apologies for Absence

Cllr Davidson, Cllr Richardson and ECC Foley.

Resolution: Accept apologies for absence.

Proposed: Cllr Halls **Seconded:** Cllr Duck - carried unanimously.

21/187 Public Forum

0 members of the public present.

21/188 Members' Declarations of interest

Cllr Duck – VH and Rec Committee

Cllr Halls – Rec Committee

21/189 Minutes

Resolution: Approve the minutes of the Council meeting held on 27th September 2021 as a true record.

Proposed: Cllr Williams **Seconded:** Cllr Halls - carried unanimously.

21/190 District & County Councillors Reports

Receive reports from District and County councillors.

21/191 Clerks Report (APPENDIX A)

Remembrance Day wreath was handed to Cllr Duck.

21/192 **Action Tracker** (APPENDIX B)

The Christmas tree this year is being donated by Mr. Fordham. Clerk to inform Sue Bright of this development.

Regarding the gate at the recreation ground carpark the Council discussed the issue of a rota system for the residents to close the gate, but they believe that this is not feasible.

It was noted that a member of the rec committee is going to investigate the complaints about anti-social behaviour in the carpark with those affected.

Regarding the trees on the recreation ground, they could do with being trimmed back and dead branches removed but work will only take place if the Council approve.

Clerk to forward planting tree email to Julie Haines.

Hedges are overgrown throughout the village, which is affecting roads and paths. Clerk to find out more information on guidance measurements for residents to keep their hedges trimmed back to, and report back to the Council.

21/193 **Review Policies**

No comments.

Resolution: Accept review of Standing Orders and Financial Regulations documents.

Proposed: Cllr Duck **Seconded:** Cllr Williams - carried unanimously.

21/194 **Finance** (APPENDIX C)

It was noted that a streetlamp is not turning off in the village, Cllr Duck will investigate.

Resolution: Agree payments for this month.

Proposed: Cllr Halls **Seconded:** Cllr Rains - carried unanimously.

21/194.1 **Grants**

Grants sent out in previous years, Recreation Ground for grass cutting, Men's Shed, and PCC for the churchyard grass cutting.

Clerk to ask Cllr Richardson to send out grant application letter for the year 2022 – 2023.

21/194.2 **Budget & Precept Preview**

Projects and events to consider for the budget and precept for the year 2022 – 2023:

- The Queens Jubilee – Beacon, party, and other events.
- Benches – installing new benches in the village, some of the benches are starting to rot, DC Smith has grant money available for such a project.
- Charging Point for EV's – Looking towards the future and everyone moving to EV's, charging points will become an important investment.
- Footpath map – The Council is looking to print a new footpath map for the village.

21/195 **New Planning Applications**

Review and comment on new planning applications listed below.

21/195.1 **UTT/21/3036/HHF** | Demolition of existing shed, erection of a single storey home office/Annex on the same site. | The Hobbs Sampford Road Radwinter CB10 2TL | **Expiry Date Thu 04 Nov 2021**

No objection.

21/195.2 **Recent Planning Applications**

Status of recent and previously reviewed applications.

UTT/21/2890/LB | Proposed secondary glazing to multiple windows. | The Old Dairy Princes Well Radwinter Saffron Walden Essex CB10 2TE

Awaiting decision

UTT/21/2757/LB | Part minor amendments to UTT/19/0073/HHF and UTT/19/0074/LB - retention of the removal of unauthorised double glazed window casements and reinstatement with single glazed timber casements within retained timber frames. Replacement front door, variation of approved fenestration design within the extensions and internal and external repairs and alterations. | Little Linden Cottage Water Lane Radwinter CB10 2TX

Awaiting decision

UTT/21/2756/HHF | S73A retrospective application for part minor amendments to UTT/19/0073/HHF and UTT/19/0074/LB - including the removal of unauthorised double glazed window casements and reinstatement with single glazed timber casements within retained timber frames. Replacement front door, variation of approved fenestration design within the extensions and internal and external repairs and alterations. Minor alteration to design of terrace wall and Replace gravel at highway edge with setts/bound gravel | Little Linden Cottage Water Lane Radwinter CB10 2TX

Awaiting decision

UTT/21/2603/FUL | Erection of single storey wellbeing room | Radwinter C Of E Aided Primary School Water Lane Radwinter CB10 2TX

Awaiting decision

UTT/20/2875/HHF Proposed replacement garage to include 1 no. bedroom annexe Homestead Cottage Water Lane Radwinter Saffron Walden Essex CB10 2TX

Awaiting decision

UTT/20/2378/FUL | Erection of 2 no. new dwellings with new single access from Hempstead Road | Land at Plough Ridge Walden Road Radwinter Essex

Awaiting decision

UTT/21/0469/FUL | Demolition of existing barn and proposed development of 2 dwelling houses within existing agricultural barn footprint & build form. Partial demolition of an existing car lodge, and the construction of new accessway to serve one of the new dwellings. | Homestead Farm Ashdon Road Radwinter CB10 2UA

Awaiting decision

UTT/21/2288/FUL | Change of use from flexible commercial use (holiday let) to residential dwelling
| The Old Cow Shed Sampford Road Radwinter CB10 2TL
Awaiting decision

21/195.3 **Planning Results**

None.

21/196 **Highways and Footpaths**

Pothole's ref: 2728388 Water Lane – **A defect has been identified and programmed for repair.**

No Further update.

