

# Radwinter Parish Council

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Minutes of **Radwinter Parish Council meeting** held on Monday 27<sup>th</sup> November 2023, at Radwinter Village Hall.

Present: Cllr Richardson, Cllr Halls, Cllr Boyden, Cllr Davidson, Cllr Duck  
Luke Brown (Clerk)

0 member(s) of the public

## Minutes

### 23/125 **Apologies for Absence**

Cllr Gerhard, Cllr Rains

**Resolution:** Accept apologies of absence.

**Proposed:** Cllr Davidson      **Seconded:** Cllr Halls

### 23/126 **Public Forum**

None.

### 23/127 **Members' Declarations of interest**

Cllr Halls – Village Hall (fountain install)

### 23/128 **Minutes**

**Resolution:** Approve the minutes of the Council meeting held on 30<sup>th</sup> October 2023 as a true record.

**Proposed:** Cllr Halls      **Seconded:** Cllr Davidson

### 23/129 **District & County Councillors Reports**      (Appendix A)

DCllr Tayler gave their report to the council, highlighting the local plan is open to comment from Parish Councils.

Cllr Richardson noted that the neighbourhood plan committee have become aware that there is a lack of suitable housing for the vulnerable in Radwinter or affordable housing.

Cllr Foley has been approached by members of the public to put some double yellow lines down Church Hill as the Police have been involved over obstruction. North East Parking Partnership are responsible for putting the lines down, the council are responsible for asking for the yellow lines. Clerk to contact the NEPP to ask for advice on the situation.

Cllr Foley noted that there is going to be a speed check along Water Lane outside the school. The real issue seems to be the visibility of the children due to the parked cars during school hours.

Cllr Foley noted the traffic calming at the Saffron Walden end of Radwinter, which has been an ongoing issue in Radwinter, where the traffic being slowed coming from Saffron Walden does not seem to be slowing the traffic down properly and being instructed to give way. Essex Highways are not sure what the issue is at this time. Cllr Richardson will produce a design that explains the situation.

23/130 **Clerks Report**

Nothing to report.

23/131 **Action Tracker** (Appendix B)

Chairman went through the action tracker.

Clerk to ask Planning about the tree planning result, as the council don't seem to have received a notice for comment.

23/132 **Finance** (Appendix C)

**Resolution:** Agree payments for this month, payments circulated to members prior to the meeting and appoint authoriser.

**Proposed:** Cllr Davidson      **Seconded:** Halls

Cllr Richardson appointed as authoriser.

**Resolution:** Appoint Members of HR committee, Cllr Duck, Cllr Davidson and Cllr Boyden.

**Proposed:** Cllr Halls **Seconded:** Cllr Richardson

23/132.1 **Budget**

On the whole all ok.

23/132.2 **Grants**

Bowls club have requested a grant. The council want further details before considering.

23/132.3 **Consider the Budget for 2024/25**

Council members have met with members of the Recreation Ground Charity Committee (RGCC), which noted they have policies in place on advice from Sports England and the Charity Commission with regards to finances and reserves.

The council reviewed the RGCC's finances and policies to consider the maintenance grant. The PC to organise a timetable for the RGCC, to send the PC their grant request and finances in preparation for the next financial year.

Clerk to speak to the RGCC to find out when they work out their budget.

Council considered the budget for the coming year and noted several potential grants the council could award.

23/132.4 **Consider the Precept for 2024/25**

Precept to be decided at the December meeting.

23/133 **New Planning Applications**

Review and comment on new planning applications.

**UTT/23/2909/HHF** | Double garage with accommodation above. | Lime Barn Roman Road  
Radwinter Saffron Walden Essex CB10 2TF | **Expiry Date: Tue 19 Dec 2023**

- No objections.

23/134 **Energy Contracts**

**Resolution:** Renew energy contract through Cardinal Energy for 24 months at a annual cost of £2085.56.

**Proposed:** Cllr Davidson      **Seconded:** Cllr Halls

23/135 **Policies**

To be finalised for the January meeting.

23/136 **Recreation Ground & Pavilion**

Update covered under Finances.

23/137 **Village Hall**

Looking to get a quote to fix the sky light. Not happy with the current agent looking after one of the cottages.

23/138 **Highways and Footpaths**

Cllr Duck contacted Police to get a fallen tree removed from the road.

Road users have been driving over the island where a bollard has been damaged. A temporary road sign has been placed to try and stop traffic from driving over the island.

