

Radwinter Parish Council

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Village Hall, Radwinter,
Saffron Walden, CB10 2SN
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Minutes of **Radwinter Parish Council meeting** held on Monday 27th September 2021, at Radwinter Village Hall.

Present: Cllr Richardson (Chair), Cllr Duck (Vice Chair), Cllr Halls, Cllr Boyden, Cllr Davidson, Cllr Williams
DC Smith
ECC Foley
Luke Brown (Clerk)

1 member of the public

Minutes

21/163 Apologies for Absence

Cllr Rains.

Resolution: Accept apologies for absence.

Proposed: Cllr Halls **Seconded:** Cllr Duck - carried unanimously.

21/164 Public Forum

A member of the public expressed concerns over the anti-social behaviour occurring in the Recreation Ground Carpark (RGCP) of an evening, and the speed at which some drivers enter and leave the RGCP; they suggested road calming measures such as a sleeping policeman. The PC agreed to put this issue on the agenda for the next meeting, and to invite the Recreation Ground Committee to speak on the anti-social behaviour issue. It was noted that perhaps CCTV might be a deterrent, although it maybe too expensive a solution, and there may be legal complications.

The member of the public questioned the validity of installing an electric vehicle charging point in the RGCP. They noted that electric vehicles are too expensive for most families at the moment and therefore questioned who would actually benefit from installing a charging point. The PC reassured the member of the public that no plans are in place, and that full consultation will be undertaken before any concrete steps are taken.

The member of the public was concerned about the installation of the Jubilee gates and whose responsibility it will be to open and close those gates. They also requested that some sort of program be put together for those living near the RGCP, which would detail whose responsibility it would be to open and close the existing barrier (and the gates, if necessary). The PC agreed to consider this as part of the discussion on anti-social behaviour.

21/165 **Members' Declarations of interest**

Cllr Halls – Recreation Ground

Cllr Duck – Recreation Ground & VHMC

Cllr Richardson – Recreation Ground, VHMC, & PCC

21/166 **Minutes**

Resolution: Approve the minutes of the Council meeting held on 26th July 2021 as a true record.

Proposed: Cllr Halls **Seconded:** Cllr Williams - carried unanimously.

21/167 **District & County Councillors Reports** (APPENDIX A)

There has been a spate of thieves stealing road drain covers, which can be dangerous to road users and if any covers are stolen in this area to please report to the Police. It was also noted that catalytic converters are also being targeted by thieves.

GPs continue to refer patients from Radwinter to Addenbrookes in Cambridge, which the Council approves of as it is closer and easier to get to.

Road signs in the village that are dirty, damaged, or tampered with can be dealt with by Highways Rangers. Details of past reports that are still outstanding to be sent to ECC Foley to follow up.

There is an issue at Princess Wells, whereby the road is constantly wet. This issue has been reported many times to the water companies, but they have failed to rectify the problem. ECC Foley has requested details of exactly where the issue is (using What 3 Words to identify the location) and will follow up.

The Council brought the village Speedwatch group to the ECC Foley's attention. They have not heard back from Essex Highways even though they put together a very detailed report. Cllr Boyden and Cllr Richardson will check to see where the report was sent and report back to ECC Foley.

DC Smith noted that UDC have had a meeting regarding Solar Farms and that UDC have attached a condition to the life cycle of a solar farm so that the site cannot be given a brownfield status when it is decommissioned.

21/168 **Clerks Report** (APPENDIX B)

Clerk to email the Recreation Ground Committee to ask if they are interested in planting new trees on the recreation ground.

Clerk to forward RCCE AGM email to Cllr Duck who would like to attend.

21/169 **Action Update** (APPENDIX C)

Cllr Halls will speak to Mr Fordham and ask if he will be donating a Christmas tree this year.

21/170 **Finance**

Payments – APPENDIX D

It was noted that not all invoices had been circulated in the finance documents email. All invoices were present at the meeting and reviewed against the Payments and initialled by 2 Cllr's.

