

# Radwinter Parish Council

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Minutes of **Radwinter Parish Council meeting** held on Monday 27<sup>th</sup> March 2023, at Radwinter Village Hall.

Present: Cllr Richardson, Cllr Halls, Cllr Boyden[22/111], Cllr Duck, Cllr Davidson, Cllr Rains  
DCllr Smith, CCllr Foley  
Luke Brown (Clerk)

0 member(s) of the public

## Minutes

### 22/200 Apologies for Absence

None.

### 22/201 Public Forum

No public.

### 22/202 Members' Declarations of interest

Cllr Halls – Rec Cmt

Cllr Duck – Rec Cmt & VH Cmt

Cllr Richardson – VH Cmt & PCC

### 22/203 Minutes

It was noted that item 22/181 Cllr Halls is not a member of the VH Cmt but Cllr Duck is.

**Resolution:** Approve the minutes of the Council meeting held on 27<sup>th</sup> February 2023 as a true record.

**Proposed:** Cllr Halls    **Seconded:** Cllr Duck

### 22/204 District & County Councillors Reports      (APPENDIX A)

DCllr Smith gave their report to the council, highlighting that the consultation on the local plan that has been set back to October could be further delayed, due to the elections.

### 22/205 Clerks Report

None.

### 22/206 Action Tracker      (APPENDIX B)

The Chairman went through the action tracker with the council.

22/207 **Finance** (APPENDIX C)

The Council is concerned with the level of access a contractor has to the Council's account and will investigate changing a direct debit to a standing order – Clerk to action.

The council are yet to receive an invoice from A&J lighting – Clerk to chase.

The council have overpaid for an invoice and are in the process of reclaiming the overpayment – Clerk to action.

**Resolution:** Approve payments for this month.

**Proposed:** Cllr Halls **Seconded:** Cllr Davidson

Cllr Richardson appointed as authoriser.

Clerk noted the tender for Verge cutting the council had received.

**Resolution:** Accept tender for verge cutting for the coming year.

**Proposed:** Cllr Richardson **Seconded:** Cllr Davidson

22/207.1 **Grants & Donations**

**Resolution:** Approve a donation of £100 to the Men's Shed for the work they did restoring the pump.

**Proposed:** Cllr Rains **Seconded:** Cllr Davidson

22/208 **New Planning Applications**

No new applications.

22/209 **Recreation Ground & Pavilion**

The meeting was cancelled.

22/210 **Village Hall**

No update.

22/211 **King's Coronation** [Cllr Boyden 20:07]

The council have several plans for the coronation celebrations, which include closing the road outside the Village Hall for a street party with bunting. The Council are looking into having a BBQ or a food truck. The council have arranged to give out Mugs.

22/212 **Review Policies**

Council reviewed the following policies:

Standing Orders – were reviewed and no further comments were made.

**Resolution:** Agree to accept the Council's Standing Orders.

**Proposed:** Cllr Davidson **Seconded:** Cllr Halls

Emergency Plan – The council agreed that more work is required and will review it at the next meeting.

22/213 **Highways and Footpaths**

Cllr Duck met with CCllr Foley and a member from Essex Highways. The meeting was set to discuss issues relating to highways in Radwinter, such as potholes, flooding and potential fixes, and speed limit zones.

The meeting highlighted that in order to have a 20MPH speed limit zone, there would need to be yellow lines in place. Roman road, was identified as a problem area, parked cars on the road with little to nowhere to pass safely.

Cllr Foley noted that Under Section 103 of the road traffic act, cars should not be parked within 10 metres of a junction.

The signs on the side of the road at the entrance to Radwinter are in a poor state and need either cleaning or replacing.

The council also noted that the islands on the Village Hall junction are important for traffic calming. Cllr Foley requested that a priority list be drawn up and passed on – Clerk to action.

**22/213.1 Footpath 85**

The footpath has been cleared of vegetation.

**22/214 Footpath Map**

No update.

**22/215 Stocking Green update**

Otters have been seen in peoples back gardens, eating fish from residents' ponds and any food left out.

**22/216 Land at the Rear of Gillon Way**

Further delays from the developers, Cllr Smith will continue helping by contacting enforcement.

