

Radwinter Parish Council

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Village Hall, Radwinter,
Saffron Walden, CB10 2SN
Tel: 07713 926 645

Minutes of **Radwinter Parish Council meeting** held on Monday 30th January 2023, at Radwinter Village Hall.

Present: Cllr Davidson, Cllr Richardson, Cllr Rains, Cllr Halls, Cllr Boyden [22/166], Cllr Duck
DC Smith
Luke Brown (Clerk)

0 member(s) of the public

Minutes

22/159 Apologies for Absence

Cllr Rains.

Resolution: Accept apologies for absence.

Proposed: Cllr Richardson **Seconded:** Cllr Davidson – unanimously agreed.

22/160 Public Forum

None present.

22/161 Members' Declarations of interest

None related to this agenda.

22/162 Minutes

Resolution: Approve the minutes of the Council meeting held on 19th December 2022 as a true record.

Proposed: Cllr Halls **Seconded:** Cllr Richardson

22/163 District & County Councillors Reports (APPENDIX A)

DCllr Smith gave their report to the council and highlighted that the District Council are making funding available to parish councils for the coronation event in May, the recycling centre has moved to bookings system for all users, and the Council tax is rising by 2.97%.

See appendix for both County and District Council reports.

22/164 Clerks Report (APPENDIX B)

The council agreed not to submit an objection to the change to the footpath and bridleway, but councillors as individuals may submit their own objections.

The council considered the upcoming King's coronation event and discussed some possible ideas such as, providing mugs for the Children, a hog roast for the village, tea & cake and sandwiches in the village hall whilst streaming the event on a big screen. Council would like to work together with the other organisations in the village.

The council have reviewed the lighting project costs for the new lights that were installed on the path leading up to the pavilion and agree that item 22/127 from the November minutes regarding the lighting project was inaccurate and that all costs have been accounted for and no further action is required.

22/165 **Action Tracker** (APPENDIX C)

The council reviewed the action tracker.

The clerk will contact Cllr Foley to get a date for the meeting between the councillors and highways officers to go through the highway's issues in Radwinter.

22/166 **Finance** (APPENDIX D) [Cllr Boyden 8:13 PM]

Resolution: Agree payments for this month.

Proposed: Cllr Richardson **Seconded:** Cllr Halls
Cllr Richardson appointed as authoriser.

22/166.1 **Grants**

None to consider.

22/166.2 **Appoint Internal Auditor**

Resolution: Agree to appoint Val Evans as Radwinters' internal auditor.

Proposed: Cllr Halls **Seconded:** Cllr Boyden

22/167 **New Planning Applications**

Consider the below applications.

UTT/22/3444/FUL | Proposed erection of 2 no. dwellings (revised scheme to UTT/20/3000/FUL) | Applecroft Roman Road Radwinter Saffron Walden Essex CB10 2TF | **Expiry Date:** Thu 09 Feb 2023

- The council considered the above application and have no objections.

22/168 **Recreation Ground & Pavilion**

The recreation ground is planning to cut down a sycamore tree outside the conservation area. The council agree for the work to go ahead if the recreation ground are happy that the report from the tree surgeon shows the tree is a hazard and requires cutting down.

The recreation ground committee are planning on refurbishing their toilets, and have investigated the installation of solar panels with a battery.

On the 23rd and 24th of September 2023 there will be a Tudor group travelling to the village to put on a Tudor event.

There seems to be an issue with the lighting in the village hall car park – Clerk to speak to A&J Lighting.

22/169 **Village Hall**

Resolution: The council agreed to build the gate posts around the gate in the car park.

Proposed: Cllr Halls **Seconded:** Cllr Davidson

22/170 **Highways and Footpaths**

No comments.

22/170.1 **Footpath 85**

No update.

22/171 **Footpath Map**

No update.

22/172 **Stocking Green update**

All ok.

22/173 **Land at the Rear of Gillon Way**

No further update from the developers. The council believe there shouldn't have been an unreasonable delay and are seeking help from the district council enforcement team. DC Smith will speak to the team lead on behalf of Radwinter Parish Council.

22/174 **Neighbourhood Plan**

The steering group met at Christmas and are due to next meet on the 20th of February.

22/175 **Matters to be Raised by Members for the Next Agenda**

The King's coronation, review the councils policies.

22/176 **Date of the Next Meeting**

27th of February 2023.

22/177 **Meeting Close @ 8:57 PM.**

Signed.....

Dated.....

Clerk to the Council: Luke Brown
72 St. Edmunds Fields, Great Dunmow,
Essex, CM6 2AN
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APPENDIX A

District Councillor Smith's Report

The Coronation of King Charles III

The District Council has received a letter from the Department of Levelling Up, Housing and Communities. This letter sets out the expectations that the Council will support communities in planning events to celebrate this occasion. It also includes details of grants available. I have shared this with all my Parish Council's to aid them in their planning for the event.

Recycling

Essex County Council are introducing a new policy requiring residents to pre-book to use recycling facilities such as the recycling centre on Thaxted Road, Saffron Walden. This follows a trial in Rayleigh for all vehicles as well as a trial for large vehicles across nine van-friendly sites throughout the County. The scheme including all vehicles will go-live from 13th March 2023. It is hoped that the scheme will reduce waiting times and congestion across the County. However, I am not convinced that these are widespread issues in Saffron Walden. Whilst residents have to pre-book to recycling materials, there will be no cost to individuals.