Resolution: Agree payments for this month.

Proposed: Cllr Williams **Seconded:** Cllr Halls - carried unanimously.

21/170.1 **Grants**

The Council has received a grant application from the Parochial Church Council (PCC) to aid in building a path to link the existing path to the new Church cemetery. The Clerk made the Parish Council aware that this may be in contradiction to the 1894 Local Government Act prohibiting the Parish Council giving money to the Church. The Council are content that the Local Government Act 1972 s.214(6) permits the Council to proceed with this application as it allows a burial authority, in this case the Parish Council, to contribute to maintaining a cemetery.

Cllr Richardson – recused from voting as he is a member of the PCC.

Clerk requested that Cllr's consider bring project ideas to the next PC meeting, looking towards setting out next year's budget and Precept.

Resolution: Approve grant to the PCC.

Proposed: Cllr Halls **Seconded:** Cllr Williams - carried unanimously.

21/171 **New Planning Applications**

21/171.1 UTT/21/2756/HHF | S73A retrospective application for part minor amendments to UTT/19/0073/HHF and UTT/19/0074/LB - including the removal of unauthorised double glazed window casements and reinstatement with single glazed timber casements within retained timber frames. Replacement front door, variation of approved fenestration design within the extensions and internal and external repairs and alterations. Minor alteration to design of terrace wall and Replace gravel at highway edge with setts/bound gravel | Little Linden Cottage Water Lane Radwinter CB10 2TX | **Expiry Date Tue 28 Sep 2021**

No objection.

21/171.2 UTT/21/2757/LB | Part minor amendments to UTT/19/0073/HHF and UTT/19/0074/LB - retention of the removal of unauthorised double glazed window casements and reinstatement with single glazed timber casements within retained timber frames. Replacement front door, variation of approved fenestration design within the extensions and internal and external repairs and alterations. | Little Linden Cottage Water Lane Radwinter CB10 2TX | **Expiry Date Tue 5 Oct 2021**

No objection.

21/171.3 UTT/21/2890/LB | Proposed secondary glazing to multiple windows. | The Old Dairy Princes Well Radwinter Saffron Walden Essex CB10 2TE | **Expiry Date Mon 18 Oct 2021**

No objection.

21/171.4 **Recent Planning Applications**

Status of recent and previously reviewed applications.

UTT/21/2603/FUL | Erection of single storey wellbeing room | Radwinter C Of E Aided Primary School Water Lane Radwinter CB10 2TX

Awaiting decision by UDC

UTT/20/2875/HHF Proposed replacement garage to include 1 no. bedroom annexe Homestead Cottage Water Lane Radwinter Saffron Walden Essex CB10 2TX

Awaiting decision by UDC

UTT/20/2378/FUL | Erection of 2 no. new dwellings with new single access from Hempstead Road | Land at Plough Ridge Walden Road Radwinter Essex

Awaiting decision by UDC

UTT/21/0469/FUL | Demolition of existing barn and proposed development of 2 dwelling houses within existing agricultural barn footprint & build form. Partial demolition of an existing car lodge, and the construction of new accessway to serve one of the new dwellings. | Homestead Farm Ashdon Road Radwinter CB10 2UA

Awaiting decision by UDC

UTT/21/2288/FUL | Change of use from flexible commercial use (holiday let) to residential dwelling | The Old Cow Shed Sampford Road Radwinter CB10 2TL

Awaiting decision by UDC

21/171.5 **Planning Results**

UTT/21/2046/FUL | Application for the removal of condition 13 (Category 2 Accessible and Adaptable dwellings M4(2)) attached to UTT/20/1481/FUL. | 9 Princes Well Radwinter Saffron Walden Essex CB10 2TE

Approved by UDC

UTT/21/2267/LB | Proposed demolition of single storey extension and erection of new single storey extension with associated internal and external alterations. | Paynes Farm Ashdon Road Radwinter CB10 2UA.

