

Radwinter Parish Council

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Village Hall, Radwinter,
Saffron Walden, CB10 2SN
Tel: 07713 926 645

Minutes of **Radwinter Parish Council meeting** held on Monday 28th March 2022, at Radwinter Village Hall.

Present: Cllr Richardson, Cllr Duck, Cllr Halls, Cllr Williams, Cllr Davidson
DC Smith
Luke Brown (Clerk)

1 member of the public

Minutes

21/275 Apologies for Absence

Cllr Boyden, Cllr Rains, CC Foley.

Resolution: Accept apologies for absence.

Proposed: Cllr Richardson **Seconded:** Cllr Halls - carried unanimously.

21/276 Public Forum

The member of the public went through with the Council the details of the lighting project to light the track from the Rec car park to the pavilion, which the Council has taken over responsibility for. There are to be 4 Solar powered lights installed that are triggered on via sensors and turnoff after a delay. The installation will be permitted development and will not require planning permission. The Council, prior to the install, will provide the nearby properties the plans as a courtesy.

21/277 Members' Declarations of interest

Cllr Richardson – V. Hall & PCC

Cllr Halls – Rec Committee

Cllr Duck – V. Hall & Rec Committee

21/278 Minutes

Resolution: Approve the minutes of the Council meeting held on 28th February 2022 as a true record.

Proposed: Cllr Halls **Seconded:** Cllr Duck - carried unanimously.

21/279 District & County Councillors Reports

DC Smith report – UDC are recruiting a new director of planning and the preferred candidate has accepted the position.

There has been a spate of drainage cover thefts- please be aware and report any sightings to the police.

The Government is providing £150 to help with the increasing energy prices.

The Chairman noted to the Council and DC Smith that the advert for the new postmaster for the post office in the village was taken down almost immediately. As a result of a complaint, the advert has gone up again but now states it as a franchise (and that the franchisee needs to provide premises). There has been someone locally show interest but was turned down due to living too far away, which doesn't seem right as the previous postmaster lived further away.

Chairman to write to Cllr Smith, who will pass the letter on to Kemi Badenoch MP to hopefully help - it feels like the post office are looking to close the service down completely in Radwinter.

21/280 **Clerks Report** (APPENDIX A)

The illuminating speed sign at the East end of the village, which Essex Highways are refusing responsibility for, was probably installed over 15 years ago and therefore the Council think it must be Essex Highways that installed it. Clerk to contact them.

The Council think NALC's response for the Ukrainian crisis is poor and will look to help Saffron Walden as it is expected that it will be the centre for accepting families in the area.

The Chairman will write a response to UDC regarding the situation.

21/281 **Action Tracker** (APPENDIX B)

The Council noted their displeasure at the acceptance of planning application of UTT/21/3713/FUL.

21/282 **Finance** (APPENDIX C)

Resolution: Approve payments for this month.

Proposed: Cllr Halls **Seconded:** Cllr Williams - carried unanimously.

21/282.1 **Budget**

Overall, the budget is not overspent, which is good, but the Council may need to review Grants and pay any outstanding grants for the year. – Clerk to raise grant payment to Ambo.

21/282.2 **Clerk's Salary Award**

The Council noted that the timing of this National Award was poor considering the budget had already been set for the year.

21/283 **New Planning Applications**

21/283.1 **UTT/22/0651/HHF** | Conversion of outbuilding into residential annexe. | Swans Farmhouse Radwinter End Radwinter Essex CB10 2UD | **Expiry Date: Tue 05 Apr 2022**

- No comments

21/284 **Men's Shed**

Clerk to follow up with Men's Sheds.

21/285 **Recreation Ground & Pavilion**

21/285.1 **Jubilee Gates**

David Gowlett to collect gates and discuss location with Cllr Richardson.

21/285.2 **Water Fountain**

Will be installed at some point.

21/285.3 **Quote from Solicitors**

The Council believe the quote was far too expensive for what they want. The Council just want the other land registry numbers attached to the current agreement. Clerk to contact lawyers.

21/285.4 **Installation of New Lighting**

The Council are waiting on further information from the suppliers of the lights and for quotes for the install. The Council think it would be good to set up a site visit with the installers and finalise placement as soon as possible. Clerk to arrange.

21/286 **The Queens' Jubilee**

The Council is hoping that Mr. Anderson will help Cllr Rains with the bar for the event.

The Council has agreed a limit of £1,000 for the bar.

Cllr Halls has agreed to have the beacon delivered to him.

Cllr Duck to write up a risk assessment for the Jubilee event.

The Council decided to order 150 mugs, with the Jubilee Crest on one side and "Presented by Radwinter Parish Council 2022" on the other.

It was noted that the event needs to be publicised – Cllr Richardson to email the Radwinter Googlegroup.

Jubilee Event – Thursday 2nd June 2022

Food and drink from 5:30 PM.

Band playing from 7 PM.

Beacon lighting at 9:45 PM.

