

Radwinter Parish Council

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Village Hall, Radwinter,
Saffron Walden, CB10 2SN
Tel: 07713 926 645

Minutes of **Radwinter Parish Council meeting** held on Monday 27th June 2022, at Radwinter Village Hall.

Present: Cllr Richardson (Chair), Cllr Duck, Cllr Davidson, Cllr Williams, Cllr Hall
DC Smith
Luke Brown (Clerk)

0 member(s) of the public

Minutes

22/45 Chairman to sign the Declaration of Acceptance of Office

Cllr Richardson signed the declaration of acceptance of office and the Clerk witnessed.

22/46 Apologies for Absence

Cllr Boyden and Cllr Rains.

Resolution: Accept apologies for absence.

Proposer: Cllr Halls **Seconded:** Cllr Davidson - unanimously agreed

22/47 Public Forum

No members of the public present.

22/48 Members' Declarations of interest

Cllr Richardson – PCC, V.Hall

Cllr Halls – Rec Committee

Cllr Duck – Rec Committee, V.Hall

22/49 Minutes

Resolution: Approve the minutes of the Council meeting held on 30th May 2022 as a true record.

Proposer: Cllr Halls **Seconded:** Cllr Davidson - unanimously agreed

22/50 District & County Councillors Reports (APPENDIX A)

Clerk to forward on details of a Call-in for residents affected by the Wheelwrights planning application.

22/51 **Clerks Report** (APPENDIX B)

Council agreed to re-new their membership with the RCCE.

Council agreed to submit an application for the 100 Parishes Society grant. The grant would be for the Radwinter Historical Society in updating and supporting their artifacts and data. The grant would also be used to make the information more accessible to the public.

22/52 **Action Tracker** (APPENDIX C)

The Council discussed their recent decision on how to handle the lease with the Recreation Ground Committee and would like to review the decision in 6 months time.

22/53 **Finance** (APPENDIX D)

Resolution: Agree payments for this month, payments circulated to members prior to the meeting.

Proposer: Cllr Williams **Seconded:** Cllr Duck - unanimously agreed

Cllr Richardson appointed as authoriser.

22/53.1 **Budget**

Budget is performing fine.

22/53.2 **Finance Committee Terms of Reference**

Resolution: Accept Finance Committees Terms of Reference.

Proposer: Cllr Halls **Seconded:** Cllr Davidson - unanimously agreed

22/53.3 **Internal Audit Report**

The internal audit report was received, and the Council noted any comments.

The Council to review its Risk Register.

22/53.4 **Annual Governance Return**

Chairman and Clerk signed off the annual governance return.

22/53.5 **Annual Accountancy Return**

Chairman and Clerk signed off the annual accountancy return.

22/54 **New Planning Applications**

UTT/22/1566/FUL | Proposed erection of 1 no. single storey dwelling to replace static caravan (previously approved under UTT/18/3022/FUL at appeal ref: APP/C1570/W/19/3221476). | Mobile Home Stour Green Radwinter End Radwinter Saffron Walden Essex CB10 2UD | **Expiry Date: Tue 05 Jul 2022**

The Council considered the above application and have no objections.

UTT/22/1073/HHF | Proposed demolition of existing rear outbuilding and erection of single storey rear extension and additional single storey outbuilding. | 4 East View Close Radwinter Essex CB10 2TZ | **Expiry Date: Mon 18 Jul 2022**

The Council considered the above application and have no objections.

22/54.1 **Planning Committee Terms of Reference**

Clerk to add reference to the Council's planning guidance document.

Resolution: Accept Planning Committees Terms of Reference as amended.

Proposer: Cllr Richardson **Seconded:** Cllr Halls - unanimously agreed

22/55 **Recreation Ground & Pavilion**

No comments.

22/55.1 **Jubilee Gates**

Waiting to be collected when completed.

22/55.2 **Water Fountain**

Waiting to be installed.

22/55.3 **Installation of New Lighting Along Path to Pavilion**

Purchase order for the lights has been submitted. Two lights require fabrication. Expected delivery is end of August. Once delivered the Council needs to co-ordinate installation with the Rec and notify the Almshouses and some houses on Walden Road.

22/56 **Village Hall**

Village Hall is financially healthy, with reasonable levels of reserves – a great tribute to the work of the RRG Committee after the challenges of the pandemic.

22/57 **Highways and Footpaths**

Verges have been cut, the Council in agreement to have them cut again at the end of August early September.

Road signs have gone rotten and fallen over. The sign at Brook Farm before the S-bend as you come into the Village has bent over. The Radwinter sign at the Crossroads is missing. Highways to be notified on EH portal.

There is a pothole at the crossroads – Clerk to submit to EH portal.

Passing spaces down past Roman Road are in need of attention.

22/57.1 **Footpath 85**

No further update.

22/57.2 **Village Sign**

The Council thanked Cllr Halls for the work to erect the Village Sign.

22/58 **Jubilee Beacon**

The Council considered the offer and agreed to sell the beacon for £200 – Clerk to progress.

The Council also took the opportunity to thank all those involved in the organising and setup of the Jubilee event.

22/59 **Stocking Green update**

Stocking Green had their Jubilee event which was a success.

22/60 **Land at the Rear of Gillon Way**

Cllr Richardson has not heard back from their contact but will chase.