**22/217 Neighbourhood Plan**

The steering group have met and are looking into call for sites, environmental aspects, community action and finance.

**22/218 Matters to be Raised by Members for the Next Agenda**

Emergency Plan

**22/219 Date of the Next Meeting**

24<sup>th</sup> of April 2023.

15<sup>th</sup> of May Annual Parish Council Meeting

22<sup>nd</sup> of May Annual Parish Assembly

**22/220 Meeting Close**

@ 8:40 PM

Signed.....

Dated.....

Clerk to the Council: Luke Brown  
72 St. Edmunds Fields, Great Dunmow,  
Essex, CM6 2AN  
07713 926 645

## **APPENDIX A**

### **DCllr Smith's report**

#### **Pre-election period**

As you will be aware the pre-election period starts from today and so the District Council is covered by Purdah. Business continues as normal but we cannot promote the activity of members or their parties.

#### **Local Plan**

Continuing delays to the local plan due to staff shortages mean that the Regulation 18 consultation is now planned for October 2023. We have recruited staff to fill the vacant positions so once those staff are in place over the coming weeks the Local Plan team will be back to full strength.

#### **New administration**

Post-May, whichever Party or Parties form the administration they will immediately be receiving papers to review Council income and expenditure. The Council's budget from February shows our reserves being wiped out by 2026 and so difficult decisions are needed which the current administration really should have started making last year. We are told to expect a paper on car park charges but it is unclear what else will come forward at this stage.

APPENDIX B

Action tracker

Council Meeting	Reference	Details	Status
Feb '22	22/185	Footpath 85 indefinitely closed due to legal dispute.	Ongoing – Clerk to chase for an update
Nov '22	22/126	Obtain quote for printing a footpath map – requires images	Awaiting Photos – Cllr Halls & Boyden to action, Cllr Richardson to also action
Feb '22	22/186	Ask A&J lighting for a schedule of works and timings	Clerk to action
Feb '22	22/186	Thank the Village Hall for their donation	Clerk to action
Feb '22	22/186.1	Remove Friendship group budget line	Clerk to action
Feb '22	22/188	Investigate recreation ground Bye Laws	Clerk & Cllrs to action
Feb '22	22/191	Amend Reserves policy	Clerk to action
Feb '22	22/195	Land at the Rear of Gillon Way, go back to solicitors with further questions	Clerk to action
<b>PLANNING RESULTS</b>			
Land At Plough Ridge Walden Road Radwinter Essex		UTT/23/0250/DOC- Application to discharge condition 2 (materials) attached to UTT/21/3693/FUL - amendment to materials approved under UTT/22/2411/DOC	Discharge Conditions in Full - 13th March 2023
Springfield Roman Road Radwinter Essex CB10 2TF		UTT/22/3395/OP - Outline application with all matters reserved except access for erection of 1 no. detached dwelling and garage and associated development	Approve with Conditions - 6th March 2023
South Of Springfield Roman Road Radwinter Essex		UTT/22/3442/OP- Demolition of existing outbuilding. Outline planning application with all matters reserved except access for the erection of 1no. detached dwelling and garage and associated works.	Approve with Conditions - 8th March 2023

**APPENDIX C**  
**March Payments**

<b>Date</b>	<b>Supplier</b>	<b>Description</b>	<b>Invoice</b>	<b>FPO/DD</b>	<b>Min Ref</b>	<b>Rec</b>	<b>Credit</b>	<b>Debit</b>	<b>VAT</b>	<b>Net</b>
Opening Balance							39,608.41	-		-
01/03/2023	A&J Lighting	Callout (Duplicated)	37042	DD				356.94		356.94
15/03/2023	A&J Lighting	Lighting		DD				48.38	8.06	40.32
15/03/2023	BT Group	Internet/Phone	M091 4M	DD				33.85	5.64	28.21
20/03/2023	SSE	Electricity	0049	DD				117.68	5.60	112.08
	Employee	Salary - March	N/A	BACS				325.78		325.78
	Employee	Expenses - March	N/A	BACS				20.80		20.80
	HMRC	TAX	N/A	BACS				5.20		5.20
<b>Totals</b>							<b>39,608.41</b>	<b>908.63</b>	<b>19.30</b>	<b>889.33</b>
							<b>38,699.78</b>			