UTT/21/2266/HHF | Proposed demolition of single storey extension and erection of new single storey extension with associated internal and external alterations. | Paynes Farm Ashdon Road Radwinter CB10 2UA

Approved by UDC

UTT/21/2305/HHF | Erection of single storey side extension | Willow House Radwinter End Radwinter CB10 2UD

Approved by UDC

21/172 **Highways and Footpaths**

In general, the footpaths are in good condition. However, there are numerous hedges overgrown and impeding the highways around Radwinter. The Council would like to know whose responsibility it is to keep these hedges cut back and if there are any conditions preventing the hedges being cut at this time of year. – Clerk to investigate.

Pothole's ref: 2728388 Water Lane – Essex Highways have identified these potholes as “requiring future non-urgent works”. These potholes have been flagged by residents as being dangerous. The PC sought the assistance of Essex County Councillor Foley to speed up their repair before winter sets in. – Clerk to pass information on to ECC Foley.

21/172.1 **Footpath 85**

Clerk advised the Council that there has been a change to the rolling monthly closures, in that the path is now closed indefinitely. The Council has also been advised by PROW that due to the legal issue they are unable to disclose any details to the Parish Council.

The Council was extremely concerned by this development, it being exactly what was feared when the path was first closed. Cllr Richardson to write a letter to Essex County Council's Public Right of Ways to find out more.

21/172.2 **Footpath Map**

Cllr Richardson has been in contact with the Ordnance Survey, which will give the Parish Council a licence to use their maps. Clerk to acquire quote from Braintree Town Council's printing department to print the maps.

21/173 **Stocking Green update**

Some of the properties have changed ownership recently. Also, sunken drains have been repaired in the area. However generally, all is 'ok' in Stocking Green.

21/174 **Neighbourhood Plan Update**

Ashdon Parish Council have started their Neighbourhood Plan Pre-Submission Consultation, and the Council hope to learn from Ashdon's endeavours.

21/175 **Consultations**

Cllr Davidson attended the Parish Council Workshop 1 online meeting and reported that no land in Radwinter Parish has been identified as a potential site for major housing development. Uttlesford District Council are looking for sites to build 16,000 new homes, DC Smith noted that most of these sites have been identified along the A120 corridor and there will be further consultations as to the exact locations of these housing developments. The whole process is due to be complete by 2023.

21/175.1 Draft Housing Strategy | Due 13th October 2021

No comments.

21/176 **The Queens Jubilee**

Clerk suggested the Council could organise a dance & afternoon tea for the residents, or a historical trail around the Parish. Cllr Halls suggested that the Council do something memorable for the children of the Parish. It was also noted the Recreation Ground Committee would like to do something for the Jubilee as well.

The Council will also consider acquiring a beacon for the event, which DC Smith has offered to help fund in the form of a grant.

Resolution: Cllr Richardson to draft a letter to the Recreation Ground Committee, for the Parish Council and Recreation Ground Committee to work together on making arrangements for the Jubilee.

Proposed: Cllr Richardson **Seconded:** Cllr Duck - carried unanimously.

21/177 **Land at the Rear of Gillon Way**

Clerk to contact Kate Douche (Council's Solicitor) to find out if she has written a letter to the developers regarding some residents planting on land to be handed over to the Parish Council.

21/178 **Electric Car Charging Point**

No comments.

21/179 **Honour Award**

Cllr Williams to write an article for the AMBO to ask the Parishioners if they have someone they would like to put forward for an honours award for their efforts over the last year.

21/180 Recreation Ground & Pavilion

Cllr Duck reported that the Recreation Ground Committee (RRGC) have identified numerous trees that require work done and they have obtained detailed quotes on having the trees trimmed and quotes for felling the trees. Cllr Richardson mentioned that the trees in question are outside the conservation zone but that they are the property of the Parish Council who would need to be consulted.