22/61 **Matters to be Raised by Members for the Next Agenda**

None raised.

22/62 **Date of the Next Meeting**

25th of July 2022.

22/63 **Meeting Close** @ 8:43 PM

Signed.....

Dated.....

Clerk to the Council: Luke Brown
72 St. Edmunds Fields, Great Dunmow,
Essex, CM6 2AN
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APPENDIX A

Local Plan

You will have heard that the Local Plan Consultation has been delayed until November. This is to allow the Council the opportunity to explore a potential new site that was previously unavailable. This Consultation was due to be launched in March before a series of delays through Spring pushed the date back to June (and then July). My overriding concern with the series of delays this year is that the Government could lose patience with us. Central Government previously announced that all Local Authorities must have a local plan in place by 2023 (this was before the Council withdrew the previous local plan in order to start again). Were they to decide that UDC are not taking this seriously they could decide to impose a plan on the District. This would be the worst case scenario with the removal of the local voice and something I desperately hope doesn't happen. It is clearly essential that we get this right, and get the plan over the line because without it the Council continues to have a lack of defences against speculative major development.

Stansted Airport

The Stansted Airport saga moved a stepped closer to finishing at the Council meeting a couple of weeks ago. Members voted to submit an offer to the airport to settle their claim for full costs as awarded by the planning inspectorate at the appeal. This offer is £1.4 million (of which £1m is paid immediately) but that is I am sad to say not close to what the Airport are asking for. We wait to see the response from the airport but the intention of our offer is that the airport might now engage in negotiations to settle the claim rather than go back to court. In total the Council has spent £1.1m on this venture, we have budgeted £3m from reserves to cover the cost of the airport appeal and any expenditure outside of this will come from the main reserves.

Local Council Tax Support scheme

The Council has launched its annual consultation on the Council Tax Support scheme, this scheme offers a 87.5% discount to those in need of assistance and is the most generous version throughout Essex (most Authorities offer 75%). Details of the consultation are being promoted online and I will be promoting this via my channels to help maximise engagement.

Wheelwrights

You will have seen the response from Essex Highways which provided an objection to the plans. A revised set of plans were submitted last week which seeks to resolve some of the objections, although a number of concerns raised by the County Council and neighbours remain. I will continue to keep you up-to-date as this application progresses.

Cllr Smith

APPENDIX B

Clerk's Report

Correspondence

None to report.

Other Business

The Council has been asked to renew its subscription to the RCCE, the renewal cost is £52.80.

They help with:

Neighbourhood Planning

Rural Housing

Social Isolation and Loneliness

Village Halls & Community Buildings

The 100 Parishes Society has produced a Community Calendar for purchase in September/October. If you have any photos you would like to enter for the Calendar please do. They also have grants available should the Council wish to apply. The deadline is the 30th of June.

- Publication of a parish history or old parish records,
- Installation of an interpretation panel,
- Enhancement of facilities on public rights of way, such as replacement of stiles with gates, better signage, improvement of surface.
- Conservation of a historic building or improvement of a community building.
- Improvement or protection of the natural environment.

APPENDIX C

Action tracker

Council Meeting	Reference	Details	Status
February '21	21/39	LHL Cllr Richardson to complete documentation	On Hold
September '21	21/172.1	Footpath 85 indefinitely closed due to legal dispute.	Waiting for outcome
September '21	21/172.2	Obtain quote from BDC printing services for printing a footpath map – require images	Cllr's to take pictures and pass to Clerk
April '22	22/07	Install Jubilee gates	Awaiting installation
April '22	22/07	Recreation Grnd land registry – Letter to be written detailing the land that is handed over to the committee	Cllr Richardson to action
May '22	22/31	Review process for re-considering a recent resolution	Clerk to action
May '22	22/33	UTT/22/1348/FUL – submit objection	Clerk to action
May '22	22/34	Inform Men's Shed of Council's decision	Clerk to action
May '22	22/35.3	Contact Armadillo Lighting and submit PO for the light project	Clerk to action
PLANNING RESULTS			
None this month.			

APPENDIX D
June Payments

Date	Supplier	Description	Invoice	FPO/DD	Min Ref	Rec	Credit	Debit	VAT	Net
Opening Balance							39,429.72	-		-
	BT Group PLC	Internet/Telephone		DD		Y		33.85	5.64	28.21
	A&J Lighting	Lighting		DD		Y		48.38	8.06	40.32
	SSE	Electricity		DD		Y		121.71	5.78	115.93
	Flooring Restoration	Jubilee Cleaners		BACS		Y		125.00		125.00
	Suzanne Heath	Jubilee Band		BACS		Y		275.00		275.00
	CW Low & Son Ltd	Verge Trimming	23062022					552.00	92.00	460.00
	Employee	Salary - June	N/A					304.98		304.98
	Employee	Expenses - June	N/A					20.80		20.80
	RSA - CAS	Insurance	000312					313.88		313.88
	Jack Roberts	Grass Cutting	1034					666.00		666.00
	Mr. Anderson	Jubilee Glasses	445117	BACS		Y		72.46		72.46
	Armadillo Lighting	20W Solar Lights	EH-2206170900					1,872.00	312.00	1,560.00
	Waffle & CO	Deposit Refund	N/A	Remit		Y	200.00			
Totals							<u>39,629.72</u>	4,406.06	423.48	3,982.58
							35,223.66			