

Radwinter Parish Council

LUKE BROWN
Clerk & RFO
Email: radwinterparishcouncil@gmail.com
www.radwinter.net



Village Hall, Radwinter,
Saffron Walden, CB10 2SN
Tel: 07713 926 645

Minutes of **Radwinter Parish Council meeting** held on Monday 27th February 2023, at Radwinter Village Hall.

Present: Cllr Richardson, Cllr Halls, Cllr Boyden, Cllr Duck
Luke Brown (Clerk)

0 member(s) of the public

Minutes

22/178 **Apologies for Absence**

Cllr Davidson, Cllr Rains

Resolution: Accept apologies of absence.

Proposer: Cllr Richardson **Seconded:** Cllr Halls – unanimously agreed.

22/179 **New Councillor Co-Option**

Deferred.

22/180 **Public Forum**

None present.

22/181 **Members' Declarations of interest**

Cllr Halls – Rec Grnd Cmte, Village Hall

Cllr Duck – Rec Grnd Cmte

Cllr Richardson – Village Hall, Parochial Church Council

22/182 **Minutes**

Resolution: Approve the minutes of the Council meeting held on 30th January 2023 as a true record.

Proposer: Cllr Halls **Seconded:** Cllr Duck – unanimously agreed.

22/183 **District & County Councillors Reports** (APPENDIX A)

Reports, where available, can be found in the appendix of these Minutes.

22/184 **Clerks Report**

No comments.

22/185 **Action Tracker** (APPENDIX B)

Clerk to chase an update on the Footpath issue.
Cllr Duck has agreed to meet with highways.

22/186 **Finance** (APPENDIX C)

Clerk to ask A&J for a schedule of work and timings.
Clerk to thank, on behalf of the Council, the Village Hall for their donation towards installing the Jubilee Gates.

Resolution: Approve payments for this month

Proposer: Cllr Richardson **Seconded:** Cllr Halls – unanimously agreed.

Cllr Richardson appointed as authoriser.

22/186.1 **Grants**

Clerk to remove the budget line for the Friendship group grant as the group are no longer active.
Lunch for over 60's to go on agenda for October.

22/187 **New Planning Applications**

Consider all current applications.

UTT/23/0284/HHF | S73a Retrospective application for a pergola, fishpond and associated paving | Springfield Roman Road Radwinter Essex CB10 2TF | **Expiry Date: Tue 28 Feb 2023**

- The council considered the above application and have no objections.

UTT/23/0225/HHF | First floor rear extension with new front entrance porch, changes to fenestration and internal alterations. | Oakwood House Radwinter End Radwinter Essex CB10 2UD | **Expiry Date: Tue 28 Feb 2023**

- The council considered the above application and have no objections.

UTT/23/0259/FUL | Section 73A Retrospective application for conversion of existing vacant agricultural outbuildings to 3 no. holiday lets/annexe accommodation with associated operational development | Radwinter Hall Walden Road Radwinter Essex CB10 2SW | **Expiry Date: Wed 01 Mar 2023**

- The council considered the above application and have no objections.

22/188 **Recreation Ground & Pavilion**

The council considered the event taking place in September and will investigate whether the council needs to act with regards to the recreation grounds Bye Laws and will either put out a notice or contact the relevant parties should it be required.

22/189 **Village Hall**

The men's loos require fixing and the smoke alarm near the kitchen is beeping, which may mean it requires a new battery.

22/190 **King's Coronation**

The council considered possible things it could do for the upcoming coronation, currently the council are considering, a road closure outside the Village Hall with tables and chairs in the road, BBQ, mugs, bunting, a food truck, and a bar all for Sunday the 7th of May.

22/191 **Review Policies**

Council reviewed the following policies:

Financial Regulations

Reserves

Equal Opportunities

Grievance

Health & Safety

Sickness & Absence

Disciplinary

Clerk to amend the reserves policy to update figures and remove wording for a specific time frame such that the policy is more generic going forward and does not need to be updated each year.

No further comments for the other policies, next review scheduled in two years.

Resolution: Review the mentioned policies and implement any changes as discussed by council.

Proposer: Cllr Richardson **Seconded:** Cllr Halls – unanimously agreed.

22/192 **Highways and Footpaths**

Clerk to contact the councils' verge contractor and ask for the high path to be cut back.

22/192.1 **Footpath 85**

Clerk to chase for an update.

22/193 **Footpath Map**

No update.

22/194 **Stocking Green update**

All ok.

22/195 **Land at the Rear of Gillon Way**

The Chair went through a list of questions and answers that had been put to the developers, with council members relating to the Section 106 agreement.

The last 2 questions need further clarification, the clerk to contact the council's solicitors and pass on the council's feedback.

22/196 **Neighbourhood Plan**

The group have recently met with the consultants and have suggested more actions for the group to take. Work is moving forward, which is a positive.

22/197 **Matters to be Raised by Members for the Next Agenda**

Policies to review – emergency plan and standing orders, Men's Shed donation for the Water Pump restoration.

22/198 **Date of the Next Meeting**

27th of March 2023.

22/199 **Meeting Close** @ 8:31 PM

Signed.....

Dated.....

Clerk to the Council: Luke Brown
72 St. Edmunds Fields, Great Dunmow,
Essex, CM6 2AN
07713 926 645

APPENDIX A

District Councillor Smith's Report

UDC Budget

The District Council had its Budget meeting on Monday 21st February which saw the budget approved. The result is that the District Councils element of Council Tax increases by the maximum permitted level of 3%. This will raise about £195,000 as additional income which will be earmarked for a new Cost of Living scheme (which is part of a Government supported package). The Cost of Living scheme will be a support those living in the District who perhaps don't have access to the standard support mechanisms (Council Tax support, Universal Credit, etc.) the scheme will provide a rebate on Council Tax and is intended to have a relatively low bar for claimants to meet. Thereby providing access to a scheme that doesn't cost too much to administer.