Local Plan

The Local Plan team have seen 3 members of staff leave recently, this puts the target of the delayed Regulation 18 Consultation being pushed back beyond August 2023. It is anticipated that if there is any delay, additional work can be completed to reduce the impact on the rest of the programme and ultimately still meet the target of adopting a new plan in 2025. There is a national shortage of Planning officers in the public sector and whilst Uttlesford have been experiencing these challenges for the past year, our neighbouring authorities are now starting to face the same challenges in recruitment and retention.

Cost of Living

The Administration intend to raise Council Tax by 2.97% which is virtually the maximum amount they are permitted to raise it by. The additional income this will raise is circa £180,000 – for this year that money will go into a new Cost of Living fund which will be a broad scheme to support Uttlesford residents where they are facing Cost of Living pressures. It is intended that this scheme will be relatively flexible and will also offer support to those falling outside of the criteria for other support mechanisms.

Voter ID

From May, voters will have to display ID to cast their vote at the ballot box. Many forms of ID can be used and for those who don't have access to the list of accepted forms of ID, individuals can request a Voter Authority Certificate (VAC) from the Local Authority to enable them to vote. Postal Voters will not be effected by this change. To manage the impact of this change, Polling cards will now be A4 in size rather than the normal A5 size, the cards will include the list of accepted ID and who to contact to request the VAC. More information can be found at www.uttlesford.gov.uk/elections

County Councillor Foley's Report

Highways

As soon as I am over covid and I will confirm a visit with Sarah Tomlin and Danial Jackson to follow up on outstanding highways issues.

I will speak to Sarah on Monday via Zoom and get an update on Local Highways Panel.

Youth Strategy

As you know , I am chair of ECC Youth Strategy Group and I am Working with Parish Councils and Church Groups to help them develop youth provision/youth clubs and youth club support in this area I am pleased to see a growth in Youth Clubs in Uttlesford Area.

Something of particular interest to me as Chair of a Youth Strategy Group... This is a very important issue right now.

“At Essex County Council’s (ECC) Full Council meeting on 10 May 2022, a motion by Cllr Martin Foley (Thaxted County Division) was carried with regard mental health services for young people. The motion stated that a referral be made to ECC’s Health Overview Policy and Scrutiny Committee (HOSC) and People and Families Policy and Scrutiny Committee (PAF) to undertake a joint review, with its findings reported back to Full Council on Tuesday 13th December 2022”

I have been working with councillors from all parties and none at Essex County Council (I really enjoy that) as Chair of Uttlesford Youth Strategy Group and of course in my role as County Councillor . Cllr Carlo Guglielmi from the administration made an excellent chair of the Task and Finish Group to bring to pull this report ready for full council after over six months of meetings with the various stakeholders

ECC 2023-24-budget-proposals

ECC has huge financial problems ahead and a dire shortage of staff on Highways which will cause delays in work being done.

<https://www.essex.gov.uk/news/eccs-2023-24-budget-proposals-revealed#:~:text=Balancing%20this%20with%20the%20need,fenced%20to%20Adult%20Social%20Care.>

APPENDIX B

Clerk's Report

Correspondence

Val Evans has agreed to do the internal audit.

I have been notified of public path diversion order on Bridleway 47, to create a new footpath and to upgrade a section of footpath 48 to a bridleway.

Other Business

A reminder that there is a zoom meeting on Wednesday the 22nd of February, relating to the upcoming elections.

The King's coronation event is on the 6th of May 2023.

APPENDIX C

Action tracker

Council Meeting	Reference	Details	Status
Oct '22	22/112.1	Footpath 85 indefinitely closed due to legal dispute.	Ongoing
Nov '22	22/126	Obtain quote for printing a footpath map – requires images	Awaiting Photos – Cllr Halls & Boyden to action, Cllr Richardson to also action
Nov '22	22/126	Land at the Rear of Gillon way – Section 106 agreement to be distributed	Cllr Richardson to action
Nov '22	22/127	Distribute invoices for lighting project	Clerk to action
Dec '22	22/144	Investigate application to the ECCllr's locality fund	Clerk to action
PLANNING RESULTS			
UTT/22/3152/HHF		To install a greenhouse at the back of the garden. Little Linden Cottage Water Lane Radwinter Essex CB10 2TX	Approve with Conditions - 16th January 2023
UTT/22/2794/CLP		Proposed 3 no. rear dormers and roof light. Fairview Barn Roman Road Radwinter Saffron Walden Essex	Proposed - Approve Cert Lawfulness - 5th January 2023

APPENDIX D
January Payments

Date	Supplier	Description	Invoice	FPO/DD	Min Ref	Rec	Credit	Debit	VAT	Net
Opening Balance							41,574.27			
16/01/2023	BT Group	Internet/Phone	M089-VW	DD				33.85	5.64	28.21
16/01/2023	A&J Lighting	Lighting	36898	DD				48.38	8.06	40.32
23/01/2023	SSE	Electricity	0047	DD				137.69	6.55	131.14
	Employee	Salary Jan	N/A	BACS				330.98		330.98
	Employee	Salary Award Back Pay	N/A	BACS				234.00		234.00
	HMRC	Tax	N/A	BACS				44.00		44.00
	Employee	Expenses	N/A	BACS				20.80		20.80
Totals							<u>41,574.27</u>	849.70	20.25	829.45
							40,724.57			