21/196.1 **Footpath 85**

Update on temporarily closed Footpath 85 (junction with Princes Wells, northeast for approximately 170 metres to its junction with Footpath 84).

The foot path is still in use, and it was noted that since it is not on anyone's land it would be down to UDC or EPROW to maintain. The Council do not want the footpath closed but have been told there is a legal issue, which is why the footpath has been closed indefinitely.

21/196.2 **Footpath Map**

The Clerk has been in contact with BDC printing services to try and get a quote for printing the maps and will pass that on to the Council. As the maps have a few images on them the Council recommended asking Wendy Graves to provide some photos for the Council to use.

21/197 **Stocking Green update**

Deferred

21/198 **Neighbourhood Plan Update**

Deferred.

21/199 **Consultations**

No comments.

21/200 **The Queens Jubilee**

The Rec Committee would like to organise games and activities for Saturday the 4th of June 2022.

Resolution: Cllr Duck and Cllr Boyden to taken on the responsibility of heading a working group to organise ideas and suggestions for the Jubilee.

Proposed: Cllr Halls **Seconded:** Cllr Rains - carried unanimously.

21/201 **Land at the Rear of Gillon Way**

No update, waiting on report from solicitors.

21/202 **Electric Car Charging Point**

Waiting on a report. Clerk to take this off the agenda and keep it on the tracker.

21/203 **Honour Award**

Cllr Williams has produced the letter to go in the Ambo.

21/204 **Recreation Ground & Pavilion**

Cllr Duck to write a reply letter to a resident concerning benches in the village and pass it to the Clerk.

21/204.1 **Jubilee Gates**

No update.

21/204.2 **Anti-Social Behaviour in the Recreation Ground Car Park**

The Council are happy this was covered under item 21/192.

21/205 **Village Hall**

Village Hall committee decided not to get an air purifier as the windows that are open will provide enough ventilation and they have also revised their terms of hire.

Cllr Williams highlighted that ventilation is very important that an air purifier would still be of benefit.

21/206 **Emergency Plan**

No comments.

21/207 **Matters to be Raised by Members for the Next Agenda**

Installing new benches, plans for the Jubilee and update on hedges.

21/208 **Date of the Next Meeting**

Scheduled for Monday the 29th of November 2021.

21/209 **Meeting Close** @ 9:43 PM.

Signed..... Date.....

APPENDIX A

Clerk's Report

Correspondence

Deadline for the AMBO is Monday the 1st of November 2021.

There has been more information published on the initial site assessments, which is all part of UDC's Local Plan proposals.

Other News

I have taken delivery of the Poppy Wreath for Remembrance Day to give to the Council.

APPENDIX B

Action tracker

Council Meeting	Reference	Details	Status
January	21/19	Cllr Halls to speak to Mr Fordham re Christmas Tree donation	In progress
February	21/39	LHL Cllr Richardson to complete documentation	Under way
July	21/161	Install water fountain at pavilion (for Agenda March '22)	Cllr Halls to action
September	21/164	Recreation Ground to be invited to speak on anti-social behaviour occurring in the Village Hall Carpark	Clerk to action
September	21/167	Princess Wells rd What 3 words location given to ECC Foley	Clerk to action
September	21/168	Email to be sent to the Rec committee asking if they are interested in planting new trees on the rec ground	Clerk to action
September	21/168	RCCE AGM email to be forwarded to Cllr Duck	Clerk to action
September	21/172	Hedges overgrowing roads and require being cut back, clerk to find out who is responsible and if there are any restrictions.	Clerk to action
September	21/172	Water Lane potholes – details to be passed to ECC Foley as considered dangerous	Clerk to action
September	21/172.1	Footpath 85 indefinitely closed	Cllr Richardson to write letter to EPROW for more information
September	21/172.2	Obtain quote from BDC printing services for printing a footpath map	Clerk to action
September	21/176	Rec committee to be invited to help arrange The Queens Jubilee celebrations in June 2022	Cllr Richardson to write to the Rec Committee
September	21/177	Kate Douche to write to the developers of Gillan Way regarding residents planting on PC Land	Clerk to action
September	21/179	Article to go in the next issue of the AMBO asking the residents if they have anyone, they would like to put forward for an honours award.	Cllr Williams to write the article
September	21/180	Rec Committee to be reminded that they require permission from the PC to cut down trees on the Rec Ground.	Cllr Duck to make the Rec Committee aware
September	21/180.2	Move Jubilee gates	Cllr Halls & Richardson to action
September	21/182	Review emergency plan	All Cllr's

APPENDIX C
October Payments

Date	Supplier	Description	Invoice	FPO/D D	Min Ref	Re c	Credit	Debit	VAT	Net
Opening Balance							34,630.17			
	Employee	Salary	N/A	BACS				299.78		299.78
	Employee	Expenses	N/A	BACS				31.60		31.60
	ClearTax & Accounting Ltd	Payroll Services	2676	BACS				168.00	28.00	140.00
	SEE	Electricity		DD		Y		125.75	5.98	119.77
	Jack Roberts	Grass Cutting	920	BACS				87.00		87.00
	BT Group PLC	Telephone/Internet	M074 63	DD		Y		20.28	3.38	16.90
	A&J Lighting	Lighting Maintenance	35554	DD		Y		48.38	8.06	40.32
	Luke Brown	Stationery A4 Paper	GB-008568555W	BACS				19.02	3.17	12.37
October Totals							34,630.17	799.81	48.59	747.74
November Opening Balance							33,830.36			