21/286.1 **Alcohol Licence**

If Mr. Anderson helps with the bar, then this won't be an issue.

21/287 **Village Hall**

The Committee has not met recently.

21/287.1 **Noticeboard Quote**

The Clerk has received 2 quotes so far and is expecting a 3rd, decision deferred until all quotes are in.

21/288 **Annual Parish Council Meeting**

Monday 30th May 2022.

21/289 **Annual Parish Assembly**

Chairman to create a Doodle page to work out a date for the assembly.

21/290 **Highways and Footpaths**

21/290.1 **Footpath 85**

No update.

21/290.2 **Quote to Clear Path**

Resolution: Approve quote to clear path.

Proposed: Cllr Davidson **Seconded:** Cllr Halls - carried unanimously.

21/290.3 **Footpath Map**

Clerk has received some images and now needs to sort through.

21/290.4 **Village Sign**

In progress.

21/290.5 **Quote for a New Bench**

The Council agreed the quote. Clerk to arrange with Cllr Rains to get it delivered and installed.

21/291 **Stocking Green update**

Some issues relating to flooding.

21/292 **Land at the Rear of Gillon Way**

No update. Some residents have started to question what the hold-up is. It seems to be the developer holding up the process.

Clerk to write to the solicitors and ask for some pressure to be applied to get this sorted.

21/293 **Neighbourhood Plan Update**

The process has lost steam and requires more residents to get involved if it is to get back on track.

21/294 **Council Meeting Dates**

The Council are happy with the dates posted.

25th Apr, 30th May, 27th Jun, 25th Jul, 22nd Aug (planning meeting only), 26th Sep, 31st Oct, 28th Nov, 19th Dec (planning meeting only), 30th Jan 2023, 27th Feb 2023, 27th Mar 2023.

21/295 **Matters to be Raised by Members for the Next Agenda**

None.

21/296 **Date of the Next Meeting**

25th April 2022.

21/297 **Meeting Close** @ 9:13 PM

Signed.....

Dated.....

Clerk to the Council: Luke Brown
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Essex, CM6 2AN
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APPENDIX A

Clerk's Report

Correspondence

I have been in contact with Pete Fitch and David Gowlett to arrange for the Jubilee Gates to be collected.

Julie Haines has kindly given me some 40+ pictures, hopefully to use in the footpath map the Council plans to produce.

Other Business

I have had confirmation from Essex highways that the illuminating speed sign is not their asset and therefore not their responsibility.

NALC have produced a document that advises what Councils can do for the Ukrainian crisis should they wish to help.

APPENDIX B

Council Meeting	Reference	Details	Status
February '21	21/39	LHL Cllr Richardson to complete documentation	Under way
September '21	21/172.1	Footpath 85 indefinitely closed due to legal dispute. Contact CCllr Foley.	Clerk to action - Waiting for an outcome
September '21	21/172.2	Obtain quote from BDC printing services for printing a footpath map – require images	Clerk to action – acquiring images
January '22	21/243.1	Install Jubilee gates, contact Pete Fitch to allow access.	Clerk to action
November '21	21/216	Hedges overgrowing roads and require being cut back, Cllrs to pass offending areas to Clerk to raise it with EH	Cllrs to inform the Clerk
February '22	21/257	Make amendments to the minutes	Done
February '22	21/261	Add budget review as a standing item on the agenda	Done
February '22	21/265.1	Apply for Jubilee grant	Done
February '22	21/263	Contact Men's Shed group and inform them of the Council's requests	Done
February '22	21/266	Contact roaming post office	Clerk to action
February '22	21/268	Request quote to clear path from the centre of the village to the footbridge past Gillon Way	Done
PLANNING RESULTS			
UTT/21/3713/FUL		Erection of 2 no. new dwellings with new single access from Hempstead Road. Land at Plough Ridge Radwinter CB10 2TQ	Approve with Conditions
UTT/21/3786/HHF		Change of use of existing outbuilding from C3 (domestic ancillary) to use class E(a) (shop) and E(b) (café). Coules Barn Walden Road Radwinter CB10 2SP	Approve with Conditions
UTT/22/0203/HHF		Proposed erection of shed/summerhouse outbuilding in north eastern corner of garden. Old School House Water Lane Radwinter Saffron Walden Essex	Approve with Conditions

APPENDIX C
March Payments

Date	Supplier	Description	Invoice	FPO/DD	Min Ref	Rec	Credit	Debit	VAT	Net
Opening Balance							31,700.48	-		-
	Employee	Salary	N/A	BACS				304.98		304.98
	Employee	Expenses	N/A	BACS				31.60		31.60
	Employee	Salary - back pay	N/A	BACS				50.70		50.70
	A&J Lighting	Lighting	36029	DD				48.38	8.06	40.32
	SSE	Electricity	941775962/991775060 0037	DD				117.68	5.60	112.08
	BT Group PLC	Telephone/Internet	M079 QV	DD				29.94	4.99	24.95
Totals							<u>31,700.48</u>	583.28	18.65	564.63
							31,117.20			