The 2023/2024 budget is balanced through the drawdown of Reserves and comes with a 5 year (Medium Term) strategy. The strategy shows the Council exhausting our uncommitted reserves by 2025. The intention is that the Council will sell some of its commercial assets and use the income from the sale to reduce our borrowing and therefore increasing income. Council Finances have been under pressure for many years and the Council faces significant cuts in the future to get the budget back to a sustainable footing.

Housing

The District Council is conducting a full stock survey of our 2800 Council Houses. Contractually, this should be completed by our maintenance provider Uttlesford Norse but they do not have the resource so UDC has hired Savills to complete the stock checks. This is intended highlight any problems with damp or mould or any other defects in the properties and we have completed about a third of the surveys to date. As we have had to outsource the work, the Council intends to recoup the cost from Uttlesford Norse.

Gillon Way

I have asked UDC officers to assist the Parish Council in resolving the case through enforcement and have shared the information the PC provided at your last meeting. As soon as I hear more I will let you know.

County Councillor Foley's Report

Highways

Another Highways Update by next meeting (or even before) as LHP.

I have given Luke a proposed date for a meeting in Radwinter with Highways.

New Booking System at Recycling Centres

In a word I think the new scheme is bonkers and they would have done well to speak to Parish Councillors/District Councillors and gone out to proper consultation first.

I am strongly opposing it , as in the trial that has already been done recycling has gone down by 13% already in that area. I think the only thing likely to make a difference is if Residents, District and Parish Councillors complain.

ECC Council Tax Rise

A further report on ECC Budget to follow.

The increase is 3,5% (same as UDC) but on initial findings there will be considerable cut to services in ECC as there seems to be major funding gap.. In ECC there is a considerable shortage of Highways Officers which is causing delays to work being carried out.

A considerable amount of officers time is being spent on Thurrock Council which is efficiently bankrupt.

Thurrock Council expecting £182.5m in government help –

BBC<https://www.bbc.co.uk › uk-england-essex-64438336>

28 Jan 2023 — Thurrock council (Con Controlled) is effectively bankrupt and is now expecting to receive £182.5m in government support over the next year to help fund services going.

APPENDIX B

Action tracker

| Council Meeting | Reference | Details | Status |
|---|-----------|---|---|
| Oct '22 | 22/112.1 | Footpath 85 indefinitely closed due to legal dispute. | Ongoing |
| Nov '22 | 22/126 | Obtain quote for printing a footpath map – requires images | Awaiting Photos – Cllr Halls & Boyden to action, Cllr Richardson to also action |
| Jan '23 | 22/165 | Arrange meeting with Cllr Foley and highways | Clerk to action |
| Jan '23 | 22/168 | Call out A&J lighting to investigate light faults | Clerk to action |
| | | | |
| | | | |
| | | | |
| PLANNING RESULTS | | | |
| UTT/22/3209/FUL - Change of use and conversion of non agricultural barn to 1 No. dwelling (C3) | | Barn At Bramleys Meadow Ashdon Road Radwinter Saffron Walden CB10 2UA | Refuse - 15th February 2023 |
| UTT/22/2851/DOC - Application to discharge condition 2 (door details) attached to UTT/22/2307/LB. | | Brookside Princes Well Radwinter Saffron Walden Essex | Discharge Conditions in Full - 6th February 2023 |
| UTT/22/3473/DOC - Application to discharge condition 2 (materials) attached to UTT/21/3757/DFO. | | Jenkinhogs Farm Roman Road Radwinter Essex CB10 2TF | Discharge Conditions in Full - 8th February 2023 |
| UTT/22/3210/HHF - Proposed rear addition and front porch | | 5 Princes Well Radwinter Essex CB10 2TE | Refuse - 30th January 2023 |
| | | | |

APPENDIX C
February Payments

| Date | Supplier | Description | Invoice | FPO/DD | Min Ref | Rec | Credit | Debit | VAT | Net |
|-----------------|------------------|----------------|---------|--------|---------|-----|------------------|-----------------|--------------|-----------------|
| Opening Balance | | | | | | | 40,724.57 | | | |
| 15/02/2023 | A&J Lighting | Lighting | 37007 | DD | | | | 48.38 | 8.06 | 40.32 |
| 16/02/2023 | BT Group | Internet/Phone | M090 0& | DD | | | | 33.85 | 5.64 | 28.21 |
| 20/02/2023 | SSE | Electricity | 0048 | DD | | | | 121.71 | 5.78 | 115.93 |
| 22/02/2023 | Rad Village Hall | Donation | N/A | Remit | | | 1,668.00 | | | |
| 23/02/2023 | Gary Dexter | Carpark Piers | 30 | BACS | | | | 1,668.00 | | 1,668.00 |
| | Employee | Salary Feb | N/A | BACS | | | | 325.98 | | 325.98 |
| | Employee | Expenses Feb | N/A | BACS | | | | 20.80 | | 20.80 |
| | HMRC | Tax | N/A | BACS | | | | 5.20 | | 5.20 |
| | A&J Lighting | Call out | 37042 | BACS | | | | 356.94 | 59.48 | 297.45 |
| | Jack Roberts | Grass Cutting | 1209 | BACS | | | | 203.50 | | 203.50 |
| Totals | | | | | | | 42,392.57 | 2,784.36 | 78.96 | 2,705.39 |
| | | | | | | | 39,608.21 | | | |