The Recreation committee consider the quotes to be too expensive but note that it is the RRGC who are responsible for maintaining the boundary.

Cllr Duck to inform the Recreation Committee that they are not to cut down any trees without permission from the Parish Council.

21/180.1 Water Fountain

Installation on hold for 6 months. This item to be removed from the agenda for that period but kept on Action Tracker.

21/180.2 Jubilee Gates

Cllr Richardson and Cllr Halls to move gates, in preparation for reconstruction and eventual re-installation. The Council noted the comments made by a member of the public on the need for control over opening and closing the gates.

21/181 Village Hall

The Village Hall Committee have updated their Covid restrictions in line with Government guidelines.

21/182 Emergency Plan

Clerk requested Cllr's review the circulated documents and bring back suggestions to the next Parish Council meeting.

Clerk to check the Parish Council's Financial Regulations Policy to find out if there has been an agreed amount that can be spent in an emergency.

21/183 Matters to be Raised by Members for the Next Agenda

Emergency Plan

Anti-social behaviour in the Village Hall carpark.

21/184 Date of the Next Meeting

Scheduled for Monday the 25th of October 2021.

21/185 Meeting Close @ 9:36 PM

Signed.....

Date.....

APPENDIX A

District Councillor's Report

Ward Member report – September

Day Centres

The Council's Day Centre review continues. The Saffron Walden centre having been closed since Covid started has now been permanently closed. The review of service provision continues and when the review is complete, I expect the Council to find alternative premises to replace the Saffron Walden site. I remain concerned at the lack of public consultation so far and will be pressing the Cabinet member responsible, to ensure that meaningful consultation takes place with both residents and with local organisations.

Environment

Climate Change Working Group is looking into Cycle scheme pilots in Saffron Walden, using money from Developers for some recent planning applications. In addition, they are looking into the possibility of an additional pilot in Dunmow or Stansted, I believe utilising the money that UDC had promised to the Local Highways Panel but withheld.

UDC have recently announced that they have installed electrical vehicle charging points on Council-owned property and car parks. Radwinter PC are investigating the installation of such a scheme on the village car park, and I am liaising with the officer responsible to see whether UDC can enable this. If any other Parish would be interested in such a project, I would be happy to support you and to put you in contact at with the team at UDC.

Local Plan

According to the letter the Council are submitting to the Government on their progress towards the new local plan. The assessments of the call for site locations should be sent onto Parish Council's and other organisations in October. The next public consultation then begins in the spring when members of the public and Parish Councils will be able to have their say on the emerging local plan.

Officers have raised a risk of additional slippage in the local plan project, due to the requirement for further transport modelling, and the volume of the evidence base that members will need to review. It is hoped that this additional work can be accommodated within the existing timeframe as the Government may not look favourably on the Council failing to meet their deadline of 2033 for submission of a draft local plan.

Chief Executive

At an Extraordinary Council meeting last week, the Council voted to approve the appointment of a new Chief Executive of the Council. The appointee, Peter Holt, has lots of experience in local government and I am sure will prove to be a good appointment for the Council.

George Smith, September 2021

Essex County Councillors Report

Highways

Apart from the day to day highways issues we have been dealing with there has also been another spate of drain cover thefts.

These thefts leave a very dangerous situation and there has been accidents caused as cars hit these drains particularly at night

If it happens in this parish please report to highways and the police immediately with a copy to me.

Crime Report – UDC area.

The precious metal in catalytic converters has led to an increase in their theft within Uttlesford, with more than 40 cases reported in the district over the last six months.

The Uttlesford Community Safety Partnership is holding a free catalytic converter marking session in Saffron Walden next month. In conjunction with Tread First, residents are invited to attend and have their catalytic converters marked by Tread First and registered by local community safety officers.

Using Selectamark's CAT Converter marking kit, catalytic converters will be marked using a specially formulated metal etching compound and two highly durable, heat resistant labels that are uniquely numbered and impossible to remove in one piece. This will allow stolen CATs to be identified within seconds by police and scrap metal dealers once registered.