23/138.1 **Footpath 85**

No update.

23/139 **Stocking Green update**

Cllr Davidson and Cllr Gerhard have looked into flooding in the area and spoke to the local landowner regarding clearing ditches, which the landowner claims they are unable to clear. Cllrs also noticed that there is water coming from the other side and should drain under the road, is not being drained properly and flooding the road.

23/140 **Land at the Rear of Gillon Way**

The PC have agreed to take on responsibility of the 3 ancient oaks on the land.

There is a clause that seems to be too widely drawn with regard to access to the land. The PC to contact their solicitors and enquire about the clause, with the possibility to rewrite.

23/141 **Neighbourhood Plan Update**

Commissioned housing needs document.

Environmental Survey help found.

Looking to get community involved in the neighbourhood plan with possibility of a questionnaire/survey and an event to show people what's being proposed.

23/142 **Matters to be Raised by Members for the Next Agenda**

Traffic Calming January.

23/143 **Date of the Next Meeting**

Budget and Precept meeting 18<sup>th</sup> December.

23/144 **Meeting Close** @ 9:45PM

Signed.....

Dated.....

## **APPENDIX A**

### **Rural Exception Sites**

At last weeks Thaxted Area Parish Meeting, Laura Atkinson from the Rural Community Council of Essex (RCCE) gave an interesting presentation about Rural Exception Sites which aim to provide truly affordable housing for members of communities with strong local connections. This is applicable to villages of less than 3000 population, and would follow a housing needs survey which she is very willing to enable. A survey which, if it showed there was such a need, might start the process to find a suitable development site. The problem remains of how to gain land at a reasonable cost, but there are various ways in which this may be done.

### **Reg 18 communication**

A leaflet explaining the implications of the Draft Local Plan is being sent to all households, and will, it is hoped encourage residents to respond to the consultation. This is important as a response either positive or negative (but hopefully constructive) will demonstrate to the Inspector that a proper consultation has been made, and should therefore result in a robust and acceptable Plan. This is clearly in Radwinter's interests, as it will prevent speculative and inappropriate applications for development being made. Comments may be made on the Local Plan Website or via email ( The Parish Council may wish to do this in a more narrative based approach). I will be making my own response, so please let me know if you have thought or issues relating to the Local Plan

### **Code of Conduct and Complaint training**

UDC will be offering training for Parish Councillors who have not had training or feel they need an update. This should occur in the New Year.

### **Community Grants Review**

There will be a review of these payments, with aims of rationalisation and transparency. Rationalisation does not necessarily mean savings, but savings do have to be made within Blueprint Uttlesford.

**DCllr Mike Tayler**

APPENDIX B

Action tracker

Council Meeting	Reference	Details	Status
Feb '22	22/185	Footpath 85 indefinitely closed due to legal dispute.	Ongoing
Oct '23	23/111	Purchase 3 new salt bins	Clerk to action
Oct '23	23/112.2	Make grant payment to AMBO	Clerk to action
Oct '23	23/112.2	Make grant payment to Churchyard	Clerk to action
Oct '23	23/114	Get quotes for utilities suppliers for contract renewal	Clerk to action
Oct '23	23/120	Get quotes to add land to RRGC lease	Clerk to action
		<b>PLANNING RESULTS</b>	
UTT/23/2553/TCA		DEVELOPMENT: Crown reduction/thinning to 1 no. Yew LOCATION: The Old Vicarage Walden Road Radwinter Saffron Walden Essex	DECISION Tree No Objections - 27th October 2023

**APPENDIX C**  
**November Payments**

<b>Date</b>	<b>Supplier</b>	<b>Description</b>	<b>Invoice</b>	<b>FPO/DD</b>	<b>Min Ref</b>	<b>Rec</b>	<b>Credit</b>	<b>Debit</b>	<b>VAT</b>	<b>Net</b>
<b>Opening Balance</b>							<b>49,391.00</b>			
15/11/2023	BT Group	Internet		DD				52.46	8.74	43.72
21/11/2023	A&J Lighting	Lighting		DD				48.38	8.06	40.32
	Employee	Salary + Backpay - Nov	N/A	BACS				498.38		498.38
	Employee	Expenses - Nov	N/A	BACS				20.80		20.80
	HMRC	TAX	N/A	BACS				40.60		40.60
<b>Totals</b>							<b>49,391.00</b>	<b>660.62</b>	<b>16.80</b>	<b>643.82</b>
							<b>48,730.38</b>			