The marking event will be held on Sunday 17 October, from 10am to 2pm, at Tread First, Shire Hill, Saffron Walden.

The kits, which retail at about £25, are subject to availability. To register a vehicle, please send an email to uttlesford.cpt@essex.police.uk and specify the time slot you would like to attend (10am to 12pm or 12pm to 2pm). Residents are welcome to drive in on the day without an appointment, although are encouraged to email prior to the day to guarantee a kit.

Covid -19 Update

Attached are the usual slides and vaccination update. Issues to note:

- Covid rates in Essex have been steady although are likely to increase a little to around 250 in the coming days. This remains below both regional and national average. There is little variation between districts;
- The rate is driven by a large increase in secondary school-age children, where rates are approaching 800, followed by primary school-age children. Most positively the rates in older people are dropping slightly and are around 80;
- Additionally hospital admission rates for Covid remain low although other non-Covid challenges are being seen in the NHS;
- This evidences the impact of the vaccines in preventing severe illness. Studies however are showing the decline in vaccine efficacy over time especially in older people;
- Booster vaccination in older and vulnerable people is therefore a priority and is beginning, using Pfizer and Moderna vaccines;
- We remain focused on getting to the small numbers who have still not been vaccinated at all, and will be focusing on ensuring full booster take-up.
- The last week has seen a very pleasing increase in the percentage of social care workers who have been vaccinated, this now being estimated at around 94 – 95%.
- NHS have previously announced that they will be rationalising the number of vaccination centres to focus on sites enabling the greatest throughput and operational efficiency. All sites have to be assessed and we are expecting the final list to be provided in the next week to ten days.

Cllr Martin Foley

APPENDIX B

Clerk's Report

Correspondence

I have been contacted by Ben Smeeden a landscape officer, who is asking if there are any sites for new woodland planting or other tree planting.

The Rural Community Council of Essex (RCCE) are having their AGM on Wednesday 13th of October, which will be about what they have done in the 2020/21 year.

Clerk - Luke Brown

APPENDIX C

Action tracker

Council Meeting	Reference	Details	Status
January	21/19	Cllr Halls to speak to Mr Fordham re Christmas Tree donation	In progress
February	21/39	LHL Cllr Richardson to complete documentation	Under way
June	21/132	Cllr Richardson to report back on BDC creating a footpath map for Radwinter	In progress
July	21/149	Find out if the council should pay the invoice from Outdoor Play Solutions	Clerk to action – Invoice passed to Rec Committee
July	21/150	Organise new internet contract for Village Hall	Done
July	21/152	Cllr Williams to write a letter to UK power network thanking them for their quick response	Cllr Williams to action – Done letter sent
July	21/157	Clerk to investigate options for Jubilee from EALC and RCCE	Clerk to action
July	21/161	Install water fountain at pavilion	Cllr Halls to action

APPENDIX D
September Payments

Supplier	Description	Invoice	FPO/DD	Credit	Debit	VAT	Net
Opening Balance				26641.66			
Employee	Salary	N/A	BACS		299.78		299.78
Employee	Expenses	N/A	BACS		27.00		27.00
Chairman	Expenses	N/A	BACS		81.97		81.97
SSE	Electricity	941775962/991775060	DD		125.75	5.98	119.77
A&J Lighting	Lighting Maintenance		35466 DD		48.38	8.06	40.32
Luke Brown	SLCC CiLCA Fee	QL200184-1	BACS		136.67		136.67
Jack Roberts	Grass Cutting		873 BACS		87.00		87.00
Church	Churchyard Path	Grant	BACS		1000.00		1000.00
BT Group PLC	Telephone	M073 2E	DD		87.54	14.59	72.95
Rec Ground	Summer Fete	Grant	BACS		500.00		500.00
					2394.09	28.63	2365.46